

SCNM
Simply inspiring™





SOUTHWEST COLLEGE OF
NATUROPATHIC MEDICINE
& HEALTH SCIENCES

**Southwest College of Naturopathic
Medicine & Health Sciences**

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Community Commons

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Editor: Pauline Caporaletti

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SCNM is a tax-exempt, not-for-profit corporation accredited by the Council on Naturopathic Medical Education (CNME) and by the Higher Learning Commission of the North Central Association of Colleges and Schools, and approved to offer degrees by the Arizona Naturopathic Physicians Board of Medical Examiners and the Arizona State Board of Private Postsecondary Education.

SCNM does not discriminate on the basis of race, disability, sex, religion, age, national or ethnic origin, sexual orientation, or marital status in the administration of educational policies, admission policies, financial aid, employment, or any other program or activity.

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PRESIDENT'S MESSAGE



PRESIDENT'S WELCOME FROM SOUTHWEST COLLEGE OF NATUROPATHIC MEDICINE AND HEALTH SCIENCES

Naturopathic medicine integrates the best of conventional and alternative therapies guided by six principles and a conceptual framework known as the therapeutic order. The six naturopathic principles are: 1) First to do no harm; 2) Support the healing power of nature; 3) Identify and treat the cause; 4) Treat the whole person; 5) Practice prevention; and, 6) Doctor as teacher. The therapeutic order helps the naturopathic physician apply these principles to each individual patient's needs by guiding the choice of therapeutic life changes, energetic modulation (e.g., acupuncture, mindfulness, homeopathy), support for organ systems (e.g., the gastrointestinal tract and microbiome), structural integrity (e.g., spinal alignment, surgical repair, gait), and prescription medications.

The SCNM 2015-1016 Catalog lays out the course of study – the curriculum, courses, and clinical rotations – that engages and educates students in the art and science of naturopathic medicine. Invisible to the reader, however, are the thousands of hours of refinement, preparation, and continuous improvement by faculty and staff to make the Catalog come to life as the SCNM experience. It is the College's commitment to student learning, exceptional patient care, and the advancement of naturopathic medicine that fuels our drive for excellence. If you share our vision of a world that embraces the healing power of nature, come join us and be part of the SCNM experience.

Peace,

A handwritten signature in black ink that reads "Paul Mittman". The signature is fluid and cursive, with a long, sweeping underline.

Paul Mittman, ND, EdD
President/CEO, SCNM

PHILOSOPHY & PRINCIPALS

PHILOSOPHY

Naturopathic medicine concentrates on whole-person wellness; the medicine is tailored to the patient and emphasizes prevention and self-care. Naturopathic medicine attempts to find the underlying cause of the patient's condition rather than focusing solely on symptomatic treatment. Naturopathic doctors cooperate with all other branches of medical science, referring patients to other practitioners for diagnosis or treatment when appropriate.

Naturopathic doctors (NDs) are primary care physicians clinically trained in natural therapeutics with a philosophy derived in part from a Hippocratic teaching more than 2,000 years old: *Vis medicatrix naturae* – nature is the healer of all diseases. Their practice is based on the same basic bio-medical science foundation as that of allopathic practice. However, their philosophies and approaches differ considerably from their conventional counterparts.

Naturopathic doctors diagnose disease and treat patients by using natural modalities such as physical manipulation, clinical nutrition, herbal medicine, homeopathy, counseling, acupuncture, and hydrotherapy, among others. They choose treatments based on the individual patient, not based on the generality of symptoms. This approach has proven successful in treating both chronic and acute conditions.

The precepts that guide the practice of naturopathic medicine include the Seven Principles of Naturopathic Medicine, The Therapeutic Order, and The Components of Patient Centered Care.

NATUROPATHIC PRINCIPLES

These seven principles guide the therapeutic methods and modalities of naturopathic medicine.

FIRST DO NO HARM

primum non nocere

Naturopathic medicine uses therapies that are safe and effective.

THE HEALING POWER OF NATURE

vis medicatrix naturae

The human body possesses the inherent ability to restore health. The physician's role is to facilitate this process with the aid of natural, nontoxic therapies.

DISCOVER AND TREAT THE CAUSE, NOT JUST THE EFFECT

tolle causam

Physicians seek and treat the underlying cause of a disease. Symptoms are viewed as expressions of the body's natural attempt to heal. The origin of disease is removed or treated so the patient can recover.

TREAT THE WHOLE PERSON

tolle totum

The multiple factors in health and disease are considered while treating the whole person. Physicians provide flexible treatment programs to meet individual health care needs.

THE PHYSICIAN IS A TEACHER

docere

The physician's major role is to educate, empower, and motivate patients to take responsibility for their own health. Creating a healthy, cooperative relationship with the patient has a strong therapeutic value.

PREVENTION IS THE BEST "CURE"

praevenire

Naturopathic physicians are preventive medicine specialists. Physicians assess patient risk factors and heredity susceptibility and intervene appropriately to reduce risk and prevent illness. Prevention of disease is best accomplished through education and a lifestyle that supports health.

WELLNESS

Salus

Establish or re-establish health and well-being.

THERAPEUTIC ORDER

Re-establish the basis for health

Remove obstacles to cure by establishing a healthy regimen

Stimulate the healing power of nature

Use various systems of health such as botanicals, homeopathy, Chinese medicine, Ayurvedic medicine, nutrition, and mind-body medicine

Tonify weakened systems

Use modalities to strengthen the immune system, decrease toxicity, normalize inflammatory function, optimize metabolic function, balance regulatory systems, enhance regeneration, and harmonize life force

Correct structural integrity

Use therapeutic exercise, spinal manipulation, and massage, cranial-sacral to return to optimal structural condition

Prescribe specific natural substances for pathology

Use vitamins, minerals, and herbs to return to and promote health

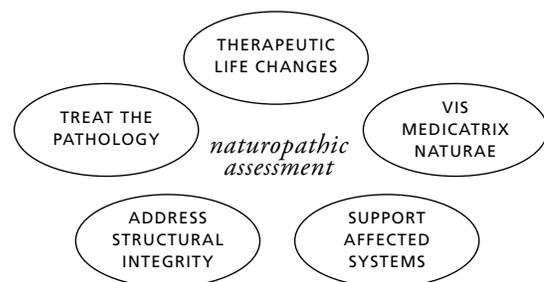
Prescribe pharmacotherapy for pathology

Use pharmaceutical drugs to return to and promote health

Prescribe surgery, pharmacotherapy

Use aggressive therapies to attempt to maintain health

Taken from "A Hierarchy of Healing: The Therapeutic Order" Pamela Snider, ND; Jared Zeff, ND, Lac; and Stephen Myers, ND, BMed, PhD.



COMPONENTS OF PATIENT CENTERED CARE

- Exploring the disease and the patient's illness experience
- Understanding the whole person
- Finding common ground with the patient regarding management/ treatment options
- Incorporating prevention and health promotion
- Enhancing the doctor-patient relationship
- Being realistic

Adapted from: Huang, WY. Fam Med 2002;34(9):644-5

VISION, MISSION, CORE VALUES & STRATEGIC PLAN

VISION

A world that embraces the healing power of nature

MISSION STATEMENT

SCNM is a school of medicine and health sciences grounded in naturopathic principles. Dedicated to the ideal that everyone deserves high quality health care, we engage students in rigorous innovative academic programs, discover and expand knowledge, and empower individuals and communities to achieve optimal health.

VALUE PROPOSITION

Challenge your mind and engage your heart to change lives through naturopathic healthcare at a medical school renowned for its dynamic culture of innovation and collaboration.

CORE VALUES

The SPIRIT of Southwest College enhances the following values:

- Service
- Professionalism
- Integrity
- Respect
- Innovation
- Teamwork

STRATEGIC PLAN

Academic Excellence

SCNM engages students in a world class academic program designed to develop their professional identity as naturopathic physicians in a rapidly changing healthcare system. The College enrolls and graduates outstanding ND candidates, recruits expert faculty, develops healthcare partnerships, and expands research to ensure SCNM graduates are among the most successful clinicians and leaders in the naturopathic profession.

Effective Healthcare

SCNM physicians and students engage patients in high quality naturopathic patient care across all clinical sites. Exceptional value and customer service go hand in hand with consistent clinical outcomes.

Healthy Campus

SCNM promotes a culture of health, inclusiveness and wellbeing. Employees, students, patients and community members participate in cardiovascular, stress reducing and lifestyle-empowering activities.

Continuous Improvement through Advanced Analytics

Building upon the academic assessment, faculty development plans, and student retention and graduation infrastructure, SCNM employs predictive modeling and other advanced analytics to guide educational, clinical, research, human resources and financial decision-making.

Mission-Focused Growth and Sustainability

SCNM's mission guides revenue growth and diversification. The College increases public awareness of naturopathic medicine, pursues new opportunities for philanthropic funding, maximizes profitability at the Medical Center, Pain Relief Center, Medicinary, Cafe and Thrive, and develops successful new educational and clinical programs. SCNM continues the campus transformation with renovations, equipment and furnishings in the Academic and Medical Center buildings.

GENERAL COLLEGE INFORMATION & RESOURCES

ACADEMIC CALENDAR

Fall Quarter 2015/2016

Sept 29 - Oct. 2	New Student Orientation
Oct 5	Fall Classes Begin
Oct 5 - 16	Add/Drop Didactic Courses (SEE CATALOG)
Nov 6	Mid Quarter (end week 5)
Nov 16 - 21	Winter Quarter Registration
Nov 26 - 27	Thanksgiving Recess - College/MC Closed
Dec 14 - 19	Final Exams
Dec 19	End of Fall Quarter
Dec 21 - Jan 8	Student Recess - Didactic Only
Dec 24 - 25	College / Medical Center Closed
Dec 31 - Jan 1	College / Medical Center Closed
Dec 21 - Jan 8	Break Rotations

Winter Quarter 2015/2016

Jan 11	Winter Classes Begin
Jan 11 - 22	Add/Drop Didactic Courses (SEE CATALOG)
Jan 18	Martin Luther King - College / MC Closed
Feb 2 - 5	NPLEX Examinations
Feb 12	Mid Quarter (end week 5)
Feb 22 - 27	Spring Quarter Registration
March 21 - 26	Final Exams
March 26	End of Winter Quarter
March 28 - Apr 9	Student Recess - Didactic Only
March 28 - Apr 2	Break Wk1 Rotations
April 4 - 9	Break Wk2 Rotations

Spring Quarter 2015/2016

April 5 - 8	New Student Orientation
April 11	Spring Classes Begin
April 11 - 21	Add/Drop Didactic Courses (SEE CATALOG)
May 13	Mid Quarter (end week 5)
May 30	Memorial Day - College/MC Closed
May 23 - 28	Summer Quarter Registration
June 20 - 25	Final Exams
June 25	End of Spring Quarter
June 25	Graduation Ceremony
July 4	Independence Day - College/MC Closed
June 27 - July 9	Student Recess - Didactic Only
June 27 - July 2	Break Wk1 Rotations
July 5 - 8	Break Wk2 Rotations

Summer Quarter 2015/2016

July 11	Summer Classes Begin
July 11 - July 22	Add/Drop Didactic Courses (SEE CATALOG)
Aug 2 - 5	NPLEX Examinations
Aug 12	Mid Quarter (end week 5)
Aug 22 - 27	Fall Quarter Registration
Sept 5	Labor Day - College/MC Closed
Sept 19 - 24	Final Exams
Sept 24	End of Summer Quarter
Sept 26 - 30	Student Recess - Didactic Only
Sept 26 - 30	Break Rotations

Fall Quarter 2016/2017

Sept 27 - 30	New Student Orientation
Oct 3	Fall Classes Begin
Dec 17	End of Fall Quarter

NPLEX Examination Dates for 2016

Tuesday, February 2, 2016	Biomedical Science Exams
February 3 - 5, 2016	Clinical Science Exams
Tuesday, August 2, 2016	Biomedical Science Exams
August 3 - 5, 2016	Clinical Science Exams

OVERSIGHT

Academic Accreditation

The Arizona State Board of Private Postsecondary Education granted a license to SCNM as a degree-granting institution in April 1993. SCNM is also accredited by the Council on Naturopathic Medical Education (CNME), a professional accrediting agency for naturopathic medicine programs. A copy of the CNME Handbook for Accreditation for Naturopathic Medical Colleges and Programs is available in the College Library. SCNM is also accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools (HLC).

For additional information, please contact:

Daniel Seitz, JD EDD, Executive Director,
Council on Naturopathic Medical Education
342 Main Street, PO Box 178, Great Barrington, MA 01230
Tel: (413) 528-8877 • Fax: (413) 528-8880 • www.cnme.org

Higher Learning Commission of the North Central Association of Colleges and Schools

30 N. LaSalle St., Suite 2400, Chicago, IL 60602
Tel: (312) 263-0456 • www.ncahlc.org

Licensure

At the time of this printing, 18 states, the District of Columbia, and the US territories of Puerto Rico, the US Virgin Islands and five Canadian provinces have licensing laws for naturopathic physicians. In these states, naturopathic physicians are required to graduate from a four-year, approved naturopathic medical school and pass extensive postdoctoral board examinations in order to receive a license.

The North American Board of Naturopathic Medical Examiners (NABNE) administers and provides the Naturopathic Physician Licensing Examination (NPLEX) which is comprised of biomedical science and clinical science examinations that are used in North America to license graduates of approved naturopathic medical schools. Once licensed, naturopathic physicians must practice within a specific scope of practice defined by their state's law and fulfill state-mandated continuing medical education requirements annually. It is the responsibility of the student/graduate to determine the licensure laws or scope of practice in the state in which he/she intends to practice.

Naturopathic physicians practicing in the State of Arizona enjoy one of the broadest scopes of practice within the United States. The State of Arizona Naturopathic Physicians Medical Board (NPMB) regulates the practice of naturopathic medicine in the State of Arizona. This includes applications and fees for students planning to enter clinical training and new graduates applying for licensure.

GENERAL COLLEGE INFORMATION & RESOURCES

For more information about licensure in Arizona, contact:

State of Arizona Naturopathic Physicians Medical Board

1400 W. Washington, Suite 300, Phoenix, AZ 85007
Tel: (602) 542-8242 • Fax: (602) 542-3093 • www.aznd.gov

For more information about licensure in the United States and its territories, contact:

American Association of Naturopathic Physicians (AANP)

818 18th Street NW, Suite 250 Washington, DC 2006
Toll free: 1-866-538-2297 • www.naturopathic.org

Federation of Naturopathic Physicians Licensing Authorities

344 SW 7th St, Suite B, Newport, OR 97365-4915
Tel & Fax: (541) 265-6378 • www.fnpla.org

For more information about licensure in Canada, contact:

Canadian Association of Naturopathic Doctors

1255 Sheppard Ave. East Toronto, ON, Canada M2K 1E2
Tel: (416) 496-8633 • Toll-free: 1-800-551-4381
Fax: (416) 496-8634 • www.cand.ca

For information about Licensing Examinations for the United States and Canada, contact:

Naturopathic Physicians Licensing Examination Board (NPLEX)

P.O. Box 69657, Portland, OR 97201
Tel: (503) 250-9141

North American Board of Naturopathic Examiners (NABNE)

9220 SW Barbur Boulevard Suite 119, #321, Portland, OR 97219
Tel: (503) 778-7990 • Fax: (503) 452-3943 • www.nabne.org

LOCATION

SCNM and the SCNM Medical Center are situated in Tempe, Arizona—a sophisticated city of culture and learning. Tempe is part of the Greater Phoenix Metro area. SCNM shares Tempe with Arizona State University, thereby providing our students with a rich college atmosphere and an abundance of affordable housing, research opportunities, and entertainment resources.

Prospective students are invited to visit the SCNM campus and the SCNM Medical Center to attend a class, visit a clinical clerkship, and make an appointment to speak with an admissions representative by calling (480) 858-9100 or by visiting the website at www.scnm.edu.

PHOENIX

SCNM is located in Tempe and is part of the Phoenix metropolitan area, one of the top ten largest metropolitan areas in the United States. The “Valley of the Sun” has all the diversity of big-city life without as much of the big-city cost. Among these assets are flat terrain, simple transportation routes, and a new light-rail system. Not only is the transportation system evolving, but the housing communities provide comfortable, affordable homes for new and longtime residents.

With 300 days of sunshine each year, the Phoenix metro area is a haven for outdoor enthusiasts. Students enjoy hiking, biking, boating, swimming, golf, tennis, horseback riding, and even skiing and snowboarding during the winter months in the beautiful northern Arizona mountains. They also enjoy weekend and day trips to breathtaking Sedona, Tucson, the Grand Canyon, Mogollon Rim, and the White Mountains.

Entertainment venues, fine dining, and shopping settings are plentiful, along with countless golf courses. Along with the cosmopolitan treasures of the Herberger Theatre, Ballet Arizona, The Phoenix Symphony, and the world-renowned Heard Museum, the cities that make up Greater Phoenix are home to numerous professional sports teams including the Arizona Cardinals, Phoenix Suns, Arizona Diamondbacks, and Phoenix Coyotes. Tempe is also a sports mecca with the ASU Sun Devils, Insight Bowl, spring training for Major League Baseball, the annual P.F. Chang’s Rock ‘N’ Roll Arizona Marathon, and the Ironman Arizona Triathlon.

Phoenix is fortunate to be a growing city with a healthy economy. Uniquely, the cost of living in Phoenix and Tempe is lower relative to other metropolitan cities housing naturopathic colleges. Tempe is a great place to learn, live, work, and play.

COLLEGE COMMUNITY

The Tempe campus includes the SCNM Medical Center and SCNM Community Commons, which convey the excitement and enthusiasm that the staff, faculty, and students bring to naturopathic medical education. SCNM is poised to meet the demand for naturopathic physicians and is a highly respected source of information in the natural health care field. SCNM’s faculty, staff, and administrators collaborate to deliver a bold, innovative, and dynamic medical education for naturopathic medical students. Those who spend time on campus know that SCNM’s sense of community makes these goals a reality.

The SCNM Community Commons feature an integrative Pain Relief Center, Nourish Café, teaching kitchen, yoga/Tai Chi/spin studio, a medical library, Board room with hi-definition teleconferencing, auditorium, classrooms, 18 group study/meeting rooms, weight and cardio room, student lounge and wellness rooms, and an expanded SCNM Medicinary. The first building of its kind at any naturopathic college, the Commons engages the public as it reshapes the SCNM experience. It also generates clean electricity, provides shade and reduces energy costs through the installation of solar-covered structures over 80% of all SCNM parking spaces. Abundant light, evidence based design, and sustainable and non-toxic materials create an atmosphere that delights the eye as it inspires healing, learning, and community engagement. The top-of-the-line Steelcase furnishings are functional and environmentally sustainable, providing students, patients, and the public comfortable and ergonomically sound seating throughout the Commons.

The academic buildings are well-equipped to serve the needs of the community. SCNM classrooms, SCNM Medical Center, Community Commons, and Student Success Center are equipped with presentation technology and wireless internet access. Online course notes and information are also available to students as an additional resource through the MySCNM web portal (<http://my.scnm.edu>). In addition, computers are available for student use in the College

GENERAL COLLEGE INFORMATION & RESOURCES

Library and at the SCNM Medical Center. To top it all off, the beauty of the Medicinal Gardens creates an atmosphere for community learning, campus events, and medical conferences. The Gardens also provide botanicals for classroom instruction and lab experiences.

Founded principally by naturopathic physicians Michael and Kyle Cronin, SCNM is one of only five recognized schools of naturopathic medicine in the United States. It is also the first medical school in the Phoenix metropolitan area.

SCNM MEDICAL CENTER

The SCNM Medical Center is a fragrance-free facility with natural and recycled building materials and non-toxic paint. It is designed to support and enhance patient care and student learning through indoor healing spaces.

The SCNM Medical Center creates a clinical environment unique in any naturopathic clinical setting. Hydrotherapy, a core modality in naturopathic medicine and an important component of the European water spas, comprises nearly thirty percent of the Center with a custom-designed steam area, two saunas (far infrared/radiant), a hydrotherapy/color therapy suite, and a colon hydrotherapy suite. There are also two minor surgery suites with high definition video equipment for recording or transmitting certain procedures, with patient consent, for learning purposes. Intravenous therapies, which can be a prominent treatment method for many health conditions, are provided in the IV Suite.

In addition to serving patients' health needs, the SCNM Medical Center is the primary site for students' clinical training. Designed with leading edge technology in each of the 6 classrooms and 27 exam rooms, the SCNM Medical Center supports student learning in the clinical environment. Corporate sponsors donated large LCD monitors to each classroom which enhance the physicians' ability to use online resources, display a patient's electronic health record (EHR), and closed circuit observation of exam rooms when appropriate. This technology allows students to gain immediate feedback from their attending physician. In addition, state-of-the-art medical equipment in each exam room was donated by Welch-Allyn. Student learning is supported through the Clinical Resource Center, a specialized clinical collection that is an extension of the SCNM library. The collection features resources in naturopathic modalities including acupuncture, botanical medicine, nutrition, homeopathy, hydrotherapy, and environmental, physical, and mind-body medicine. The SCNM Library subscribes to an increasing number of electronic books, journals, and specialized medical and naturopathic databases, which supplement the on-campus print resources.

Thanks to a generous contribution from American Medical Solutions (AMS), one of healthcare's premiere Electronic Health Records (EHR) companies, SCNM became the first naturopathic medical school to implement EHR. The utilization of EHR increases medical research opportunities and enhances patient benefits through electronic record keeping and communication among the SCNM Medical Center physicians and other healthcare providers. Additionally, SCNM students become competent in an emerging technology that will soon be the healthcare standard.

The SCNM Laboratory is a CLIA moderate complexity laboratory and accredited by COLA. Students are required to participate in lab posts in which they gain a finer understanding of laboratory diagnostic tests as well as OSHA and CLIA standards. While on lab post, students have the opportunity to collect and prepare samples and perform CLIA-waived testing.

While some laboratory testing is done on site, the SCNM Medical Center laboratory also contracts with Laboratory Corporation of America (LabCorp) and Sonora Quest Laboratories for standard diagnostic tests. The laboratory utilizes 15 additional specialty labs for testing not available at LabCorp or Sonora Quest.

The Medicinary, newly located in the Community Commons, is Arizona's largest natural medicinary with the largest inventory of homeopathic medicines and botanical tinctures in Arizona. Students are required to participate in a medicinary post in which they mix herbal tinctures, learn inventory management, and provide customer service. The Medicinary serves the patients of in-house physicians, providers across the Greater Phoenix area, and the general public.

As Arizona maintains one of the widest scopes of practice in the United States for naturopathic medicine, the physicians practice general medicine and utilize a wide variety of therapeutics including diet and lifestyle modifications, nutritional supplementation, botanical medicine, homeopathy, counseling, mind-body medicine, oriental medicine, acupuncture, naturopathic manipulative therapies, physical medicine, hydrotherapy, minor surgery, prolotherapy, IV micronutrient therapy, and pharmacotherapy. The SCNM Medical Center offers opportunities for students to work with a diverse group of medical practitioners including naturopathic physicians, chiropractic physicians, an Oriental medical doctor, acupuncturists, neurofeedback/biofeedback specialists, massage therapists, cranial sacral therapists, and colon hydrotherapists.

SCNM is committed to providing students diverse clinical settings to deliver patient care. In addition to clinical clerkships at the SCNM Medical Center, SCNM physicians and students provide care to underserved patient populations at ten community clinics. These clinics are staffed by faculty members who oversee both the students' education and the patients' care. The community clinics provide students access to a broad range of patient populations and disease conditions not regularly seen at the SCNM Medical Center. The table below offers details on the extended site clerkships. Contact the Clinical Coordinator for additional information, or go to www.scnm.edu.

Extended Sites Community Clinics

Adelante Healthcare Mesa

Community Health
Avein Saaty-Tafoya, CEO
1705 W. Main, Mesa, AZ 85201
www.AdelanteHealthcare.com

Hamilton Elementary School Clinic

Pediatrics Medicine
Nicole Shamblin, Principal
2020 W. Durango, Phoenix, AZ 85009
(602) 353-5310, ext. 4
www.msdez.org/hamilton

Hamilton Elementary School Clinic

Adult Family Medicine
Nicole Shamblin, Principal
2020 W. Durango, Phoenix, AZ 85009
(602) 353-5310, ext. 4
www.msdez.org/hamilton

GENERAL COLLEGE INFORMATION & RESOURCES

Mission of Mercy

Community Health
Catherine Amiot, Executive Director
Brad Smith, ND, Medical Director
(480) 833-8987
www.amissionofmercy.org/arizona

Mobile clinic location:
Christ the King Catholic Church Community Center
1616 E. Broadway Rd., Mesa, AZ

Phoenix Rescue Mission – Changing Lives

Substance Abuse Rehabilitation
Pamela Morrison, Case Management Services Manager
1801 S. 35th Ave.
Phoenix, AZ 85009
(602)628-9150
www.phoenixrescuemission.org

The River Source

Substance Abuse Rehabilitation
Phillip Westbrook, Executive Director
108 E. 2nd Ave., Mesa, AZ 85210
(480) 827-0835

Roosevelt School District

Pediatric and Adult Family Medicine
Robert Nickerson, Executive Director
6000 S. 7th Street, Phoenix, AZ 85042
www.rsd.k12.az.us

Sojourner Heritage Center

Women and Children, Victims of Domestic Violence
Maria Garay, PhD, MSW, Executive Director
PO Box 20156, Phoenix, AZ 85036
www.sojournercenter.org

Southwest Center for HIV/AIDS

HIV/AIDS Treatment Center
Cindy Hallman-Quenneville, Executive Director
Andrea Norman, Director of Wellness and Behavioral Health
1101 N. Central Avenue, Suite 200, Phoenix, AZ 85007
(602) 307-5330
www.swhiv.org

World of Addiction & Health Institute (WAHI) Center

Substance Abuse Rehabilitation
David Arneson, ND, Executive Director
550 W. Indian School Road, Suite 122, Phoenix, AZ 85013
(602) 234-1158

SCNM LIBRARY

The SCNM Library augments the curriculum by providing knowledge-based resources of core medical books, journals, and electronic databases in general medicine and naturopathic health sciences.

Visit the library to study, check out books, ask for research help, or use the desktop PC or Apple computers. Computers in the library are equipped with high-speed Internet, on-demand printer capability, and the latest software. A copy machine is also located in the library. The library has quiet study areas, including enclosed study rooms for private or group study. The study areas are accessible during building hours, and the front desk is staffed on weekdays, closing on Saturday, Sunday, term breaks, and campus holidays.

Collections

The library print collection specializes in topics of acupuncture, botanical medicine, homeopathy, hydrotherapy, mind-body, nutrition, and traditional Chinese medicine, numbering approximately 5,100 titles. A rare and historical naturopathic medical book collection dates back to the early 1800s. A single copy of each required textbook can be found in the reserves collection.

An increasing number of electronic books, journals, and specialized medical and naturopathic databases supplement the print collection. The electronic database resources are accessible through wi-fi on campus with any personal computing device, from the desktop computers on campus, and remotely from off-campus.

Finding items on the library shelves, in electronic books and journals, or in PubMed is simple using the iSearch tool, which can be found on the library webpage at <http://my.scnm.edu/ICS/Library/>

Services

The library offers instruction about library resources, research assistance, interlibrary loan, classroom instruction, computer assistance, and exam proctoring. Requests can be made through Interlibrary Loan for journal articles that are not available from the SCNM library and provided at no cost to students in good standing.

A library account is created for each student to:

- Renew items checked out
- Place hold on books
- Check for library fines
- Review items checked out
- Request articles through Interlibrary Loan
- Send messages to the library

Borrower Privileges

- Check out books and multi-media items
- Remotely login to electronic databases
- Request journal articles through Interlibrary Loan

Fines

- Overdue: \$0.50 per item each day
- Reserve (2 hour check-out): \$1.00 per item each hour late
- Lost or Damaged: cost of item plus \$5.00 processing fee

GENERAL COLLEGE INFORMATION & RESOURCES

Leave of Absence

Students in good standing with SCNM have full borrower privileges and full access to electronic databases. It is the student's responsibility to notify the library regarding a leave of absence. Students approved for a leave of absence must return all library items and pay any outstanding fines prior to the leave. Depending on the type of leave of absence, students may not have borrower privileges or remote access to electronic databases, as follows

- Medical, Military, or Personal LOA/ALOA Full Privileges and Full Access
- Library Suspension No Privileges and No Access
- School Dismissed No Privileges and No Access
- School Suspension No Privileges and No Access
- School Withdrawn No Privileges and No Access

Policies

The library encourages a quiet study environment. All patrons must act responsibly and abide by library policies. The library has the right to deny services to patrons who violate policies as noted below.

- Drinks with lids and eating snack foods permitted
- No animals other than service dogs allowed
- Children must be accompanied by an adult
- Cell phone calls must be taken outside of library

Alumni

The SCNM library supports students as they move forward into their professional careers, and for six months after graduation students have full access to library resources. Alumni have all borrower privileges, except remote access to electronic medical databases.

Affiliation and Membership with Library Organizations

- Arizona Library Association (AzLA)
- Central Arizona Biomedical Libraries (CABL)
- Medical Library Association (MLA)
- Medical Library Group of Southern California and Arizona (MLGSCA)
- National Network of Libraries of Medicine (NN/LM)

ADMISSIONS

ADMISSIONS REQUIREMENTS

The following general requirements for admission must be completed by all applicants prior to matriculating in the 2015/2016 academic year:

1. 4-year Baccalaureate degree or equivalent (contact admissions department for requirements). Total postsecondary coursework must be completed at an accredited or candidate college or university. Within the US, accreditation must be recognized by the United States Department of Education. International students should refer to page 13 for admission requirements.

Subject Requirements/Prerequisite Coursework

Area	Sem. Credit	Qtr. Credit	Notes
Biology	12	18	Courses with lab, for science majors
Organic Chemistry	3	4.5	Chemistry courses with lab for science majors
Biochemistry or an additional general organic chemistry	3	4.5	For science majors
Psychology	6	9	Behavioral, cognitive learning, and some social sciences courses will also be considered
English	6	9	One course in English composition required
Humanities	6	9	Acceptable coursework includes philosophy, art, history, foreign language, religion, women's studies

2. Submission of application and application review. Following receipt of all required materials and credentials (see application for admission), the Admissions Office will contact those qualified applicants selected to interview with the Admissions Committee.

The Admissions Committee will review applications, interview candidates for admission, and make admission decisions.

Applicants should also have knowledge of computers and access to a reliable computer and software for use in completing coursework. For more information, contact the Admissions Office. The above list indicates minimum requirements, but it should not be inferred that admission is probable for any applicant who meets them.

CLEP EXAMINATIONS ACCEPTED

Applicants for admission may substitute the College Level Examination Program (CLEP) exam(s) for select academic prerequisites listed below. Information regarding CLEP can be obtained from CLEP at (609) 771-7865 or www.clep.org. To report examination scores to SCNM, use score report code #7563. An official score from the College Board/CLEP must be mailed directly to SCNM.

CLEP Examination	Credit equivalent	Minimum score
(ENG) Fresh. College Comp.	6 sem. or 9 qtr. credits	44
(PSY) Human Growth and Dev.	3 sem. or 9 qtr. credits	45
(PSY) Intro. to Edu. Psychology	3 sem. or 9 qtr. credits	47
(PSY) Intro. to Psychology	3 sem. or 9 qtr. credits	47

APPLICATION FOR ADMISSION

Please contact the Admissions Office for assistance or more information at (480) 858-9100, or visit our website at www.scnm.edu. To apply online go to <https://portal.ndcas.org>.

Deadline for Application

SCNM accepts applications on a rolling basis until all spaces are filled. Application deadlines are listed below. Candidates who have selected SCNM as their first choice are encouraged to apply on or before the early decision date.

Spring Start (mid-April)

Early Decision: August 1 of prior year

Priority Deadline: December 1 of prior year

Fall Start (late September)

Early Decision: November 1 of prior year

Priority Deadline: March 1 of same year

Prospective students who wish to enter the ND program must complete the application materials and meet all application requirements outlined here:

1. Application through NDCAS (<https://portal.ndcas.org>)

2. Non-refundable application fee payable to NDCAS (See Tuition and Fee Schedule, p.16)

3. Three letters of recommendation mailed directly to NDCAS:

- One academic reference
- One regulated health care professional reference
- One additional reference from either of the above categories or from an employer/volunteer supervisor

4. Essays

5. Curriculum Vitae/Resume

6. Official transcripts from all post-secondary institutions attended, showing completion of academic requirements

7. In-person interview (qualified applicants selected for interview will be contacted by the Admissions Office)

8. Criminal Background Check

SCNM requires applicants who are admitted to undergo a criminal background check. For the 2015/2016 application cycle, SCNM has contracted with Certiphi Screening Inc. to facilitate the criminal background check. The applicant's offer of admission will not be considered final, nor will the applicant be permitted to enroll, until completion of a background check with results deemed acceptable by SCNM.

Convictions of a criminal offense, other than a minor traffic offense, are required to be disclosed, including the nature of the offense and what disposition occurred as a result of that offense. This disclosure must be made whether or not a sentence was served and/or civil rights have been restored, or whether the conviction(s) were expunged from the record. A prior felony conviction does not necessarily preclude an applicant from being admitted to SCNM, but professional licensing boards in the state of Arizona and elsewhere may refuse to issue a license if an individual has a felony or other conviction on his or her record.

9. International applicants must also satisfy these additional application requirements:

- International transcript evaluation for all work completed in a foreign country
- A complete financial guarantee form with proof of sufficient financial resources to cover anticipated costs of study
- Copy of current passport
- International applicants whose first language is not English must provide an English Language Test report (IELTS or TOEFL preferred) from an approved testing site. SCNM requires a level of C1 of the Common European Framework of Reference (CEFR). (See information under International Applicants, p.13).

10. Transfer Credit

Students entering the Doctor of Naturopathic Medicine Program who have completed coursework or have graduated from a domestic or foreign accredited professional school or program (i.e., ND, MD, DO, DC, DDS, etc.) may apply for transfer credit. Transfer credit will be determined during the admissions process and will not be considered after matriculation. (See Transfer Credit Policy on p.14)

TECHNICAL STANDARDS FOR ADMISSION

A student of SCNM must possess aptitude, abilities and skills in all five areas:

1. OBSERVATION.

Students must be able to observe demonstrations, conduct experiments, and tolerate normal odors associated with the basic sciences, including, but not limited to: anatomic dissection of preserved tissues and cadavers, microbiologic cultures, microscopic studies of microorganisms, and animal and human tissues in normal and pathologic states. A student must be able to observe patients accurately at a reasonable distance and close at hand, noting non-verbal as well as verbal signals. Specific observational requirements include but are not limited to the following abilities: detecting and identifying significant changes in colors of fluids, skin, culture media, and dipstick tests; perceiving with acuity and accurately discriminating findings on x-rays and other imaging tests; efficiently

reading written and illustrated material; observing intracellular details through a microscope; observing demonstrations in the classroom, including projected slides, films, videos, and overheads; observing and differentiating changes in body movement; observing anatomic structures; discriminating numbers and patterns associated with diagnostic instruments and tests, such as sphygmomanometers and electrocardiograms; and competently using instruments such as the otoscope, ophthalmoscope, microscope, and stethoscope.

2. COMMUNICATION.

Students must be able to actively listen and relate effectively and sensitively to patients of all genders, ages, races, lifestyles, sexual orientations, and cultural backgrounds and be able to convey a sense of compassion and empathy. A student must be able to observe and clearly communicate with patients in order to elicit information; accurately describe changes in mood, activity, and posture; and be able to perceive verbal as well as nonverbal communications. Communication includes speech as well as reading and writing. Medical education presents exceptional challenges in the volume and breadth of required reading and the necessity to impart information to others. Students must be able to communicate quickly and effectively in oral and written English with all members of the health care team. Specific requirements include but are not limited to the following abilities: communicating rapidly and clearly with the medical team during case report, eliciting a thorough history from patients, and communicating complex findings in appropriate terms to patients and to various members of the health care team. Students must learn to recognize and promptly respond to emotions such as sadness, worry, and agitation, as well as lack of comprehension of physician communication. Each student must be able to read and accurately record observations and plans legibly, efficiently, and accurately in documents such as the patient record. Students must be able to prepare and communicate concise and complete summaries of individual encounters. Students must be able to complete forms manually and on the computer keyboard, according to directions, in a complete and timely fashion.

3. SENSORY AND MOTOR FUNCTION.

Students must be able to perform a complete physical exam of patients with acuity, accuracy, facility, and human compassion on patients of all genders utilizing palpation, auscultation, percussion, and other diagnostic maneuvers. In general, this requires sufficient ability to observe with acuity and process visual, auditory, exteroceptive (smell, touch, pain, and temperature), and proprioceptive (position, pressure, movement, stereognosis, and vibratory) phenomena accurately, as well as the ability to manipulate patients, medical instruments, and equipment with precision at a fine level of movement. Methods of surgical instruction include practice on living or preserved animal tissues. A student should be able to provide general care and emergency treatment to patients in a timely manner. Examples of such emergency treatment reasonably required of physicians include responding quickly when called, initiating cardiopulmonary resuscitation, administering intravenous medication, applying pressure to stop bleeding, opening obstructed airways, suturing wounds, performing basic male and female exams, and other physical maneuvers. Cardiopulmonary resuscitation may require moving an adult patient, repeatedly applying considerable chest pressure, delivering an adequate volume of artificial respiration, and calling for help. A student should be able to learn to perform basic laboratory tests, e.g., urinalysis, completed blood count, and diagnostic and therapeutic procedures, e.g., phlebotomy, acupuncture, minor surgery, and arthrocentesis. Students must be able to measure angles and diameters of various body structures using tape measure and goniometer, measure blood pressure and pulse,

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and interpret graphs describing biologic relationships. Students must have the strength, coordination, and ability to use the torso and limbs to position oneself and skillfully and successfully perform common naturopathic manual procedures and techniques.

4. INTELLECTUAL, CONCEPTUAL, INTEGRATIVE and QUANTITATIVE ABILITIES

These abilities include measurement, calculation, reasoning, analysis, judgment, and synthesis. The student must also be able to recognize letters and numbers quickly and accurately. Clinical reasoning and problem solving, critical skills demanded of physicians, require all of these intellectual abilities and must be performed quickly, especially in emergency situations. Moreover, the effective physician often must deal with several tasks or problems simultaneously (“multitasking”). Students must be able to identify significant findings from history, physical examination, and laboratory data; provide a reasoned explanation for likely diagnoses; construct a reasoned and cost-effective diagnostic plan; and prescribe medications and therapy, recalling and retaining information in an efficient and timely manner. Students must be able to identify and communicate the limits of their knowledge to others when appropriate. The ability to incorporate new information from peers, teachers, and medical literature in formulating diagnoses and plans is essential. Good judgment in patient assessment, diagnostic, and therapeutic planning is essential.

5. BEHAVIORAL AND SOCIAL ATTRIBUTES.

Empathy, integrity, honesty, concern for others, good interpersonal skills, interest, and motivation are all required personal qualities. Students must be able to fully utilize their intellectual abilities, exercise good judgment, and promptly complete all responsibilities attendant to the diagnosis and care of patients in all clinical and academic settings. They must be able to develop mature, sensitive, professional, and effective relationships with patients of all genders, ages, races, lifestyles, sexual orientations, and cultural backgrounds, as well as with their families, with other health care providers, and with all members of the learning and working community. At times this requires the ability to be aware of and appropriately react to one’s own immediate emotional responses. For example, students must maintain a professional demeanor and be able to function at a high level in the face of personal fatigue, dissatisfied patients and their families, and tired colleagues. Students must be able to develop professional relationships with patients and their families, providing comfort and reassurance when appropriate while protecting patient confidentiality. Students must be able to maintain professional conduct when interacting with patients and the families of patients suffering from catastrophic illness, trauma, and death. Students must possess adequate endurance to tolerate physically taxing workloads and to function effectively under stress. At times, all students are required to work for extended periods, occasionally with rotating shifts. Students must be able to adapt to changing environments, to display flexibility, and learn to function in the face of the uncertainties inherent in the clinical problems of many patients. Students are expected to accept appropriate suggestions and criticism and, if necessary, respond by modifying their behavior.

APPLICANTS/STUDENTS WITH DISABILITIES

SCNM welcomes applications from students from all backgrounds and does not discriminate on the basis of disability, race, sex, or ethnic background, place of origin, age, religion, spiritual belief, sexual orientation, or political affiliations. SCNM is committed to complying with all applicable provisions of the Americans with Disabilities Act and Section 504 of the Rehabilitation Act of 1973. It is College policy not to discriminate against any qualified student

or applicant with regard to any terms or conditions because of such individual’s disability or perceived disability, so long as the student can perform the essential functions of the program (see Technical Standards p. 11). Consistent with this policy, the College will provide reasonable accommodations to a qualified individual with a disability, as defined by the ADA, who has made SCNM aware of his or her disability, provided that such accommodation does not constitute an undue hardship to SCNM.

Persons with disabilities who meet the technical standards, possess the required abilities, and meet all academic qualifications for admission are encouraged to apply for admission. A request for special accommodations and adequate documentation must be submitted to the Dean of Students prior to matriculation.

Matriculated students with disabilities who believe they need a reasonable accommodation to perform the essential functions of a student must contact the Dean of Students to make appropriate arrangements prior to the beginning of each quarter. Students will be required to provide substantive evidence of a disability as defined by the ADA and complete the special accommodation form.

If a student, after following SCNM procedures, believes SCNM is not fulfilling its responsibilities under the ADA or other acts, they may contact the Dean of Students for further advice and assistance. If the matter remains unresolved, the student may file a complaint with the Chief Human Resources Officer (compliance officer for the ADA and Rehabilitation Act).

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It is the responsibility of the Admissions Committee to select applicants who are best qualified to complete the required training and most likely to become the best possible physicians. Applicants are selected for admission to SCNM based not only on their scholastic achievements and ability, but also on their experience and their intellectual, physical, and emotional capabilities to meet the requirements of the SCNM curriculum and have a successful career in naturopathic medicine. The Admissions Committee recognizes that academic competency is essential for success in medical school. Intellectual curiosity and undergraduate grades help to demonstrate academic competency. The Admissions Committee exercises its judgment on behalf of SCNM. The Committee considers academic ability as well as character, extracurricular achievement, commitment to service, and overall suitability for the naturopathic medical profession based on information in the student’s application, letters of recommendation, and personal interviews.

The Admissions Committee makes the final decision regarding an applicant’s admission. The decision may be one of the following:

- Accepted – all admission requirements are met
- Accepted with provisions – must meet admission requirements prior to matriculation
- Application pooled – admission decision pending review of additional information
- Admission denied - applicants who are denied may reapply after one (1) year

The Admissions Department will notify the applicant in writing of the decision. Applicants may also view their application status and decision on MySCNM. Accepted applicants must remit a non-refundable deposit (see Tuition and Fees Schedule, p. 16) and signed enrollment agreement by the date stipulated in the acceptance letter to hold a place in the class. The deposit is credited toward the

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first quarter's tuition. All application files are the property of SCNM and cannot be returned. SCNM reserves the right to admit or reject applicants, at its sole discretion, at any point during the admission process. SCNM does not discuss Committee decisions regarding an applicant's file. The decisions of the Admissions Committee are final and are not subject to appeal.

ADMISSION BEFORE RECEIPT OF FINAL TRANSCRIPT

Students enrolled in other colleges/universities are considered for admission on the basis of meeting all admission requirements prior to matriculating, except for a final transcript of work in progress. This final official transcript must be sent to the Admissions Office upon completion of the work in progress. Only under these conditions will the student be allowed to register for and attend classes. Official documentation of completion of prerequisites must be received by the first day of registration for the second quarter, or the student may not be permitted to register. In the event that the applicant does not qualify, the College reserves the right to cancel admission and registration.

DEFERRAL OF ADMISSION

Applicants who have been offered either full or provisional admission may, in extreme circumstances, apply for a deferral of their entrance, not to exceed four quarters. Applications for deferrals are accepted on a space-available basis. An application for deferral will not be processed until the admission deposit is received. Students deferring admission must do so by the end of the first week of class in the quarter for which they were accepted. Students applying for a deferral of admission must meet any and all new admission requirements for that entrance year. Applicants who need additional time beyond one year must reapply with a full application. A student who desires a deferral must make a request in writing to the Admissions Office. A nonrefundable deferral application fee (see Tuition and Fees p.16) is required to transfer a deposit to a new entering class.

REAPPLICATION PROCESS

Applicants who have submitted a full application for admission to SCNM within the past year are eligible to submit a reapplication. This includes applicants who were denied admission to SCNM or who wish to renew their application. The applicant must meet the following requirements:

1. Re-application form
2. Non-refundable application fee
3. One additional academic letter of reference
4. Essay*
5. Curriculum vitae/resume
6. Official transcripts for any post-secondary coursework completed since original application
7. In-person interview (qualified applicants selected for interview will be contacted by the Admissions Office)
8. Criminal background check (See p.11 for more details)

**In the essay, the applicant must provide a description of work and professional experiences, academic courses taken, etc., that have been part of their life experience since the original application to SCNM, along with reasons why the applicant should be reconsidered for admission.*

INTERNATIONAL APPLICANTS

International students must submit an application, pay the appropriate fees, and meet all admission requirements. International students may substitute additional CLEP examinations for prerequisite requirements. Transcripts from international institutions must be translated and evaluated by an international transcript evaluation service. Fees for this service are the responsibility of the applicant. The applicant must request a subject analysis transcript evaluation. The report must be mailed directly to the SCNM Admissions Office and received before an evaluation of the applicant's file can begin. Additional coursework materials, such as catalogs, course descriptions, and syllabi, if requested, must be translated into English by a professional service.

Language Requirements for International Applicants

SCNM requires international applicants whose first language is not English to provide an English Language Test report (IELTS or TOEFL preferred) from an approved testing site. SCNM requires a level of "Proficient User," C1, of the Common European Framework of Reference (CEFR). Test results must be received prior to issuance of full admission. For more information please contact the Admissions Office.

Department of Justice International Student Issuance Requirements (I-20)

International applicants must submit a financial guarantee form and provide proof of sufficient financial resources to the Admissions Office to cover anticipated costs of study. The Dean of Students Office will issue a Department of Homeland Security (INS) I-20 form to be used by the applicant to obtain a student visa only after full acceptance to SCNM and confirmed receipt of the admissions deposit. This request must be received no less than 60 days prior to planned matriculation.

Anticipated costs of study include travel, tuition, school fees, books, other study expenses, and all living expenses for the student (and dependents, if applicable) for the first year of study. All payments to SCNM must be made in US dollars. International students must maintain full-time student status. Prospective or current students with questions should contact the Dean of Students Office.

TRANSFER APPLICANTS

Applicants who wish to transfer from another accredited (or candidate) professional-level medical degree program must meet all admission requirements, including payment of fees. A letter of recommendation from the Academic Dean of the school or program from which the applicant is transferring indicating the student is leaving in good academic standing is required. Transfer students are also required to submit a completed Verification of Student Conduct form signed by the Dean of Students or the Registrar of the previously attended institution verifying that the student was not subject to any disciplinary actions. Transfer applicants studying in the US on a visa must work with the institution they are transferring from to transfer their student visa to SCNM.

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TRANSFER CREDIT POLICY

Students entering the Doctor of Naturopathic Medicine Program who have completed coursework or have graduated from a domestic or foreign accredited professional school or program (i.e., ND, MD, DO, DC, DDS, etc.) may apply for transfer status.

Transfer credit will be determined during the admissions process. Only graduate-level coursework (masters or doctorate) is considered for transfer credit. Courses considered for transfer credit must have been completed at institutions with candidacy status or accredited by those bodies recognized by the US Dept. of Education. Only coursework completed prior to matriculation at SCNM will be applied toward transfer credit, with the exception of approved coursework taken while dual enrolled at Phoenix Institute of Herbal Medicine and Acupuncture (PIHMA) (see Students Attending PIHMA) or the Mel and Enid Zuckerman College of Public Health (MEZCOPH) at the University of Arizona (see Students Attending MEZCOPH). The transfer of credit is determined on an individual basis depending on academic standing, the type of program, degree, and courses completed. Clinical training credit cannot be transferred or earned through the completion of a competency exam, with the exception of 12 or less credits completed at another accredited naturopathic institution and less than five years' lapse in their completion. Coursework completed more than seven years prior to matriculation requires a competency examination with appropriate fees (see Tuition and Fee Schedule, p.16). The Registrar's Office, in conjunction with the faculty and the academic deans, makes determinations of acceptable transfer credits. Transfer credit will not be considered after matriculation.

All applicants seeking transfer credit should submit a completed transfer evaluation form a minimum of three months prior to matriculation. The \$300 non-refundable transfer transcript evaluation fee (good for one academic year pre-matriculation) must be submitted to the Admissions Office with the completed application for admission. The \$300 transfer evaluation fee is applied to the first quarter's tuition upon matriculation (see Tuition and Fee Schedule, p.16). This fee is waived for transfer applicants from other naturopathic institutions. Transfer credits are counted toward the total hours required for graduation but are not counted toward the GPA. If an applicant did not accept admission to SCNM and reapplied to enroll at a later date, the student is subject to all fees upon second application.

Transfer status does not imply or guarantee that a student will graduate in less than four calendar years. Transfer students are required to fulfill the same number of credits required in their program of study as outlined in the catalog. Transfer students must complete the Doctor of Naturopathic Medicine Program in the time determined upon the transfer evaluation and in accordance with the number of credits transferred completing all equivalent courses at PIHMA with a grade of C or better.

DUAL DEGREE PROGRAM: ND/MPH Mel and Enid Zuckerman College of Public Health (MEZCOPH)

Admission requirements:

SCNM Students must apply directly to the Mel & Enid Zuckerman College of Public Health through SOPHAS (<http://www.sophas.org/>), the public health programs centralized application. Please note that there are additional requirements beyond what was required to apply to SCNM including:

- GRE or MCAT
- College algebra, statistics, or a more advanced math course, such as calculus
- 3 letters of recommendation **
- Visit <https://publichealth.arizona.edu/prospective-students/mph-admissions-criteria> for all admission requirements
- When applying through SOPHAS, please indicate your interest in dual degree status in the One Concise Statement under the "Additional Questions" section. For example, "ND/MPH: I am interested in family medicine and chronic disease, with an emphasis on cancer and cardiovascular disease."

You can learn more about the MPH Program and admissions requirements by participating in on-line info sessions. Visit this website for more info <https://publichealth.arizona.edu/prospective-students/graduate-admissions/grad-admissions-events>.

STUDENTS ATTENDING PHOENIX INSTITUTE OF HERBAL MEDICINE AND ACUPUNCTURE (PIHMA)

Students enrolled in approved coursework at the Phoenix Institute of Herbal Medicine and Acupuncture (PIHMA) must sign an acknowledgement form in order to drop the equivalent courses from the SCNM track program. After coursework is completed at PIHMA, an official transcript must be received from PIHMA in order for those courses to be transferred. It is the student's responsibility to inform the Registrar's Office if the student withdraws from courses at PIHMA in order to make necessary changes in the student's schedule. Failure to successfully complete PIHMA courses as scheduled may delay clinical entry and/or graduation. Graduation from SCNM is contingent upon completing all equivalent courses at PIHMA with a grade of C or better.

STUDENTS ATTENDING THE MEL AND ENID ZUCKERMAN COLLEGE OF PUBLIC HEALTH AT THE UNIVERSITY OF ARIZONA (MEZCOPH)

Students enrolled in approved coursework at the Mel and Enid Zuckerman College of Public Health (MEZCOPH) must sign an acknowledgement form in the Registrar's Office. After coursework is completed at MEZCOPH, an official transcript must be received from MEZCOPH in order for those courses to be transferred. It is the student's responsibility to inform the Registrar's Office if the student withdraws from courses at MEZCOPH in order to make necessary changes in the student's schedule.

INTERNATIONAL PROFESSIONAL DEGREE TRANSFER

Coursework taken at an international institution must meet standards approved by the National Council on the Evaluation of Foreign Education Credentials and Transcripts. Course descriptions and syllabi must be translated and evaluated by an international transcript evaluation service. The applicant must request a subject analysis transcript evaluation which includes grades, credits, and equivalences. Fees for this service are the responsibility of the applicant. Report results must be mailed directly to the Admissions Office and must be received before an evaluation of the applicant's file can begin. It is recommended that foreign medical doctors take the United States Medical Licensing Examination (USMLE).

TUITION & FEE SCHEDULE

FINANCIAL POLICIES

Tuition and Fee Schedule

The following tuition and fees apply to the 2015-2016 academic year. SCNM reserves the right to change tuition and fees at any time. A new tuition and fees schedule will be published when there are changes.

Application and Admission Fees (Non-refundable)

New Student Application	\$115
Non-degree Application	\$ 65
Admission Deposit (applied toward tuition)	\$300
Deferral	\$100
Transfer Evaluation (applied toward tuition)	\$300

Tuition

Per Credit	\$317
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Course-Specific Fees

BOTM 6010	\$ 10
BOTM 6020L	\$ 35
BOTM 6930L (Selective)	\$ 15
CLPR lab	\$ 35
CLPR 5030 practice exam	\$ 50
CLTR 4304 Entry Exam	\$ 95
CLTR 4504 Primary Status Exam	\$ 95
CLTR 4904 Clinical Exit Exam	\$160
GYNE 7020L	\$ 90
HUBI 5014/5015 Lab	\$ 10
HUBI 5024/5034 Lab	\$ 20
MICR Lab	\$ 20
MSRG lab	\$ 20
PSYC 6965 Biofeedback (Selective)	\$ 10
PSYC 6970 Neurofeedback (Selective)	\$ 20

Quarterly Fee

Equipment	\$ 25
NPLEX Review	\$ 30
Student Government	\$ 26
Technology	\$ 50

Student Material and Equipment Purchases (Non-refundable)

In addition to the above tuition and fees, students are required to purchase books, materials, supplies, and equipment to supplement their course instruction and clinical training, all of which become the student's property.

SCNM contracts with medical equipment manufacturer Welch Allyn (WA) to provide high-quality medical equipment and with Turning Technologies to provide hand-held student response equipment at negotiated prices.

Participation in SCNM's equipment purchase is mandatory and is automatically charged to all students in their first term in attendance at SCNM.

In accordance with attendance requirements at extended sites and field observation rotations, student will obtain a finger print clearance card in CLPR 5030. This card is good for 6 years as outlined by the Arizona Department of Public Safety.

Audience Response Equipment	\$ 45
Finger Print Clearance Card Fee	\$ 75
Medical equipment	\$815

Note: Students should allow for an average textbook, materials and supplies cost of approximately \$1,000 per quarter.

Throughout the course of their program, SCNM students may choose to participate in activities that result in other fees and charges. The following schedule identifies these types of charges.

Non-Course Specific Charges (Non-refundable)

Audit	\$150
Competency Assessment	\$150 (per exam)
Clinical drop/add	\$ 50
Course Transfer (NTE \$300)	\$ 75 (per course)
Diploma replacement	\$ 50
Directed Study (per course)	\$150 (+ tuition)
Graduation Application/Audit	\$250
I-Print (students receive a \$25 credit printing credit per quarter; additional credit can be purchased through the business office)	\$.08 B/W single sided \$.14 B/W double sided
Late Clinical Paperwork	\$ 50
Late Registration	\$100
Replacement ID Card	\$ 25
Replacement/Additional Parking Permit	\$ 5
Returned Check	\$ 45
Special Examination	\$150

Tuition and Fee Payment Policy

All tuition and fees listed are in U.S. currency. Tuition and fees for each term are payable in full in U.S. currency on or before the beginning of each term. Students who have not paid their tuition and fees in full by the end of the first week of a term will be notified of College's intent to drop the student from all registered courses and clerkships and will not be considered enrolled and participating. Depending on the amount of time lapsed, students may be given permission to re-register for classes/clerkships after payment of tuition and fees are received in full. Late registration and clinical drop/add fees may apply.

Throughout the course of a term, students may incur additional fees and fines for which payment is due upon notice of debt. The Business Office will place a hold on student accounts until debts are paid in full. Further,

- Any debt or returned check may revoke a student's current enrollment.
- Permission to register for subsequent terms will be blocked until all student debt is paid in full for previous terms.
- Course credit will not be given until all student debt is paid in full.
- Transcripts or diplomas will not be released until all student debt is paid in full.

Students are responsible for keeping SCNM informed of their current addresses and should update their personal information on MySCNM or submit address changes to the Registrar's Office immediately upon moving. It is each student's responsibility to review their accounts on MySCNM and to read and maintain email communication with the Business Office when accounts are not in balance.

Payment Options

Student payments must be in U.S. currency by cash, credit card, personal check, or bank check. Students who receive federal financial aid are not allowed to prepay tuition and fee charges using a personal credit card.

TUITION & FEE SCHEDULE

Financial Aid Recipients: In accordance with the U.S. Department of Education (ED) 34 CFR 668.14 (c), federal student aid shall be posted to student accounts for allowable tuition and fee charges prior to crediting student accounts for other costs such as living expenses. Further, student verification of attendance in class or clerkship must be documented prior to financial aid disbursement. Once student aid is applied to student accounts and attendance verification is received, the net difference between aid and tuition and fee charges results in an amount due to student or an amount due from student. Amounts due to students are provided in the form of a live check or directly deposited in student bank accounts. Amounts due from students are due and payable according to the payment guidelines outlined above.

Foreign Financial Aid or 3rd Party Payer Recipientse.g. VA): Proof of official promissory note and/or award letter from a third party payer must be delivered to the Business Office prior to the first day of a term in order to avoid being dropped from all registered courses and clerkships and having to re-register for classes, as outlined above.

VETERANS BENEFITS

SCNM's Doctor of Naturopathic Medicine program is an approved program of study by the Department of Veterans Affairs (VA) for students eligible to receive VA benefits. Eligibility for VA benefits is determined by the appropriate VA Benefits Office. Students must contact the VA Office and complete required approval forms to determine eligibility. After the student has completed the process, the student must submit their notice of eligibility and status of benefits to the Registrar's Office.

VA Benefits are not considered Estimated Financial Assistance when determining eligibility for Direct Loans. Veterans must continue to achieve Satisfactory Academic Progress (SAP) toward their educational program(s) each term in order to remain eligible for benefits. SCNM must report to the VA Office if a student is not making SAP or if there is any change in enrollment status.

Students who served on Active Duty may be eligible for education benefits offered by the Department of Veteran Affairs. Students currently serving in the military or who are the spouse or child of a service member may be eligible for funding offered through the Department of Defense Tuition Assistance program. Students should check eligibility status and the amount for which they qualify prior to enrolling. For additional information, refer to the financial aid web page on the SCNM web site.

SCNM has agreed to comply with the Principles of Excellence as issued in the Executive Order 13607 and signed on April 27, 2012. Currently SCNM does not participate in the Yellow Ribbon program.

Refer to p. 51 for Military Leave of Absence and to p. 50 for the Withdrawal Refund Policy

FINANCIAL AID

Students seeking federal funding for their educational needs will receive assistance through the Office of Financial Aid. The Federal William D. Ford Direct Loans are available to those who qualify, based on federal regulations.

Direct Unsubsidized Loans are available to those who qualify and are non-need-based. The maximum amount a student may borrow under the Unsubsidized Stafford Loan Program is \$40,500 per academic year. The student is responsible for the interest that accrues on an

unsubsidized loan. Students have the option of paying the interest while in school, or adding the interest to the principal balance at the time of repayment. Students may not exceed the total loan limit of \$40,500 per academic year. The aggregate limit for Direct Unsubsidized loans is \$224,000.

Direct PLUS Loans are also available to those who qualify and are credit based. There are no fixed annual or aggregate limits for PLUS Loans. However, a graduate student may not exceed the student's cost of attendance minus other financial aid awarded for the academic year.

Procedure

Students who seek financial aid receive information on how to start the financial aid process by completing the Free Application for Federal Student Aid (FAFSA), the Direct Master Promissory Note (MPN), and Federal Stafford Entrance Counseling online. Approximately two to three weeks after submission of the FAFSA, the results of the compilation of information, including the estimated family contribution, is sent to the student and SCNM. Once the student's file is reviewed for eligibility, federal funding is determined. The student will receive an award letter reflecting the Direct Unsubsidized and PLUS loan amounts based on the student's credit hour load reflected in their final registration. This amount may be adjusted by scholarship or federal work study awards, pending student's application and award status.

Federal Work Study

Federal Work Study (FWS) awards are need-based. Students are required to indicate their desire to participate in the FWS program when completing their FAFSA or communicate their desire to the College Financial Aid Administrator to ensure FWS awarding is an option. Students should refer to MySCNM for updates to positions available throughout the College main campus and extended sites. For additional information, refer to the financial aid web page on the SCNM web site.

International Students

Although international students do not qualify for U.S. federal financial aid, there are other options to help fund their SCNM education. Alternative or private loans are available to foreign students; however, they must have a United States citizen or permanent resident as a co-signer.

In addition, Canadian students may be eligible to apply for Canadian student loans through their respective provincial governments. Canadian students receiving financial aid from their provincial governments will be held to the same payment deadlines for tuition. Tuition must be paid in full by the first day of a term. If provincial financial aid is received by SCNM after the student has paid, a refund of excess tuition will be issued to the student within ten business days. Canadian students are responsible for initiating the process of financial assistance from their province. Documentation will be sent to the Financial Aid Office at SCNM to complete the required information and return it to the appropriate Provincial government.

Refer to p. 50 for Add/Drop Refund Policy and p. 50 for Complete Withdrawal Refund Policy.

ACADEMIC PROGRAM

PROGRAM OF STUDY

The Doctor of Naturopathic Medicine Program at SCNM follows a prescribed track. All academic credit is computed in quarter hours. Each credit equals 11 hours of classroom instruction, 11 hours of clinical clerkship, or 11 hours of laboratory work. Quarters at SCNM are designated as fall, winter, spring, and summer. All students are guided by the curriculum as outlined in their program of study. Students are pre-registered for core courses, including labs and clinical clerkships. Students may not deviate from their program of study. SCNM reserves the right to make curriculum changes that are applicable to all students, if necessary.

Students are admitted to either a 4-year or 5-year track program. The 4-year track offers students a traditional path to graduation. The 5-year track offers support for students who may need more time to complete the basic and pre-clinical sciences. Students are not making satisfactory academic progress may be transitioned into the 5-year track, including students who do not pass HUBI 5014. The 5-year track distributes the first year of basic sciences and preclinical medicine courses across two years. The remaining 3 years of both the 4-year and 5-year tracks of the ND curriculum are the same. Students cannot move to the 5-year track after completion of year 1 of the 4-year track.

If a student stays on track with the program, taking all courses as they are offered in sequence, students can expect to graduate within 15 consecutive quarters, or four calendar years, if on the 4-year track (or 19 consecutive quarters in five calendar years, if on the 5-year track). After matriculation, approval is required for track changes.

FIRST CALENDAR YEAR (OR FIRST TWO CALENDAR YEARS IN THE 5-YEAR TRACK)

The first calendar year begins with the basic medical science curriculum in the study of biochemistry and normal structures and functions of the body, including anatomy and physiology (year two of the 5-year track). This material is organized by systems and taught in an integrative block. Courses in research and the naturopathic modalities, history, and philosophy are introduced; and early clinical experiences begin with an introduction to clinical practice. These experiences include opportunities to work with standardized patients in clinical settings and shadow physicians in private practice during field observation.

SECOND CALENDAR YEAR (OR THIRD CALENDAR YEAR IN THE 5-YEAR TRACK)

The second calendar year continues the basic medical science curriculum and focuses on the body's pathological transitions through disease, along with clinical recognition of these processes using physical, clinical, and lab diagnosis. Courses in the naturopathic modalities such as nutrition, mind-body medicine, homeopathy, and Oriental medicine are explored during the second year.

THIRD AND FOURTH CALENDAR YEARS (OR FOURTH AND FIFTH CALENDAR YEARS IN THE 5-YEAR TRACK)

In the final two calendar years, clinical methods of naturopathic medicine are presented and expanded both in the classroom and the clinical setting. Students have the opportunity to work with various patient populations at the SCNM Medical Center and the College's 9 community clinics. In the final academic year of the program, students concentrate on clinical training and take fewer didactic credits.

Selectives

CNM offers selectives, or required electives, in the naturopathic medical degree program as part of the core curriculum. Selectives are advertised prior to registration, and an enrollment of 10 students is required before the selective will be offered (see Adding & Dropping Courses; p. 45). Students will register for selectives online during the published registration timeframe. For a list of potential selectives, please see Course Descriptions beginning on p. 28.

NON-DEGREE ENROLLMENT

A limited number of courses offered through SCNM's degree programs may be available to the public as "non-degree." Interested individuals must complete an Application for Non-Degree Coursework, available from the Registrar's Office, and pay the appropriate fee for the non-degree course prior to the start of the course. (See Tuition and Fee Schedule, p. 16) A minimum of a bachelor's degree or equivalent is required to enroll, and an official transcript must be submitted. The same add/drop policies apply for non-degree coursework as outlined in academic policies, p. 45. Some SCNM didactic courses may require prior faculty approval and space availability. Courses available for non-degree enrollment may not be audited, must be taken for a grade, and require completion of all course requirements. Individuals will be considered for non-degree status on a space-available basis. When admitted with a non-degree status, an individual may enroll for a maximum of two courses per quarter. A maximum of 12 credit hours completed in non-degree status may be used for transfer or for fulfilling degree requirements at SCNM.

ALUMNI NON-DEGREE ENROLLMENT

Life-long educational opportunities are available to alumni of SCNM. Alumni are welcome to enroll in and attend one free course in the SCNM ND program as offered by SCNM per year. Free courses do not include continuing medical education units, selectives, intensives, special seminars, Thrive courses, conferences, or the board review courses. Courses may be taken as audit or for credit; to earn credits, courses must be taken for a grade and require completion of all course requirements as indicated in the course syllabus.

ACADEMIC PROGRAM - 4 YEAR

PROGRAM OF STUDY - YEAR ONE

COURSE #	YEAR ONE QUARTER 1	CONTACT HOURS			TOTAL CONTACT HOURS	TOTAL CREDIT HOURS
		CLINIC	LAB	DIDACTIC		
HUBI 5014	Human Biology I - Foundations & Application (weeks 1-4)			44.0	44.0	4.0
HUBI 5014L	Human Biology I - Foundations Lab (weeks 1-4)		16.5		16.5	1.5
HUBI 5015	Human Biology I - Neuro & Application (weeks 5-11)			77.0	77.0	7.0
HUBI 5015L	Human Biology I Neuro Lab (weeks 5-11)		27.5		27.5	2.5
BIOC 5014	Biochemistry I			44.0	44.0	4.0
RSCH 5014	Research I			22.0	22.0	2.0
CLPR 5010	Intro to Clinical Practice I ¹	22.0			22.0	2.0
CLPR 5010L	Intro to Clinical Practice I Skills Lab ¹	22.0			22.0	2.0
NTMD 5010	Philosophical & Historical Foundations of Nat Med I			22.0	22.0	2.0
	YEAR ONE QUARTER 1 TOTALS	44.0	44.0	209.0	297.0	27.0
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COURSE #	YEAR ONE QUARTER 2	CLINIC	LAB	DIDACTIC	TOTAL CONTACT HOURS	TOTAL CREDIT HOURS
HUBI 5024	Human Biology II - Cardio / Resp / Kidney & Application			99.0	99.0	9.0
HUBI 5024L	Human Biology II Lab		44.0		44.0	4.0
BIOC 5024	Biochemistry II			22.0	22.0	2.0
MICR 5024	Microbiology I			44.0	44.0	4.0
MICR 5024L	Microbiology I Lab		22.0		22.0	2.0
RSCH 5024	Research II			11.0	11.0	1.0
CLPR 5020	Intro to Clinical Practice II ¹	22.0			22.0	2.0
CLPR 5020L	Intro to Clinical Practice II Skills Lab ¹	22.0			22.0	2.0
NTMD 5020	Philosophical & Historical Foundations of Nat Med II			22.0	22.0	2.0
	YEAR ONE QUARTER 2 TOTALS	44.0	66.0	198.0	308.0	28.0
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COURSE #	YEAR ONE QUARTER 3	CLINIC	LAB	DIDACTIC	TOTAL CONTACT HOURS	TOTAL CREDIT HOURS
HUBI 5034	Human Biology III - Digest / Repro & Application			99.0	99.0	9.0
HUBI 5034L	Human Biology III Lab		44.0		44.0	4.0
BIOC 5034	Biochemistry III			44.0	44.0	4.0
MICR 5034	Microbiology II			44.0	44.0	4.0
CLPR 5030	Intro to Clinical Practice III ¹	22.0			22.0	2.0
CLPR 5030L	Intro to Clinical Practice III Skills Lab ¹	22.0			22.0	2.0
NTMD 5030	Philosophical & Historical Foundations of Nat Med III			22.0	22.0	2.0
	YEAR ONE QUARTER 3 TOTALS	44.0	44.0	209.0	297.0	27.0
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COURSE #	YEAR ONE QUARTER 4	CLINIC	LAB	DIDACTIC	TOTAL CONTACT HOURS	TOTAL CREDIT HOURS
CAPS 5014	Basic Sciences Capstone (weeks 1-4)			44.0	44.0	4.0
GNMD 6014	Gen Med Diagnosis I (weeks 5-11)			77.0	77.0	7.0
ENVM 6010	Environmental Med			27.5	27.5	2.5
PSYC 6010	Mind Body Med: Fund of Mind-Body Med			22.0	22.0	2.0
MNGT 6010	Practice Management I: Operations (weekend intensive)			11.0	11.0	1.0
OMND 6010	Oriental Med I: Theory Fundamentals of Oriental Med			27.5	27.5	2.5
PHMD 6010	Physical Med I: Intro to Physical Med & Orthopedics			11.0	11.0	1.0
PHMD 6010L	Physical Med I: Intro to Physical Med & Orthopedic Lab		11.0		11.0	1.0
	YEAR ONE QUARTER 4 TOTALS	0.0	11.0	220.0	231.0	21.0
	GRAND TOTALS YEAR ONE	132.0	165.0	836.0	1133.0	103.0

ACADEMIC PROGRAM - 4 YEAR

PROGRAM OF STUDY - YEAR TWO

COURSE #	YEAR TWO QUARTER	CONTACT HOURS			TOTAL CONTACT HOURS	TOTAL CREDIT HOURS
		CLINIC	LAB	DIDACTIC		
COURSE #	YEAR TWO QUARTER 5					
CLPR 6040	Clinical Practice I ¹	22.0			22.0	2.0
CLPR 6040L	Clinical Practice I Skills Lab ¹	22.0			22.0	2.0
BOTM 6010	Botanical Med I: Intro to Botanical Medicine			22.0	22.0	2.0
GNMD 6024	Gen Med Diagnosis II			99.0	99.0	9.0
NUTR 6014	Nutrition I			22.0	22.0	2.0
OMND 6020	Oriental Med II: TCM Diagnosis			27.5	27.5	2.5
PHAR 6010	Pharmacology & Pharmacotherapeutics I			33.0	33.0	3.0
PHMD 6020	Physical Med II: Nat Manipulative Treatment Assessment & App I			22.0	22.0	2.0
PHMD 6020L	Physical Med II: Nat Manipulative Treatment Assessment & App I Lab		22.0		22.0	2.0
	YEAR TWO QUARTER 5 TOTALS	44.0	22.0	225.5	291.5	26.5
COURSE #	YEAR TWO QUARTER 6					
CLPR 6050	Clinical Practice II ¹	22.0			22.0	2.0
CLPR 6050L	Clinical Practice II Skills Lab ¹	22.0			22.0	2.0
GNMD 6034	Gen Med Diagnosis III			99.0	99.0	9.0
BOTM 6020L	Botanical Med Lab II: Pharm of Bot Med (may be taken in Qtr 6 or 7)		22.0		22.0	2.0
NUTR 6024	Nutrition II			27.5	27.5	2.5
OMND 6030	Oriental Med III: Meridians & Points I			22.0	22.0	2.0
OMND 6030L	Oriental Med III: Meridians & Points I Lab		11.0		11.0	1.0
PHAR 6020	Pharmacology & Pharmacotherapeutics II			33.0	33.0	3.0
PHMD 6030	Physical Med III: Nat Manipulative Treatment Asst & App II			22.0	22.0	2.0
PHMD 6030L	Physical Med III: Nat Manipulative Treatment Asst & App II Lab		22.0		22.0	2.0
	YEAR TWO QUARTER 6 TOTALS	44.0	55.0	203.5	302.5	27.5
COURSE #	YEAR TWO QUARTER 7					
CLPR 6060	Clinical Practice III ¹	22.0			22.0	2.0
CLPR 6060L	Clinical Practice III Skills Lab ¹	22.0			22.0	2.0
GNMD 6044	Gen Med Diagnosis IV			88.0	88.0	8.0
HMEO 6010	Homeopathy I			22.0	22.0	2.0
PSYC 6024	Mind Body Med: Intro to Medical Psychotherapy			16.5	16.5	1.5
OMND 6040	Oriental Med IV: Meridians & Points II			16.5	16.5	1.5
OMND 6040L	Oriental Med IV: Meridians & Points II Lab		11.0		11.0	1.0
PHAR 6030	Pharmacology & Pharmacotherapeutics III			33.0	33.0	3.0
PHMD 6040	Physical Med IV: Physiotherapy Modalities			11.0	11.0	1.0
PHMD 6040L	Physical Med IV: Physiotherapy Modalities Lab		11.0		11.0	1.0
PHMD 6054	Physical Med V: Principals of Hydrotherapy			11.0	11.0	1.0
PHMD 6054L	Physical Med V: Principals of Hydrotherapy Lab		22.0		22.0	2.0
CLTR 4304	Clinic Entry Skills Assessment ¹	16.5			16.5	1.5
	YEAR TWO QUARTER 7 TOTALS	60.5	44.0	198.0	302.5	27.5
COURSE #	YEAR TWO QUARTER 8					
CAPS 6024	NPLEX I Review (weeks 1-3)			60.0	60.0	0.0
GNMP 6011	Gen Med Practice: Dermatology (weeks 4-11)			11.0	11.0	1.0
GNMP 6012	Gen Med Practice: EENT (weeks 4-11)			22.0	22.0	2.0
OMND 7054	Oriental Med V: TCM Pathology I (weeks 4-11)			16.5	16.5	1.5
	YEAR TWO QUARTER 8 TOTALS	0.0	0.0	109.5	109.5	4.5
GRAND TOTALS YEAR TWO		148.5	121.0	736.5	1006.0	86.0

ACADEMIC PROGRAM - 4 YEAR

PROGRAM OF STUDY - YEAR THREE

COURSE #	YEAR THREE QUARTER	CONTACT HOURS			TOTAL CONTACT HOURS	TOTAL CREDIT HOURS
		CLINIC	LAB	DIDACTIC		
BOTM 7030	Botanical Med III: Natur Mat Med Pharm & Ther I			22.0	22.0	2.0
GNMP 7020	Gen Med Practice: Gastroenterology			27.5	27.5	2.5
GYNE 7010	Gynecology I			33.0	33.0	3.0
HME0 7020	Homeopathy II			33.0	33.0	3.0
NUTR 7034	Nutrition III			27.5	27.5	2.5
OMND 7055	Oriental Med V: TCM Pathology II			27.5	27.5	2.5
OMND 7060	Oriental Med VI: Acupuncture Techniques			11.0	11.0	1.0
OMND 7060L	Oriental Med VI: Acupuncture Techniques Lab		11.0		11.0	1.0
CLTR 7000	Clinical Clerkships (2) ²	88.0			88.0	8.0
YEAR THREE QUARTER 9 TOTALS		88.0	11.0	181.5	280.5	25.5
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BOTM 7040	Botanical Med IV: Natur Mat Med Pharm & Ther II			27.5	27.5	2.5
GNMP 7030	Gen Med Practice: Endocrinology			27.5	27.5	2.5
GNMP 7031	Gen Med Practice: Hematology			11.0	11.0	1.0
GYNE 7020L	Gynecology Lab (may be taken in Qtr 10 or Qtr 11)		22.0		22.0	2.0
HME0 7030	Homeopathy III			22.0	22.0	2.0
MNGT 7020	Practice Management II: Marketing (weekend intensive)			11.0	11.0	1.0
MSRG 7010	Minor Surgery I			16.5	16.5	1.5
MSRG 7010L	Minor Surgery I Lab		11.0		11.0	1.0
OBST 7010	Obstetrics			27.5	27.5	2.5
OMND 7070	Oriental Med VII: Case Analysis & Management I			22.0	22.0	2.0
NUTR 7044	Nutrition IV			22.0	22.0	2.0
CLTR 7000	Clinical Clerkships (2) ²	88.0			88.0	8.0
YEAR THREE QUARTER 10 TOTALS		88.0	33.0	187.0	308.0	28.0
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BOTM 7050	Botanical Med V: Natur Mat Med Pharm & Ther III			22.0	22.0	2.0
GNMP 7040	Gen Practice Med: Cardio / Vasc Med			16.5	16.5	1.5
HME0 7040	Homeopathy IV			22.0	22.0	2.0
MNGT 7030	Practice Management III: Leadership (weekend intensive)			11.0	11.0	1.0
PSYC 7030	Mind Body Med: Affect Psychotherapy / Crisis Intervention			22.0	22.0	2.0
OMND 7080	Oriental Med VIII: Case Analysis & Management II			22.0	22.0	2.0
PEDS 7010	Pediatrics I			22.0	22.0	2.0
CLTR 7000	Clinical Clerkships (3) ²	132.0			132.0	12.0
CLTR 4504	Comprehensive Clinical Skills Assessment I ¹	22.0			22.0	2.0
YEAR THREE QUARTER 11 TOTALS		154.0	0.0	137.5	291.5	26.5
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PEDS 8020	Pediatrics II			22.0	22.0	2.0
ERMD 8014	Emergency Medicine			33.0	33.0	3.0
GNMP 7041	Gen Med Practice: Pulmonology			16.5	16.5	1.5
CLTR 7000	Clinical Clerkships (5) ²	220.0			220.0	20.0
YEAR THREE QUARTER 12 TOTALS		220.0	0.0	71.5	291.5	26.5
GRAND TOTALS YEAR THREE		550.0	44.0	577.5	1171.5	106.5

ACADEMIC PROGRAM - 4 YEAR

PROGRAM OF STUDY - YEAR FOUR

COURSE #	YEAR FOUR QUARTER 13	CONTACT HOURS			TOTAL CONTACT HOURS	TOTAL CREDIT HOURS
		CLINIC	LAB	DIDACTIC		
GNMP 8050	Gen Med Practice: Rheumatology			22.0	22.0	2.0
GNMP 8051	Gen Med Practice: Muscul / Ortho			11.0	11.0	1.0
PSYC 8040	Mind Body Med: Medical Mgmt of Addiction			16.5	16.5	1.5
MSRG 8020	Minor Surgery II			11.0	11.0	1.0
MSRG 8020L	Minor Surgery II Lab		11.0		11.0	1.0
CLTR 8000	Clinical Clerkships (5) ²	220.0			220.0	20.0
	YEAR FOUR QUARTER 13 TOTALS	220.0	11.0	60.5	291.5	26.5
COURSE #	YEAR FOUR QUARTER 14	CLINIC	LAB	DIDACTIC		
GNMP 8060	General Med Practice: Neurology			22.0	22.0	2.0
GNMP 8061	General Med Practice: Oncology			16.5	16.5	1.5
CLTR 8000	Clinical Clerkships (5) ²	220.0			220.0	20.0
CLTR 4904	Comprehensive Clinical Skills Assessment II ¹	22.0			22.0	2.0
	YEAR FOUR QUARTER 14 TOTALS	242.0	0.0	38.5	280.5	25.5
COURSE #	YEAR FOUR QUARTER 15	CLINIC	LAB	DIDACTIC		
CAPS 8034	NPLEX II Review (weeks 1-8)			60.0	60.0	0.0
GNMP 8070	Gen Med Practice: Urology / Kidney / Male (weeks 1-8)			16.5	16.5	1.5
GNMP 8071	Gen Med Practice: Geriatrics (weeks 1-8)			22.0	22.0	2.0
GNMP 8074	Gen Med Practice: Men's Health (weeks 1-8)			11.0	11.0	1.0
MNGT 8040	Practice Management IV: Administration (weekend intensive)			11.0	11.0	1.0
CLTR 8000	Clinical Clerkships (2) ² (onsite) (weeks 1-8)	88.0			88.0	8.0
CLTR 8000	Clinical Clerkships (3) ² (electives offsites) (weeks 9-11)	132.0			132.0	12.0
	YEAR FOUR QUARTER 15 TOTALS	220.0	0.0	120.5	340.5	25.5
COURSE #	ADDITIONAL COURSES & CREDITS FOR DEGREE COMPLETION	CLINIC	LAB	DIDACTIC		
TBD	Didactic Selectives* (may be taken in Qtrs 4-15)			132.0	132.0	12.0
CLTR 6600	Lab Post ^{1**} (may be taken in Qtrs 4-8)	11.0			11.0	1.0
CLTR 6704	Medicinary / IV Post ^{1**} (may be taken in Qtrs 4-8)	11.0			11.0	1.0
CLTR 6000	Field Observation ² (may be taken in Qtrs 4-8)	44.0			44.0	4.0
	TOTALS	66.0	0.0	132.0	198.0	18.0
	GRAND TOTALS YEAR FOUR	748.0	11.0	351.5	1110.5	95.5
GRAND TOTALS ALL FOUR YEARS		CLINIC	LAB	DIDACTIC	TOTAL	
	CREDIT HOURS	143.5	31.0	216.5	391.0	
	CONTACT HOURS	1578.5	341.0	2501.5	4421.0	

* The 12 credit hours of didactic selectives may be taken in Qtrs 4-15 (RSCH 6600 may be taken in Qtrs 2-15).

** The lab and medicinary/IV posts may be taken in Qtrs 4-8.

¹ These hours do not count towards the 1200 clock hours of clinical training required by CNME.

² These hours count toward the 1200 clock hours of clinical training required by CNME.

ACADEMIC PROGRAM - 5 YEAR

PROGRAM OF STUDY - YEAR ONE

COURSE #	YEAR ONE QUARTER	CONTACT HOURS			TOTAL CONTACT HOURS	TOTAL CREDIT HOURS
		CLINIC	LAB	DIDACTIC		
COURSE #	YEAR ONE QUARTER 1					
BIOC 5014	Biochemistry I			44.0	44.0	4.0
RSCH 5014	Research I			22.0	22.0	2.0
CLPR 5010	Intro to Clinical Practice I ¹	22.0			22.0	2.0
CLPR 5010L	Intro to Clinical Practice I Skills Lab ¹	22.0			22.0	2.0
NTMD 5010	Philosophical & Historical Foundations of Nat Med I			22.0	22.0	2.0
	YEAR ONE QUARTER 1 TOTALS	44.0	0.0	88.0	132.0	12.0
COURSE #	YEAR ONE QUARTER 2					
BIOC 5024	Biochemistry II			22.0	22.0	2.0
MICR 5024	Microbiology I			44.0	44.0	4.0
MICR 5024L	Microbiology I Lab		22.0		22.0	2.0
RSCH 5024	Research II			11.0	11.0	1.0
CLPR 5020	Intro to Clinical Practice II ¹	22.0			22.0	2.0
CLPR 5020L	Intro to Clinical Practice II Skills Lab ¹	22.0			22.0	2.0
NTMD 5020	Philosophical & Historical Foundations of Nat Med II			22.0	22.0	2.0
	YEAR ONE QUARTER 2 TOTALS	44.0	22.0	99.0	165.0	15.0
COURSE #	YEAR ONE QUARTER 3					
BIOC 5034	Biochemistry III			44.0	44.0	4.0
MICR 5034	Microbiology II			44.0	44.0	4.0
CLPR 5030	Intro to Clinical Practice III ¹	22.0			22.0	2.0
CLPR 5030L	Intro to Clinical Practice III Skills Lab ¹	22.0			22.0	2.0
NTMD 5030	Philosophical & Historical Foundations of Nat Med III			22.0	22.0	2.0
	YEAR ONE QUARTER 3 TOTALS	44.0	0.0	110.0	154.0	14.0
COURSE #	YEAR ONE QUARTER 4					
PSYC 6010	Mind Body Med: Fund of Mind-Body Med			22.0	22.0	2.0
ENVM 6010	Environmental Med			27.5	27.5	2.5
	YEAR ONE QUARTER 4 TOTALS	0.0	0.0	49.5	49.5	4.5
	GRAND TOTALS YEAR ONE	132.0	22.0	346.5	500.5	45.5

PROGRAM OF STUDY - YEAR TWO

COURSE #	YEAR TWO QUARTER	CONTACT HOURS			TOTAL CONTACT HOURS	TOTAL CREDIT HOURS
		CLINIC	LAB	DIDACTIC		
COURSE #	YEAR TWO QUARTER 5					
HUBI 5014	Human Biology I - Foundations & Application (weeks 1-4)			44.0	44.0	4.0
HUBI 5014L	Human Biology I Foundations Lab (weeks 1-4)		16.5		16.5	1.5
HUBI 5015	Human Biology I - Neuro & Application (weeks 5-11)			77.0	77.0	7.0
HUBI 5015L	Human Biology I Neuro Lab (weeks 5-11)		27.5		27.5	2.5
	YEAR TWO QUARTER 5 TOTALS	0.0	44.0	121.0	165.0	15.0
COURSE #	YEAR TWO QUARTER 6					
HUBI 5024	Human Biology II - Cardio / Resp / Kidney & Application			99.0	99.0	9.0
HUBI 5024L	Human Biology II Lab		44.0		44.0	4.0
	YEAR TWO QUARTER 6 TOTALS	0.0	44.0	99.0	143.0	13.0
COURSE #	YEAR TWO QUARTER 7					
HUBI 5034	Human Biology III - Digest / Repro & Application			99.0	99.0	9.0
HUBI 5034L	Human Biology III Lab		44.0		44.0	4.0
	YEAR TWO QUARTER 7 TOTALS	0.0	44.0	99.0	143.0	13.0

ACADEMIC PROGRAM - 5 YEAR

PROGRAM OF STUDY - YEAR TWO

COURSE #	YEAR TWO QUARTER 8	CONTACT HOURS			TOTAL CONTACT HOURS	TOTAL CREDIT HOURS
		CLINIC	LAB	DIDACTIC		
CAPS 5014	Basic Sciences Capstone (weeks 1-4)			44.0	44.0	4.0
GNMD 6014	Gen Med Diagnosis I (weeks 5-11)			77.0	77.0	7.0
PHMD 6010	Physical Med I: Intro to Physical Med & Orthopedics			11.0	11.0	1.0
PHMD 6010L	Physical Med I: Intro to Physical Med & Orthopedics Lab		11.0		11.0	1.0
MNGT 6010	Practice Management I: Operations (weekend intensive)			11.0	11.0	1.0
OMND 6010	Oriental Med I: Theory Fundamentals of Oriental Med			27.5	27.5	2.5
	YEAR TWO QUARTER 8 TOTALS	0.0	11.0	170.5	181.5	16.5
GRAND TOTALS YEAR TWO		0.0	143.0	489.5	632.5	57.5

PROGRAM OF STUDY - YEAR THREE

COURSE #	YEAR THREE QUARTER 9	CLINIC	LAB	DIDACTIC	TOTAL CONTACT HOURS	TOTAL CREDIT HOURS
CLPR 6040	Clinical Practice I	22.0			22.0	2.0
CLPR 6040L	Clinical Practice I Skills Lab ¹	22.0			22.0	2.0
GNMD 6024	Gen Med Diagnosis II			99.0	99.0	9.0
BOTM 6010	Botanical Med I: Intro to Botanical Medicine			22.0	22.0	2.0
NUTR 6014	Nutrition I			22.0	22.0	2.0
OMND 6020	Oriental Med II: TCM Diagnosis			27.5	27.5	2.5
PHAR 6010	Pharmacology and Pharmacotherapeutics I			33.0	33.0	3.0
PHMD 6020	Physical Med II: Nat Manipulative Treatment Asst & App I			22.0	22.0	2.0
PHMD 6020L	Physical Med II: Nat Manipulative Treatment Asst & App I Lab		22.0		22.0	2.0
	YEAR THREE QUARTER 9 TOTALS	44.0	22.0	225.5	291.5	26.5

COURSE #	YEAR THREE QUARTER 10	CLINIC	LAB	DIDACTIC	TOTAL CONTACT HOURS	TOTAL CREDIT HOURS
CLPR 6050	Clinical Practice II	22.0			22.0	2.0
CLPR 6050L	Clinical Practice II Skills Lab ¹	22.0			22.0	2.0
GNMD 6034	Gen Med Diagnosis III			99.0	99.0	9.0
BOTM 6020L	Botanical Med Lab II: Pharm of Bot Med (may be taken in Qtr 10 or 11)		22.0		22.0	2.0
NUTR 6024	Nutrition II			27.5	27.5	2.5
OMND 6030	Oriental Med III: Meridians & Points I			22.0	22.0	2.0
OMND 6030L	Oriental Med III: Meridians & Points I Lab		11.0		11.0	1.0
PHAR 6020	Pharmacology and Pharmacotherapeutics II			33.0	33.0	3.0
PHMD 6030	Physical Med III: Nat Manipulative Treatment Asst & App II			22.0	22.0	2.0
PHMD 6030L	Physical Med III: Nat Manipulative Treatment Asst & App II Lab		22.0		22.0	2.0
	YEAR THREE QUARTER 10 TOTALS	44.0	55.0	203.5	302.5	27.5

COURSE #	YEAR THREE QUARTER 11	CLINIC	LAB	DIDACTIC	TOTAL CONTACT HOURS	TOTAL CREDIT HOURS
CLPR 6060	Clinical Practice III	22.0			22.0	2.0
CLPR 6060L	Clinical Practice III Skills Lab ¹	22.0			22.0	2.0
GNMD 6044	Gen Med Diagnosis IV			88.0	88.0	8.0
HME0 6010	Homeopathy I			22.0	22.0	2.0
PSYC 6024	Mind Body Med: Intro to Medical Psychotherapy			16.5	16.5	1.5
OMND 6040	Oriental Med IV: Meridians & Points II			16.5	16.5	1.5
OMND 6040L	Oriental Med IV: Meridians & Points II Lab		11.0		11.0	1.0
PHAR 6030	Pharmacology & Pharmacotherapeutics III			33.0	33.0	3.0
PHMD 6040	Physical Med IV: Physiotherapy Modalities			11.0	11.0	1.0
PHMD 6040L	Physical Med IV: Physiotherapy Modalities Lab		11.0		11.0	1.0
PHMD 6054	Physical Med V: Principals of Hydrotherapy			11.0	11.0	1.0
PHMD 6054L	Physical Med V: Principals of Hydrotherapy Lab		22.0		22.0	2.0
CLTR 4304	Clinic Entry Skills Assessment ¹	16.5			16.5	1.5
	YEAR THREE QUARTER 11 TOTALS	60.5	44.0	198.0	302.5	27.5

ACADEMIC PROGRAM - 5 YEAR

PROGRAM OF STUDY - YEAR THREE (cont.)

COURSE #	YEAR THREE QUARTER 12	CONTACT HOURS			TOTAL CONTACT HOURS	TOTAL CREDIT HOURS
		CLINIC	LAB	DIDACTIC		
CAPS 6024	NPLEX I Review (weeks 1-3)			60.0	60.0	0.0
GNMP 6011	Gen Med Practice: Dermatology (weeks 4-11)			11.0	11.0	1.0
GNMP 6012	Gen Med Practice: EENT (weeks 4-11)			22.0	22.0	2.0
OMND 7054	Oriental Med V: TCM Pathology I (weeks 4-11)			16.5	16.5	1.5
	YEAR THREE QUARTER 12 TOTALS	0.0	0.0	109.5	109.5	4.5
GRAND TOTALS YEAR THREE		148.5	121.0	736.5	1006.0	86.0

PROGRAM OF STUDY - YEAR FOUR

COURSE #	YEAR FOUR QUARTER 13	CLINIC	LAB	DIDACTIC	TOTAL CONTACT HOURS	TOTAL CREDIT HOURS
BOTM 7030	Botanical Med III: Natur Mat Med Pharm & Ther I			22.0	22.0	2.0
GNMP 7020	Gen Med Practice: Gastroenterology			27.5	27.5	2.5
GYNE 7010	Gynecology I			33.0	33.0	3.0
HME0 7020	Homeopathy II			33.0	33.0	3.0
NUTR 7034	Nutrition III			27.5	27.5	2.5
OMND 7055	Oriental Med V: TCM Pathology II			27.5	27.5	2.5
OMND 7060	Oriental Med VI: Acupuncture Techniques			11.0	11.0	1.0
OMND 7060L	Oriental Med VI: Acupuncture Techniques Lab		11.0		11.0	1.0
CLTR 7000	Clinical Clerkships (2) ²	88.0			88.0	8.0
	YEAR FOUR QUARTER 13 TOTALS	88.0	11.0	181.5	280.5	25.5

COURSE #	YEAR FOUR QUARTER 14	CLINIC	LAB	DIDACTIC	TOTAL CONTACT HOURS	TOTAL CREDIT HOURS
BOTM 7040	Botanical Med IV: Natur Mat Med Pharm & Ther II			27.5	27.5	2.5
GNMP 7030	Gen Med Practice: Endocrinology			27.5	27.5	2.5
GNMP 7031	Gen Med Practice: Hematology			11.0	11.0	1.0
GYNE 7020L	Gynecology Lab (must be taken in Qtr 14 or Qtr 15)		22.0		22.0	2.0
HME0 7030	Homeopathy III			22.0	22.0	2.0
MNGT 7020	Practice Management II: Marketing (weekend intensive)			11.0	11.0	1.0
MSRG 7010	Minor Surgery I			16.5	16.5	1.0
MSRG 7010L	Minor Surgery I Lab		11.0		11.0	1.5
OBST 7010	Obstetrics			27.5	27.5	2.5
OMND 7070	Oriental Med VII: Case Analysis and Management I			22.0	22.0	2.0
NUTR 7044	Nutrition IV			22.0	22.0	2.0
CLTR 7000	Clinical Clerkships (2) ²	88.0			88.0	8.0
	YEAR FOUR QUARTER 14 TOTALS	88.0	33.0	187.0	308.0	28.0

COURSE #	YEAR FOUR QUARTER 15	CLINIC	LAB	DIDACTIC	TOTAL CONTACT HOURS	TOTAL CREDIT HOURS
BOTM 7050	Botanical Med V: Natur Mat Med Pharm & Ther III			22.0	22.0	2.0
GNMP 7040	Gen Med Practice: Cardio / Vasc Med			16.5	16.5	1.5
HME0 7040	Homeopathy IV			22.0	22.0	2.0
MNGT 7030	Practice Management III: Leadership (weekend intensive)			11.0	11.0	1.0
PSYC 7030	Mind Body Med: Affect Psychotherapy / Crisis Intervention			22.0	22.0	2.0
OMND 7080	Oriental Med VIII: Case Analysis and Management II			22.0	22.0	2.0
PEDS 7010	Pediatrics I			22.0	22.0	2.0
CLTR 7000	Clinical Clerkships (3) ²	132.0			132.0	12.0
CLTR 4504	Comprehensive Clinical Skills Assessment I ¹	22.0			22.0	2.0
	YEAR FOUR QUARTER 15 TOTALS	154.0	0.0	137.5	291.5	26.5

COURSE #	YEAR FOUR QUARTER 16	CLINIC	LAB	DIDACTIC	TOTAL CONTACT HOURS	TOTAL CREDIT HOURS
PEDS 8020	Pediatrics II			22.0	22.0	2.0
ERMD 8014	Emergency Medicine			33.0	33.0	3.0
GNMD 7041	Gen Med Practice: Pulmonology			16.5	16.5	1.5
CLTR 7000	Clinical Clerkships (5) ²	220.0			220.0	20.0
	YEAR FOUR QUARTER 16 TOTALS	220.0	0.0	71.5	291.5	26.5
GRAND TOTALS YEAR FOUR		550.0	44.0	577.5	1171.5	106.5

ACADEMIC PROGRAM - 5 YEAR

PROGRAM OF STUDY - YEAR FIVE

COURSE #	YEAR FIVE QUARTER 17	CONTACT HOURS			TOTAL CONTACT HOURS	TOTAL CREDIT HOURS
		CLINIC	LAB	DIDACTIC		
GNMP 8050	Gen Med Practice: Rheumatology			22.0	22.0	2.0
GNMP 8051	Gen Med Practice: Muscul / Ortho			11.0	11.0	1.0
PSYC 8040	Mind Body Med: Medical Mgmt of Addiction			16.5	16.5	1.5
MSRG 8020	Minor Surgery II			11.0	11.0	1.0
MSRG 8020L	Minor Surgery Lab II		11.0		11.0	1.0
CLTR 8000	Clinical Clerkships (5) ²	220.0			220.0	20.0
	YEAR FIVE QUARTER 17 TOTALS	220.0	11.0	60.5	291.5	26.5
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COURSE #	YEAR FIVE QUARTER 18	CLINIC	LAB	DIDACTIC	TOTAL CONTACT HOURS	TOTAL CREDIT HOURS
GNMP 8060	Gen Med Practice: Neurology			22.0	22.0	2.0
GNMP 8061	Gen Med Practice: Oncology			16.5	16.5	1.5
CLTR 8000	Clinical Clerkships (5) ²	220.0			220.0	20.0
CLTR 4904	Comprehensive Clinical Skills Assessment II ¹	22.0			22.0	2.0
	YEAR FIVE QUARTER 18 TOTALS	242.0	0.0	38.5	280.5	25.5
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COURSE #	YEAR FIVE QUARTER 19	CLINIC	LAB	DIDACTIC	TOTAL CONTACT HOURS	TOTAL CREDIT HOURS
CAPS 8034	NPLEX II Review (weeks 1-8)			60.0	60.0	0.0
GNMP 8070	Gen Med Practice: Urology / Kidney / Male (weeks 1-8)			16.5	16.5	1.5
GNMP 8071	Gen Med Practice: Geriatrics (weeks 1-8)			22.0	22.0	2.0
GNMP 8074	Gen Med Practice: Men's Health (weeks 1-8)			11.0	11.0	1.0
MNGT 8040	Practice Management IV: Administration (weekend intensive)			11.0	11.0	1.0
CLTR 8000	Clinical Clerkships (2) ² (onsite) (weeks 1-8)	88.0			88.0	8.0
CLTR 8000	Clinical Clerkships (3) ² (elective offsites) (weeks 9-11)	132.0			132.0	12.0
	YEAR FIVE QUARTER 19 TOTALS	220.0	0.0	120.5	340.5	25.5
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COURSE #	ADDITIONAL COURSES & CREDITS FOR DEGREE COMPLETION	CLINIC	LAB	DIDACTIC	TOTAL CONTACT HOURS	TOTAL CREDIT HOURS
TBD	Didactic Selectives* (may be taken in Qtr 4 or Qtrs 8-19)			132.0	132.0	12.0
CLTR 6600	Lab Post ¹ ** (may be taken in Qtr 4 or Qtrs 8-12)	11.0			11.0	1.0
CLTR 6704	Medicinary / IV Post ¹ ** (may be taken in Qtr 4 or Qtrs 8-12)	11.0			11.0	1.0
CLTR 6000	Field Observation ² (may be taken in Qtr 4 or Qtrs 8-12)	44.0			44.0	4.0
	TOTALS	66.0	0.0	132.0	198.0	18.0
	GRAND TOTALS YEAR FIVE	748.0	11.0	351.5	1110.5	95.5
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GRAND TOTALS ALL FIVE YEARS		CLINIC	LAB	DIDACTIC	TOTAL	
	CREDIT HOURS	143.5	31.0	216.5	391.0	
	CONTACT HOURS	1578.5	341.0	2501.5	4421.0	

* The 12 credit hours of didactic selectives may be taken in Qtr 4 or Qtrs 8-19 (RSCH 6600 may be taken in Qtrs 2-19).

** The lab and medicinary/IV posts may be taken in Qtr 4 or Qtrs 8-12.

¹ These hours do not count towards the 1200 clock hours of clinical training required by CNME.

² These hours count toward the 1200 clock hours of clinical training required by CNME.

ACADEMIC DEPARTMENTS & COURSE DESCRIPTIONS

CREDIT EQUIVALENCE

Courses are reported in quarter credit hours according to the following values:

Didactic	1 credit = 11 contact hours per quarter
Laboratory	1 credit = 11 contact hours per quarter
Clinical Clerkships	1 credit = 11 contact hours per quarter

Please see Program of Study on p. 19 and Graduation Requirements on p. 52 for more information.

DEPARTMENT OF ACUPUNCTURE AND ORIENTAL MEDICINE

Department Chair: Yong Deng, MD (China), LAc

In the Department of Acupuncture and Oriental Medicine, students are trained to practice safely and competently while providing basic competency in Traditional Chinese Medicine (TCM). The curriculum includes didactic courses and labs in fundamental concepts of Oriental Medicine, diagnosis, meridians and points, pathology, acupuncture techniques, and case analysis and management.

DEPARTMENT OF BASIC MEDICAL SCIENCES

Interim Division Director: Debra Wollner, PhD

Basic Medical Sciences include in-depth study of the principles and concepts relative to the structure and functions of the human body. Didactic courses and labs integrate anatomy, embryology, biochemistry, microbiology, physiology, pathology, and pharmacology. Emphasis is placed upon studying both the human systems used to maintain health, and the transitional pathophysiologic processes that contribute to maintaining life.

DEPARTMENT OF BOTANICAL MEDICINE

Department Chair: Patricia Gaines, ND, RH (AHG)

The Department of Botanical Medicine directs the study of utilizing plants as medicine. Courses are offered in several venues—the field, laboratory, and classroom—and focus on historical use of plants as medicine, current research, pharmacognosy, clinical application of knowledge, and case analysis and management. In accordance with the philosophy of naturopathic medicine, emphasis is not only on the study of botanical medicine, but also on how combinations of botanicals with other herbs, drugs, and foods create effects in people that promote health and prevent disease.

DEPARTMENT OF CLINICAL DIAGNOSTICS

Department Chair: Pamela Howell, MD

The courses in the Department of Clinical Diagnostics provide students with the knowledge and skills to perform physical examinations and to identify appropriate lab tests, diagnostic procedures, and differential diagnostic assessments. These courses and labs are practice based and provide opportunities for case analysis.

DEPARTMENT OF COMMUNITY MEDICINE

Department Chair: TBD

The Department of Community Medicine offers clerkships at 9 community clinics throughout the Phoenix-Metro area where SCNM faculty members supervise clinical interns in the diagnosis and treatment of patients at these clinics. Students practice care and management of the health needs of underserved and diverse patient populations.

DEPARTMENT OF ENVIRONMENTAL MEDICINE

Department Chair: TBD

The Department of Environmental Medicine offers didactic classes to identify environmental toxins that adversely affect health, such as solvents, pesticides, heavy metals, plastic, and other pollutants. Labs provide opportunities to practice techniques that elicit detoxification in reducing toxicity and improving overall health.

DEPARTMENT OF GENERAL MEDICINE

Department Chair: TBD

Clinical experience in the Department of General Medicine emphasizes the integration of knowledge with the practical application of primary naturopathic medicine. Didactic courses are designed and organized by body systems and integrate biomedical sciences with clinical applicability.

DEPARTMENT OF HOMEOPATHIC MEDICINE

Department Chair: Stephen Messer, ND, DHANP

The courses in the Department of Homeopathic Medicine prepare the student to be competent in case-taking, prescription, and patient management with emphasis on the recognition of the body's process of healing. Students study the historical, current, and evolving use of homeopathic medicines in naturopathic practice.

DEPARTMENT OF MIND-BODY MEDICINE

Department Chair: John Dye, ND

Courses in the Department of Mind-Body Medicine emphasize the intuitive, communicative, and therapeutic skills needed to be an effective practitioner. Focus is placed on the body, mind, and spirit interactions found within the patient's health needs and in the doctor/patient relationship.

DEPARTMENT OF NUTRITION

Department Chair: TBD

The courses in the Department of Nutrition emphasize the body's metabolic pathways for macronutrients and micronutrients, diet diary analysis, nutritional specialty testing, individualized nutrient requirements, nutritional supplements, and therapeutic dietary protocols.

ACADEMIC DEPARTMENTS & COURSE DESCRIPTIONS

DEPARTMENT OF PEDIATRICS

Department Chair: Matthew Baral, ND

The Department of Pediatrics provides coursework that focuses on common conditions occurring in infants, children, and adolescents. Emphasis is placed upon disease prevention, treatment, and appropriate referral of pediatric conditions.

DEPARTMENT OF PHILOSOPHY AND PROFESSIONAL PREPARATION

Department Chair: TBD

The courses in the philosophy sequence focus on the integration of naturopathic philosophy and principles with clinical practice through personal development of the student. The professional preparation courses are designed to create a foundation of medical ethics and business practice and management that will serve the student after graduation as (s) he enters practice.

DEPARTMENT OF PHYSICAL MEDICINE

Department Chair: Nick Buratovich: NMD

The courses in the Department of Physical Medicine focus on orthopedic physical assessment techniques and treatment modalities including therapeutic touch, palpation, a variety of soft-tissue and osseous manipulation techniques, and hydrotherapy. Patient case management for functional improvement in injury states, postural stress conditions, pain management, and structural integration are emphasized.

DEPARTMENT OF RESEARCH

Department Chair: Jeff Langland, PhD

The research classes address the fundamentals of advanced scientific method in medicine and the practices and policies of the generic research community. Students learn scientific literature review and evaluation of reliability of published data. Students with a strong interest in the conduct of research may, with the supervision of a faculty member, enroll in RSCH Selectives and, taking advantage of available resources, conduct a research project which may lead to publication.

Members of the research department are actively involved in research and maintain relationships with other area institutions such as the Bio-Design Institute at ASU, T-GEN North, and the University of Arizona.

Research at SCNM is guided by two internal institutional groups: the Research Advisory Board (RAB) is responsible for the review of research protocols, taking into account scientific merit, ethical considerations, program relevance, and public responsibility; and the Institutional Review Board (IRB) assures compliance with medical ethics and human subjects research protection. The IRB will not accept protocols without prior RAB review and approval.

COURSE DESCRIPTIONS (Listed in alphabetical order)

BIOC 5014 Biochemistry I (Didactic 4 credits)

This foundational course is the first of a three-quarter sequence in cell biology, medical biochemistry, and genetics. This course details the structure and function of the cell, as well as the molecules utilized within it, including but not limited to nucleic acids, carbohydrates, amino acids/proteins, and lipids. Structure and function relationships are stressed, with particular emphasis on enzyme and coenzyme function and regulation. Enzymatic regulation and cellular function are further explored within intermediary metabolism, including glycolysis, citric acid cycle, and oxidative phosphorylation.

Prerequisites: admittance to the ND program

BIOC 5024 Biochemistry II (Didactic 2 credits)

This foundational course is the second course within a three-quarter sequence in cell biology, medical biochemistry, and genetics. This course focuses on the study of the body's metabolic processes, including but not limited to carbohydrates, fatty acids, lipids, nitrogen and amino acids, and nucleotides. Particular emphasis is placed on the utilization of vitamins as coenzymes, their roles in mitochondrial energetics, and their physiologic sequelae.

Prerequisites: completion of all previous quarters' courses as outlined in students' prescribed program of study

BIOC 5034 Biochemistry III (Didactic 4 credits)

This foundational course is the third and final course within a three-quarter sequence in cell biology, medical biochemistry, and genetics. This course focuses on molecular biology and genetics. It continues with the study of nucleic acids, including the processes of DNA replication and the regulation of transcription and translation, culminating in the detailed presentation of the cell cycle. Subsequent emphasis is placed on the human genome and the Mendelian inheritance leading to the study of cellular differentiation, oncogenetics, pharmacogenetics, and immunogenetics, including basic laboratory techniques and methodologies.

Prerequisites: completion of all previous quarters' courses as outlined in students' prescribed program of study

BOTM 6010 Botanical Medicine I: Introduction to Botanical Medicine (Didactic 2 credits)

(A course fee applies – See Tuition and Fee Schedule, p. 16)

This course lays the foundation for the botanical medicine component of the curriculum at SCNM. The format is interactive lecture and question/answer. Course content includes the foundations of botanical medicine, introduction to materia medica and monograph study, overview of various delivery systems and constituents, botanical terminology, herbal properties and actions, formulary, and posology. There is also a field study component introducing students to native plants.

Prerequisites: completion of all previous quarters' courses as outlined in students' prescribed program of study

BOTM 6020L Botanical Medicine II Lab: Pharmacy of Botanical Medicine (Lab 2 credits)

(A course fee applies – See Tuition and Fee Schedule, p. 16)

This is a hands-on course familiarizing students with the preparation of herbal medicine. The format is lecture and interactive demonstration. Students actively participate in the preparation of aqueous extracts, tinctures, herbal oils and salves, syrups, capsules, ointments, poultices, and compresses. Students examine the comparable

ACADEMIC DEPARTMENTS & COURSE DESCRIPTIONS

advantages and disadvantages of each type of preparation and identifying the role pharmacognosy plays in determining optimal extraction and delivery for a variety of plants. Other topics presented include organoleptic assessment, quality assessment, ecological harvest of raw materials, storage, solubility of constituents, and botanical prescription writing. This course, along with BOTM 6010, provides the foundational information for further study in the following materia medica courses.

Prerequisites: completion of all previous quarters' courses as outlined in students' prescribed program of study

BOTM 7030, 7040, 7050 Botanical Medicine III, IV, V: Naturopathic Materia Medica Pharmacognosy/Therapeutics I, II, III (Didactic 6.5 credits)

These consecutive courses provide students with the necessary knowledge and skills to understand herbal medicine in the naturopathic materia medica. Students are taught materia medica from an organ system perspective including gastrointestinal, respiratory, immune, cardiovascular, EENT, reproductive, urinary, endocrine, musculoskeletal, and nervous systems. Material presented on each botanical includes taxonomy, description, habitat, part(s) used, pharmacognosy, actions, historical and current medicinal actions and uses, dosing, and delivery and safety, all of which are used to critically analyze the application of each botanical.

Prerequisites: completion of all previous quarters' courses as outlined in students' prescribed program of study

CAPS 5014 Basic Sciences Capstone (weeks 1 - 4) (Didactic 4 credits)

This 4-week block is a capstone for the basic sciences curriculum of the previous three quarters. The topics are integrative and include review of the first year basic science courses. The final exam is cumulative and covers all of the Human Biology five-block sequence as well as all the first-year biochemistry and microbiology.

Prerequisites: completion of all previous quarters' courses as outlined in students' prescribed program of study

CAPS 6024 NPLEX I Review (weeks 1 - 3) (Didactic 0 credits)

This course guides and supports the student preparing for the NPLEX I exam. Through the administration of mock NPLEX exams, students identify strengths and weaknesses in their basic science knowledge. Students will develop a personalized content review plan. Content review will be provided in the following subject areas: anatomy, physiology, biochemistry, microbiology, and pathology.

Prerequisites: completion of all previous quarters' courses as outlined in students' prescribed program of study

CAPS 8034 NPLEX II Review (weeks 1 - 8) (Didactic 0 credits)

This course guides and supports the student preparing for the NPLEX II exam. It includes review of general medical diagnosis and clinical practice disciplines. Emphasis will be placed on the diagnosis, naturopathic treatment, and principles of the following clinical modalities: nutrition, homeopathy, botanical medicine, mind-body medicine, oriental medicine, physical medicine, and emergency medicine.

Prerequisites: completion of all previous quarters' courses as outlined in students' prescribed program of study

CLPR 5010, 5020, 5030

Introduction to Clinical Practice I, II, III

CLPR 5010L, 5020L, 5030L

Introduction to Clinical Practice Skills Lab I, II, III (Clinical and Lab 12 credits)

(Lab fees apply to all CLPR labs, and a course fee applies to CLPR 5030L – See Tuition and Fee Schedule, p. 16)

These courses spanning the first three quarters are an introduction to the art of practicing medicine. It begins with the development, enhancement, and exercise of cognitive analytical and evaluative thinking. Growth and professionalism will be practiced through affective skills, active listening, interviewing technique, and the self-application of healthy behavior. Medical ethics, jurisprudence, and cultural and social considerations will be explored. Differential diagnosis, critical thinking, and case assessment will be introduced through case-based learning. Public health, epidemiology, and basic lab procedures will be addressed. Basic skills in phlebotomy and injection techniques will be practiced through hands-on lab exercises. Beginning clinical skills such as the patient interview, heart and lung physical exams, clinical assessment, and charting will prepare the student for clinical observation opportunities and for the required standardized clinical practice exam at the end of the first year. (2 contact hours lecture, 2 contact hours lab per week)

Prerequisites: completion of all previous quarters' courses as outlined in students' prescribed program of study

CLTR 4304 Clinical Entry Skills Assessment (Clinical 1.5 credits)

(A course fee applies – See Tuition and Fee Schedule, p. 16)

This course is dedicated to preparation for the Clinic Entry Examination (CEE), the second-year milestone exam, and the beginning of clinical rotations. The exam simulates clinical encounters that are commonly found in a general clinical practice, utilizing Standardized Patients (SPs) trained to act out the role of the patient in clinical scenarios. Students will be refining their intake, differential diagnosis, and assessment skills through group activities including practice cases performed in class. Included in the course will be a range of self-, peer-, and physician-rated assessments. Students will practice orally delivering a case in an appropriate and efficient manner and also practice charting skills. In addition, they will review administrative skills such as coding, complete clinical training modules for entry into clinic, and become familiarized with basic clinic procedures.

Prerequisites: completion of all previous quarters' courses as outlined in students' prescribed program of study

CLTR 4504 Comprehensive Clinical Skills Assessment I (Clinical 2 credits)

(A course fee applies – See Tuition and Fee Schedule, p. 16)

This course is the first of two courses that comprise a global assessment of core competencies required to practice as a beginning naturopathic physician. The Primary Status Exam (PSE), the third-year milestone exam, will assess student's communication, interpersonal, clinical, and charting skills. The exam simulates clinical encounters that are commonly found in general clinical practice, utilizing Standardized Patients (SPs). The course includes case review modules designed to familiarize students with the assessment process and expectations, covering skills of history taking, physical examination, differential diagnosis, and laboratory assessment. Included in the course will be a range of self-, peer-, and physician-rated assessments. The course also covers a Clinical Ethics module utilizing cases and group discussion and examination to assess competency.

Prerequisites: completion of all previous quarters' courses as outlined in students' prescribed program of study

ACADEMIC DEPARTMENTS & COURSE DESCRIPTIONS

CLTR 4904 Comprehensive Clinical Skills Assessment II (Clinical 2 credits)

(A course fee applies – See Tuition and Fee Schedule, p. 16)

This is the second of two courses that comprise a global assessment of core competencies required to practice as a beginning naturopathic physician. The Clinic Exit Exam (CXE), the final milestone exam, assesses a student's communication, interpersonal, clinical, and charting skills, including treatment and case management. The exam simulates clinical encounters that are commonly found in a general clinical practice, utilizing Standardized Patients (SPs). The course includes review modules designed to familiarize students with the assessment process and expectations. The course involves a series of competency assessments in advanced history-taking, physical examinations, differential diagnosis, diagnostic interpretation, treatment planning, patient communication, and patient education skills. Included in the course is the opportunity for students to explore and reflect on their ongoing commitment to naturopathic principles through a combined essay and literature review as well as group discussion.

Prerequisites: completion of all previous quarters' courses as outlined in students' prescribed program of study

CLTR 6000.01 Field Observation (Clinical 4 credits)

Field observation provides students with opportunities to observe established healthcare practitioners in their private clinical practices. Observation hours are completed during the first two years of the program (three years for students on the 5-year track) which allow students to gain early clinical experiences prior to beginning their clinical clerkships. Students are required to document 44 hours of observation and 40 patient contacts in the following categories: direct patient, indirect patient, and patient services/practice management.

Prerequisites: completion of quarters 1-3; including CLPR 5030, and the successful completion of the Jurisprudence exam required for attainment of a clinical training certificate from the Arizona Naturopathic Physicians Medical Board (NPMB) (see program of study for additional eligibility requirements for the 5-year track)

CLTR 6600 Laboratory Post (Clinical 1 credit)

The laboratory post is an immersion course designed to introduce students to the SCNM Medical Center procedures with a focus on laboratory functions. Students will build an understanding of the requirements to set up a laboratory; compliance with OSHA, HIPAA, and CLIA; and laboratory billing, insurance filing, accurate coding, and interpreting lab results. Students will enhance their skills in phlebotomy and capillary collection, specimen processing, and performing waived testing.

Prerequisites: completion of quarters 1-3 (see program of study for additional eligibility requirements for the 5-year track); valid OSHA and HIPAA certifications

CLTR 6704 Medicinary/IV Post (Clinical 1 credit)

During the medicinary post in the SCNM Medical Center, students gain a foundation for understanding the mechanics of a natural medicinary. The skills of maintaining the day-to-day functions include ordering, receiving, pricing, stocking, and shipping of products. Other experiences include blending botanical tinctures and/or dried herbs, mixing IV ingredients, answering phones, and taking verbal prescriptions.

Prerequisites: completion of quarters 1-3 (see program of study for additional eligibility requirements for the 5-year track)

CLTR 7000 and CLTR 8000 Clinical Clerkships (Clinical 4 credits per clerkship)

Clinical clerkships provide the student with practical clinical exposure, information, and additional medical knowledge in a clinical setting focusing on primary care medicine. Students will demonstrate skills in history taking and physical examinations, become skilled at differentiating between common medical conditions, and develop basic plans of treatment consistent with the principles of the naturopathic therapeutic order. Clerkships are completed at the SCNM Medical Center and extended clinical sites staffed by SCNM faculty. Also, the student will have an opportunity to work with private physicians.

Prerequisites: for CLTR 7000, passing score on Clinic Entry Exam and, for 4-year track, completion of quarters 1-8; for 5-year track, completion of quarters 1-12; for CLTR 8000, passing score on Primary Status Exam and, for 4-year track, completion of quarters 1-12; for 5-year track, completion of quarters 1-14

ENVM 6010 Environmental Medicine (Didactic 2.5 credits)

The course will begin with an overview of existing medical fields that deal with environmental chemicals to show where environmental medicine fits. The major families of chemical toxins will then be divided into those whose primary routes of exposure are via indoor air, outdoor air, and food. Within each chemical family the main health effects will be covered along with methods of testing. Biotransformation will then be addressed along with genetic polymorphisms in those pathways and nutrient impact. Cellular and systemic effects of toxins will then be covered to not only show the classic presentations, but also the biochemical mechanisms for their effects. The classic presentation of environmental illness will be covered along with taking an environmental history. The course will be rounded out with methods of treatments.

Prerequisites: completion of all previous quarters' courses as outlined in students' prescribed program of study

ERMD 8014 Emergency Medicine (Didactic 3 credits)

This course provides students with experiences to differentially diagnose signs, symptoms, and situations in acute medical care. Students learn to recognize emergency signs and situations involving various organ systems. Emphasis is on the integration of current allopathic drugs and procedures and the complementary practice of acute care by naturopathic physicians.

Prerequisites: completion of all previous quarters' courses as outlined in students' prescribed program of study

GNMD 6014 General Medical Diagnosis I (Didactic 7 credits)

General Medical Diagnosis will be taught in a systems-based block format with integrated course content. Pathology will be aligned with instruction in clinical, physical, radiological, and laboratory diagnosis. This course will begin with the general study of cell injury, inflammation, tissue repair, neoplasia, and principles of diagnostic imaging. Hematology and dermatology will follow with integrated course content.

Prerequisites: completion of CAPS 5014 and all previous quarters' courses as outlined in students' prescribed program of study

GNMD 6024 General Medical Diagnosis II (Didactic 9 credits)

General Medical Diagnosis will be taught in a systems-based block format with integrated course content. Pathology will be aligned with instruction in clinical, physical, radiological, and laboratory diagnosis. This course will include EENT, endocrinology, male and female reproductive disorders, and musculoskeletal disorders. Naturopathic strategies for diagnosis will be included.

Prerequisites: completion of all previous quarters' courses as outlined in students' prescribed program of study

ACADEMIC DEPARTMENTS & COURSE DESCRIPTIONS

GNMD 6034 General Medical Diagnosis III (Didactic 9 credits)

General Medical Diagnosis will be taught in a systems-based block format with integrated course content. Pathology will be aligned with instruction in clinical, physical, radiological, and laboratory diagnosis. This course will include cardiovascular, respiratory, and urinary disorders, and behavioral health.

Prerequisites: completion of all previous quarters' courses as outlined in students' prescribed program of study

GNMD 6044 General Medical Diagnosis IV (Didactic 8 credits)

General Medical Diagnosis will be taught in a systems-based block format with integrated course content. Pathology will be aligned with instruction in clinical, physical, radiological, and laboratory diagnosis. This course will include gastrointestinal and neurological disorders. Naturopathic strategies for diagnosis will be included.

Prerequisites: completion of all previous quarters' courses as outlined in students' prescribed program of study

GNMP 6011 General Medical Practice: Dermatology (Didactic 1 credit)

The clinical presentations discussed in the course include malignancies and benign masses, infections and inflammation, burns, hair and nail disorders, pruritus, skin ulcers, and skin rashes.

Prerequisites: completion of all previous quarters' courses as outlined in students' prescribed program of study

GNMP 6012 General Medical Practice: Eyes, Ears, Nose, and Throat (EENT) (Didactic 2 credits)

This course provides an introductory exploration of common and high-risk EENT conditions seen in general naturopathic practice. Symptoms, assessment, diagnosis, and therapeutic considerations will be examined.

Prerequisites: completion of all previous quarters' courses as outlined in students' prescribed program of study

GNMP 7020 General Medical Practice: Gastroenterology (Didactic 2.5 credits)

This course is a comprehensive study of the gastrointestinal tract. Students will gain an understanding regarding the pathophysiology, diagnosis, clinical presentation, management of emergent situations, and standard and naturopathic treatment of conditions of the esophagus, stomach, pancreas, gallbladder, liver, small intestine, large intestine, rectum, and anus, as well as beneficial bacteria and pathogens found in the gut. Student competency will be assessed through examination and literature analysis of emergent topics in gastroenterology.

Prerequisites: completion of all previous quarters' courses as outlined in students' prescribed program of study

GNMP 7030 General Medical Practice: Endocrinology (Didactic 2.5 credits)

This course focuses on the complex interactions of the human hormonal system, including the causes and effects of hormonal imbalance and dysregulation. Principles and methods of naturopathic endocrinology are discussed, including functional assessments, prevention of disease, and restoration of endocrine function, as well as hormone replacement protocols. Class instruction will focus on basic patient management of the most common endocrine disorders seen in a general medical practice, including the appropriate use of prescription hormones and complementary therapeutics.

Prerequisites: completion of all previous quarters' courses as outlined in students' prescribed program of study

GNMP 7031 General Medical Practice: Hematology (Didactic 1 credit)

The clinical presentations discussed in this course include different types of anemia and leukemia, Hodgkin's and non-Hodgkin's lymphomas, myeloproliferative disorders, plasma cell dyscrasias, and clotting disorders. It will provide students with current guidance on the diagnosis and naturopathic treatment of blood diseases and on consultative problems in hematology.

Prerequisites: completion of all previous quarters' courses as outlined in students' prescribed program of study

GNMP 7040 General Medical Practice: Cardiology and Vascular Medicine (Didactic 1.5 credits)

The clinical presentations discussed in the course include differentiation of chest pain, syncope, and dyspnea; infections, inflammations, acute coronary syndrome, peripheral vascular disease, hypotension, hypertension, valvular disorders, arrhythmias, heart failure, malignancies, transient ischemic attack, cerebrovascular accident, and cardiovascular shock.

Prerequisites: completion of all previous quarters' courses as outlined in students' prescribed program of study

GNMP 7041 General Medical Practice: Pulmonology (Didactic 1.5 credits)

This course will begin with a review of the anatomy and physiology of the respiratory system. Evaluation of the patient with symptoms including cough, dyspnea, and chest pain will introduce various disorders. Allopathic and naturopathic treatments for various conditions will be presented. Some of the conditions included will be obstructive and restrictive disorders, infections, cancer, pulmonary embolism, ARDS, and respiratory failure.

Prerequisites: completion of all previous quarters' courses as outlined in students' prescribed program of study

GNMP 8050 General Medical Practice: Rheumatology (Didactic 2 credits)

The clinical presentations discussed in the course include autoimmune and inflammatory conditions primarily affecting the musculoskeletal system. Emphasis is placed on the etiology, diagnosis, management, and treatment of monoarticular, polyarticular, and autoimmune disorders.

Prerequisites: completion of all previous quarters' courses as outlined in students' prescribed program of study

GNMP 8051 General Medical Practice: Musculoskeletal/Orthopedic Conditions (Didactic 1 credit)

This advanced course addresses the clinical management of musculoskeletal and orthopedic conditions of joint and bone. Areas of focus include the spine and upper and lower extremities. The management of patients presenting with comorbidities, including infection, inflammation, malignancies, masses, injuries, and trauma is discussed.

Prerequisites: completion of all previous quarters' courses as outlined in students' prescribed program of study

ACADEMIC DEPARTMENTS & COURSE DESCRIPTIONS

GNMP 8060 General Medical Practice: Neurology (Didactic 2 credits)

The clinical presentations discussed in the course include masses and malignancies, cognitive disorders, infections and inflammations, stroke, coma, vascular disorders, weakness/paralysis, sleep disorders, headache, pain modulation, movement disorders, dizziness, vertigo, gait disturbances, syncope, seizures, neurodegenerative diseases, and trauma.

Prerequisites: completion of all previous quarters' courses as outlined in students' prescribed program of study

GNMP 8061 General Medical Practice: Oncology (Didactic 1.5 credits)

The clinical presentations discussed in the course include cancer cell biology, pathology, screening, and prevention guidelines. The principles and conventional therapies for cancer will be covered in addition to in-depth integrative naturopathic oncology for the most commonly observed cancers.

Prerequisites: completion of all previous quarters' courses as outlined in students' prescribed program of study

GNMP 8070 General Medical Practice: Urology/ Kidney/Male Conditions (Didactic 1.5 credits)

The clinical presentations discussed in the course include generalized edema, electrolyte imbalances, metabolic acidosis, metabolic alkalosis, hypertension, hematuria, polyuria, urinary frequency, dysuria, renal mass, proteinuria, acute renal failure, urinary obstruction, renal colic, nephrolithiasis, and chronic renal failure. The male reproductive system will include cancers and masses, male infertility, testicular conditions, prostate conditions, sexual dysfunction, erectile dysfunction, and trauma.

Prerequisites: completion of all previous quarters' courses as outlined in students' prescribed program of study

GNMP 8071 General Medical Practice: Geriatrics (Didactic 2 credits)

The clinical presentations discussed in the course include physiology of aging, cognitive disorders, genitourinary problems, musculoskeletal problems, nervous system circulatory problems, elder abuse, social and functional limitations, mood disorders, nutritional issues, and medication management in the elderly.

Prerequisites: completion of all previous quarters' courses as outlined in students' prescribed program of study

GNMP 8074 General Medical Practice: Men's Health (Didactic 1 credit)

This course focuses on the etiology, diagnosis, management, and treatment of male health problems. Students will learn evidence-based, effective naturopathic treatment protocols. Criteria for referral to specialists and integration of naturopathic medicine with conventional medicine are also covered.

Prerequisites: completion of all previous quarters' courses as outlined in students' prescribed program of study

GYNE 7010 Gynecology I (Didactic 3 credits)

This course focuses on the etiology, diagnosis, management, and treatment of gynecological problems. Students will learn evidence-based, effective naturopathic treatment protocols. Criteria for referral to specialists and integration of naturopathic medicine with conventional medicine are covered as well.

Prerequisites: completion of all previous quarters' courses as outlined in students' prescribed program of study

GYNE 7020L Gynecology Lab (Lab 2 credits)

(A course fee applies – See Tuition and Fee Schedule, p. 16)

This laboratory course teaches examination and procedures associated with gynecological diagnosis and treatment. This is part lecture, part hands-on laboratory experience performing exams and gynecological procedures.

Prerequisites: completion of all previous quarters' courses as outlined in students' prescribed program of study

HMEO 6010, 7020, 7030, 7040 Homeopathy I, II, III, and IV (Didactic 9 credits)

These courses are an integrated series that sequentially introduce the student to the art and practice of homeopathy. They will draw on and utilize the knowledge and skills gained in each of the previous homeopathy department courses. These courses are primarily designed to impart the knowledge of homeopathy necessary for the student to pass the homeopathic portion of the NPLEX licensing exam. In addition, these courses lay the foundation for the further study and mastery of homeopathy on the clinical homeopathy clerkships at the SCNM Medical Center. Topics include: Materia Medica of all the homeopathic medicines tested by NPLEX, homeopathic philosophy and theory including detailed examination of the Organon of Medicine, review of current research literature, case taking and case analysis, computer repertorization, treatment and management of acute and chronic disease states, and integrating homeopathy with other naturopathic treatment options. These courses will utilize both lecture and case-based teaching methods, along with team-based and other active forms of learning.

Prerequisites: completion of all previous quarters' courses as outlined in students' prescribed program of study

HUBI 5014, 5015, 5024, 5034 Human Biology I, I, II, III HUBI 5014L, 5015L, 5024L, 5034L Human Biology Lab I, I, II, III (Didactic, Lab 45 credits) Human Biology

(HUBI lab coat fees apply to all HUBI labs – See Tuition and Fees Schedule on pg. 16)

This is a team-taught multidisciplinary course that explores the development, anatomy, and physiology of the human body. Human Biology is a five-block course sequence (HUBI 5014, HUBI 5015, HUBI 5024, HUBI 5034, CAPS 5014) with 37 weeks of instruction.

HUBI 5014 Human Biology I - Foundations

This 4-week block includes lecture, laboratory, and team-based learning sessions. Topics include the first weeks of embryonic development, foundational histology of the main tissue types, foundations of gross anatomy with emphasis on the bones and muscles of the head and neck as well as membrane transport, receptors, and signal transduction as foundational physiology topics.

Prerequisites: admittance to the 4-year track ND program, or completion of all previous quarters' courses as outlined in the 5-year track ND program

HUBI 5015 Human Biology I – Neurobiology

This is the second Human Biology block; it follows immediately after HUBI 5014 and is 7 weeks in duration. This block includes lecture, laboratory, and team-based learning sessions. Topics are mostly concerned with the development, structure, and function of the nervous system. The final exam is cumulative and covers both HUBI 5014 and HUBI 5015.

Prerequisites: completion of HUBI 5014

ACADEMIC DEPARTMENTS & COURSE DESCRIPTIONS

HUBI 5024 Human Biology II

This 11-week Human Biology block occurs the quarter after Human Biology I. This block includes lecture, laboratory, and team-based learning sessions. Topics include the upper extremity as well as the cardiovascular, respiratory, and urinary systems. The final exam is cumulative and covers both HUBI 5014 and HUBI 5024.

Prerequisites: completion of all previous quarters' courses as outlined in students' prescribed program of study

HUBI 5034 Human Biology III

This 11-week Human Biology block occurs the quarter after Human Biology II. This block includes lecture, laboratory, and team-based learning sessions. Topics include the pelvis and lower extremity as well as the reproductive and digestive systems. The final exam is cumulative and covers all of HUBI 5014/5015, HUBI 5024, and HUBI 5034.

Prerequisites: completion of all previous quarters' courses as outlined in students' prescribed program of study

MICR 5024 Microbiology I MICR 5024 L Microbiology I Lab (Didactic 4 credits, Lab 2 credits)

(MICR lab coat fees apply to all MICR labs – See Tuition and Fees Schedule on p. 16)

This is the first of a two-quarter sequence in microbiology and immunology. This course includes lecture and laboratory sessions. In this course students identify and examine the bacteria that are associated with human disease. This includes evaluation of virulence factors, modes of transmission, epidemiology, general pathology, and the basis of the human immune response to these factors.

Prerequisites: completion of all previous quarters' courses as outlined in students' prescribed program of study

MICR 5034 Microbiology II (Didactic 4 credits)

This course is the continuation of MICR 504. In this course students identify and examine other microorganisms that are associated with human disease. This includes evaluation of virulence factors, modes of transmission, epidemiology, and general pathology of viruses, parasites, and fungi and the human immune defense against them.

Prerequisites: completion of all previous quarters' courses as outlined in students' prescribed program of study

MNGT 6010 Practice Management I - Operations (Didactic 1 credit)

This is the first of a four-course sequence where students are introduced to practice management concepts and office operations. Focus is also given to building and maintaining a practice with systems, patient care, professionalism, and the integration of naturopathic philosophy.

Prerequisites: completion of all previous quarters' courses as outlined in students' prescribed program of study

MNGT 7020 Practice Management II – Marketing (Didactic 1 credit)

This is the second course in the management series where marketing foundations are introduced. Marketing tools and strategies are examined with emphasis upon building a successful naturopathic practice.

Prerequisites: completion of all previous quarters' courses as outlined in students' prescribed program of study

MNGT 7030 Practice Management III - Leadership (Didactic 1 credit)

This is the third course in the management series where leadership qualities are developed. Insurance management, managed care, business entity selection, coding, and application of business management principles for a naturopathic medical practice will be discussed.

Prerequisites: completion of all previous quarters' courses as outlined in students' prescribed program of study

MNGT 8040 Practice Management IV - Administration (Didactic 1 credit)

This is the fourth course in the management series where the financial administration of a naturopathic medical practice is explored. Emphasis is placed upon building a sound financial model for managing both professional and personal budget.

Prerequisites: completion of all previous quarters' courses as outlined in students' prescribed program of study

MSRG 7010 Minor Surgery I: Introduction to Minor Surgery MSRG 7010L Minor Surgery I Lab (Didactic 1.5 credits; Lab 1 credit)

(A Minor Surgery Equipment fee applies – See Tuition and Fee Schedule, p. 16)

This course introduces the Naturopathic medical student to the fundamentals and principles of conducting minor surgical procedures in the office setting. Basic surgical techniques for the removal and/or treatment of various skin lesions, subcutaneous tissues, and laceration repair will be presented with hands-on practice in the laboratory. Principles of anesthesia, knot tying, instrumentation, diagnostics, clinical and patient evaluation, sterile field, aseptic technique, and emergency care will be discussed with emphasis on appropriate referral. At the termination of the course students should be proficient in the diagnosis and treatment by surgical means of common epidermal, dermal, and subdermal lesions. Students will also be able to do a focused intake in relation to minor surgical procedures as well as give patient education regarding diagnosis and aftercare instructions.

Prerequisites: completion of all previous quarters' courses as outlined in students' prescribed program of study

MSRG 8020 Minor Surgery II: Advanced Techniques in Minor Surgery MSRG 8020L Minor Surgery II Lab (Didactic 1 credit; Lab 1 credit)

(A Minor Surgery Equipment fee may apply – See Tuition and Fee Schedule, p. 16)

This course will review the fundamentals of conducting basic and advanced minor surgical procedures in the office setting. Basic surgical techniques from MSRG 7010 will be reviewed and expanded upon. Advanced suture techniques and minor surgical procedures for the removal and/or treatment of various integumentary and mucosal lesions will be presented weekly with hands-on practice in the laboratory.

Prerequisites: completion of all previous quarters' courses as outlined in students' prescribed program of study

ACADEMIC DEPARTMENTS & COURSE DESCRIPTIONS

NTMD 5010, 5020, 5030 Philosophical and Historical Foundations of Naturopathic Medicine I, II, III (Didactic 6 credits)

This is a year-long course designed to introduce beginning medical students to the history and philosophy of naturopathic medicine. This is a team-taught course with emphasis given to the applied principles and historical milestones as well as the origins and development of naturopathic therapeutics including botanical medicine, homeopathy, hydrotherapy, mind-body medicine, nutrition, pharmacology, physical medicine, and Traditional Chinese Medicine. The intention of this course is for students (1) to actively engage in exploration and discovery of their personal relationship to naturopathic medicine by critically examining both controversial and widely-accepted issues and ideas within the naturopathic profession; (2) to identify, strengthen, and cultivate the human dimension of the practice of medicine, including reflection and communication; and (3) to clarify a personal commitment to the principles of naturopathic medicine.

Prerequisites: for NTMD 5010, admittance to the ND program; for NTMD 5020 and 5030, completion of all previous quarters' courses as outlined in students' prescribed program of study

NUTR 6014 Nutrition I: Macronutrients and Nutritional Science (Didactic 2 credits)

This course examines cellular nutrition and metabolism, gastrointestinal function, and the role of macronutrients (fats, carbohydrates, proteins, and fiber) in health and disease. Nutritional science and the philosophies of nutritional protocols to create, maintain, and restore health are discussed.

Prerequisites: completion of all previous quarters' courses as outlined in students' prescribed program of study

NUTR 6024 Nutrition II: Micronutrients and Therapeutic Dynamics (Didactic 2.5 credits)

This course examines the human body's need for specific micronutrients, the science of determining basic nutritional requirements, the role of each micronutrient, their availability in food, and the factors that influence absorption and utilization, including genetics, diseases, drug interactions, environment, exercise, and lifestyle. Effective dosing, safety considerations, and contraindications are discussed.

Prerequisites: completion of all previous quarters' courses as outlined in students' prescribed program of study

NUTR 7034 Nutrition III: Clinical Nutrition (Didactic 2.5 credits)

This course introduces the clinical evaluation of diet and the diagnosis of nutritional needs. Specialized therapeutic diets and nutritional supplements will be explored for health maintenance and select populations. This course stresses therapeutic nutrition and diet as it is used to treat various diseases and conditions seen clinically in naturopathic medical practices.

Prerequisites: completion of all previous quarters' courses as outlined in students' prescribed program of study

NUTR 7044 Nutrition IV: Advanced Strategies for Clinical Nutrition (Didactic 2 credits)

This case-based course will discuss strategies in clinical evaluation and protocol implementation for complex conditions. Implementation strategies for clinical scenarios that involve comorbidities, socio-economic challenges, and age-related issues will be included. Nutritional testing, meal planning, recipes, food education, and supplementation for preventative care, acute, and chronic conditions will be explored for individualized treatment.

Prerequisites: completion of all previous quarters' courses as outlined in students' prescribed program of study

OBST 7010 Obstetrics (Didactic 2.5 credits)

This course prepares the student to provide basic health care appropriate for the pregnant woman. Topics include diagnosis of pregnancy, initiating prenatal care, therapeutics for early complications of pregnancy, management of spontaneous abortion, infertility, overview of normal and complicated labor/delivery, and the postpartum care of mothers and infants. The student is prepared to screen for risks and to offer patients referrals and informed choices related to hospital or out-of-hospital birthing options.

Prerequisites: completion of all previous quarters' courses as outlined in students' prescribed program of study

OMND 6010 Oriental Medicine I: Theory and Fundamentals of Oriental Medicine (Didactic 2.5 credits)

This course introduces the fundamental concepts of Oriental Medicine, including yin yang, five elements theory, zang-fu organ systems, qi, blood and body fluid, meridian systems, TCM etiology, and pathogenesis and treatment principles. This course lays a foundation for further study.

Prerequisites: completion of all previous quarters' courses as outlined in students' prescribed program of study

OMND 6020 Oriental Medicine II: Traditional Chinese Medicine Diagnosis (Didactic 2.5 credits)

In this course the basics of TCM Four Diagnostic Techniques are studied. TCM case-history taking, including the classic ten questions and significance of elucidated symptoms, is explored, as well as TCM classic diagnostic methods such as inspection, listening and smelling, and tongue and pulse diagnosis.

Prerequisites: completion of all previous quarters' courses as outlined in students' prescribed program of study

OMND 6030, 6040 Oriental Medicine III, IV: Meridians and Points I, II OMND 6030L, 6040L Oriental Medicine III, IV Lab (Didactic 3.5 credits; Lab 2.5 credits)

This two-course sequence covers the TCM acupuncture points and meridians. The location, function, and indications of acupuncture points of each meridian are studied. Practical, hands-on experience in point location occurs with the supervision of an experienced acupuncturist.

Prerequisites: completion of all previous quarters' courses as outlined in students' prescribed program of study

ACADEMIC DEPARTMENTS & COURSE DESCRIPTIONS

OMND 7054 Oriental Medicine V: Traditional Chinese Medicine Pathology I (Didactic 1.5 credits)

In TCM, treatment plans are based on symptom patterns. In this course, students will learn to identify key symptoms of Eight Principle patterns and Zang-fu organ patterns and the method of syndrome differential diagnosis of TCM according to Zang-fu organ systems theory. Therapeutic principles and acupuncture treatments for individual Zang-fu patterns are also discussed.

Prerequisites: completion of all previous quarters' courses as outlined in students' prescribed program of study

OMND 7055 Oriental Medicine V: Traditional Chinese Medicine Pathology II (Didactic 2.5 credits)

In TCM, treatment plans are based on symptom patterns. In this course, students will learn to identify key symptoms of the Zang-fu organ patterns and the method of syndrome differential diagnosis of TCM according to Zang-fu organ systems theory. Therapeutic principles and acupuncture treatments for individual Zang-fu patterns are also discussed.

Prerequisites: completion of all previous quarters' courses as outlined in students' prescribed program of study

OMND 7060 Oriental Medicine VI: Acupuncture Techniques OMND 7060L Oriental Medicine VI Lab (Didactic 1 credit; Lab 1 credit)

This course covers basic needling techniques used in acupuncture, such as needle insertion, removal, tonification, reduction, bleeding, interdermal needle, electric stimulator, also cupping, moxibustion, and Gusha. Practical experience in needling technique occurs under the supervision of an experienced acupuncturist. Clean needle and safe needling techniques are discussed. Basic auricular acupuncture is introduced.

Prerequisites: completion of all previous quarters' courses as outlined in students' prescribed program of study

OMND 7070 Oriental Medicine VII: Case Analysis and Management I (Didactic 2 credits)

In this course a case analysis approach illustrates the disease entities commonly encountered in clinical practice. Students translate western disease assessments into TCM syndromes. The differential diagnosis of syndromes is reviewed, along with the therapeutic principles required for acupuncture and Chinese prepared medicines.

Prerequisites: completion of all previous quarters' courses as outlined in students' prescribed program of study

OMND 7080 Oriental Medicine VIII: Case Analysis and Management II (Didactic 2 credits)

This course continues the exploration that began in OMND 7070 of case analysis and management of the disease entities commonly encountered in practice. The differential diagnosis of syndromes is reviewed, along with the therapeutic principles required for effective treatment. Acupuncture protocols are emphasized, along with Chinese prepared medicines.

Prerequisites: completion of all previous quarters' courses as outlined in students' prescribed program of study

PEDS 7010 Pediatrics I (Didactic 2 credits)

This course focuses on the assessment of common problems in infancy, childhood, and adolescence. Emphasis is on normal developmental milestones, disease prevention, and the treatment of common childhood conditions. Appropriate referral is addressed.

Prerequisites: completion of all previous quarters' courses as outlined in students' prescribed program of study

PEDS 8020 Pediatrics II (Didactic 2 credits)

This course will be a continuation of common and complex problems in infancy, childhood, and adolescence. Disease prevention, treatment, and appropriate referral will be addressed.

Prerequisites: completion of all previous quarters' courses as outlined in students' prescribed program of study

PHAR 6010 Pharmacology and Pharmacotherapeutics I (Didactic 3 credits)

This course focuses on the principles and mechanisms of drug action and the purpose of pharmaceutical interventions. Emphasis is placed on drugs that act on neurotransmitter systems, including autonomic, hypnotics, and medications used in the treatment of pain, seizure, depression, anxiety, bipolar, psychosis, Parkinson's and dementia, as well as drugs of abuse. It includes overviews of the pharmaceutical environment, legal and statutory issues, and basic terminology.

Prerequisites: completion of all previous quarters' courses as outlined in students' prescribed program of study

PHAR 6020 Pharmacology and Pharmacotherapeutics II (Didactic 3 credits)

This course continues the discussion of drug therapeutics, their mechanisms, and their uses. Side effects, toxicity, interaction, and contraindications are included in this course.

Prerequisites: completion of all previous quarters' courses as outlined in students' prescribed program of study

PHAR 6030 Pharmacology and Pharmacotherapeutics III (Didactic 3 credits)

This course continues the discussion of drug therapeutics, their mechanisms, and their uses. Side effects, toxicity, interaction, and contraindications are included in this course.

Prerequisites: completion of all previous quarters' courses as outlined in students' prescribed program of study

PHMD 6010 Physical Medicine I: Introduction to Physical Medicine and Orthopedics PHMD 6010L Physical Medicine I Lab (Didactic 1 credit; Lab 1 credit)

This course examines the study of physical medicine as a diagnostic and therapeutic tool. Emphasis is given to regional physical assessment using palpation, orthopedic tests, and orthopedic muscle testing. The theory of injury, inflammation, and the fibrosis of repair and joint end feel are examined along with a review of joint range of motion and trigger points.

Prerequisites: completion of all previous quarters' courses as outlined in students' prescribed program of study

ACADEMIC DEPARTMENTS & COURSE DESCRIPTIONS

PHMD 6020 Physical Medicine II: Naturopathic Manipulative Treatment – Assessment & Application I PHMD 6020L Physical Medicine II Lab (Didactic 2 credits; Lab 2 credits)

This is part one of a two-course sequence which covers the evaluation of normal and abnormal findings of the spine through static palpatory assessment of normal and positional deviations, assessment of joint mobility through motion palpation, grading of orthopedic muscular strength, joint range-of-motion, differential diagnosis of common and special disorders, and evaluation of common disease conditions and injury of the musculoskeletal patient. Emphasis is on regional orthopedic physical assessment and osseous manipulation (HVLA). Manipulative evaluation and treatment includes the sacro-iliac, lumbo-sacral, lumbar, thoracic, ribs, cervical, and occipital spinal areas. Students demonstrate application of Naturopathic Manipulative Treatment and patient management of the musculoskeletal patient. Naturopathic philosophy and principles are integrated into the course presentation.

Prerequisites: completion of all previous quarters' courses as outlined in students' prescribed program of study

PHMD 6030 Physical Medicine III: Naturopathic Manipulative Treatment – Assessment & Application II PHMD 6030L Physical Medicine III Lab (Didactic 2 credits; Lab 2 credits)

This is part two of a two-course sequence which covers the evaluation of normal and abnormal findings of the extremities through static palpatory assessment of normal and postural deviations. The students will learn assessments of joint mobility through motion palpation, grading of orthopedic muscle strength and joint range of motion, differential diagnosis of common and special disorders, and evaluation of disease and injury of the musculoskeletal patient including concussion. Emphasis is on regional orthopedic physical assessment with orthopedic testing, muscle testing, and osseous manipulation. Manipulative treatment includes the upper and lower extremities, TMJ joint, and specialty visceral manipulative techniques. Patient management of the musculoskeletal patient, including exercise, will be introduced; types of pain and mechanoreceptor stimulation with movement will be discussed; and orthopedic bio-mechanics of posture and gait will be examined. Students are introduced to neuromuscular technique, muscle energy technique, and cranio-sacral technique. Also included is a review and refinement of spinal manipulative techniques. Naturopathic philosophy and principles are integrated into the course presentation.

Prerequisites: completion of all previous quarters' courses as outlined in students' prescribed program of study

PHMD 6040 Physical Medicine IV: Physiotherapy Modalities PHMD 6040L Physical Medicine IV Lab (Didactic 1 credit; Lab 1 credit)

This is a course in physical therapy modalities. A variety of modalities will be explored, including ultrasound, electric muscle stimulation, microcurrent, TENS, cold laser, diathermy, iontophoresis, and others. The modalities will be studied in terms of the mechanism by which they function and how to physically apply the modalities to the patient. Students will have hands-on experience in a lab setting learning how to appropriately apply modalities. A variety of clinical applications will be discussed.

Prerequisites: completion of all previous quarters' courses as outlined in students' prescribed program of study

PHMD 6054 Physical Medicine V: Principles of Hydrotherapy PHMD 6054L Physical Medicine V Lab (Didactic 1 credit; Lab 2 credits)

This course will cover the physiology, clinical applications, and practice management of Naturopathic Hydrotherapy. By the conclusion of this course, students will be able to demonstrate written, verbal, and practical knowledge of hydrotherapy theories and skills, the physiologic response to different water treatments, temperatures and associated applications, and how to apply techniques in acute and chronic disease safely and effectively. The use of constitutional hydrotherapy, sauna, and other methods will be taught and practiced.

Prerequisites: completion of all previous quarters' courses as outlined in students' prescribed program of study

PSYC 6010 Mind-Body Medicine: Fundamentals of Mind-Body Medicine (Didactic 2 credits)

This course provides the foundation necessary to understand the fundamental dynamics of mind-body medicine, including psychosocial and spiritual dimensions in healing. Mind-body processes and techniques such as meditation, imagery, therapeutic writing, "energy psychology," biofeedback, medical intuition, and shamanism are discussed and critically examined for their potential role in integrative naturopathic healthcare.

Prerequisites: completion of all previous quarters' courses as outlined in students' prescribed program of study

PSYC 6024 Mind-Body Medicine: Introduction to Medical Psychotherapy (Didactic 1.5 credits)

An overview of counseling skills and techniques is presented, along with stages in the healing process. The multi-modal model of physician as counselor in the healing relationship is critically examined. Students will critically explore the roles of patient education, patient motivation for change, and medical ethics in the doctor/patient relationship. Clinical cases will provide opportunities to develop healthy communication and counseling skills. Students will be introduced to the Diagnostic and Statistical Manual of Mental Health Disorders (DSM) with a focus on recognition and impact of mental disorders in the naturopathic primary care setting, including how to assess risk, and identify appropriate community referrals.

Prerequisites: completion of all previous quarters' courses as outlined in students' prescribed program of study

PSYC 7030 Mind-Body Medicine: Affect Psychotherapy and Crisis Intervention (Didactic 2 credits)

Students will develop the necessary foundation and general strategies to recognize, intervene, and refer patients who are experiencing transitional, traumatic, and acute psychiatric disorders. Elements of family dynamics, domestic violence, abuse, death and dying, homocidality, bullying, and suicidality are critically explored. Medical-ethics issues related to these behavioral health dimensions are discussed. The use of agencies and referral sources is emphasized, as are crisis intervention and other strategies for dealing with emergency situations. The impact of other health factors on mental health is explored, including exercise, sleep, and pain. Students will learn basic assessment and DSM diagnostic criteria for common mental disorders.

Prerequisites: completion of all previous quarters' courses as outlined in students' prescribed program of study

ACADEMIC DEPARTMENTS & COURSE DESCRIPTIONS

PSYC 8040 Mind-Body Medicine: Medical Management of Addiction (Didactic 1.5 credits)

This course provides a naturopathic model for care and treatment of people suffering from addiction. Students will explore health impacts of drug, food, and other addictions with a focus on interactive medical, psycho-social, spiritual, and biochemical/nutritional influences. This course will present a multi-modal approach to the practice of naturopathic addiction medicine, including patient motivation to change. Students will have opportunities to interact with guest speakers experienced in the field of addiction care.

Prerequisites: completion of all previous quarters' courses as outlined in students' prescribed program of study

RSCH 5014 Research I (2 credits)

This is the first of a two-quarter sequence of research courses. This course discusses the scientific method, scientific technology, and the analysis of scientific data in general as it relates to naturopathic medicine.

Prerequisites: admittance to the ND program.

RSCH 5024 Research II (1 credit)

This course is the continuation of RSCH 5014. This course discusses the types and aids in the evaluation of journals and other scientific publications in which medical literature can be found. Students will be exposed to methods for evaluating the varying significance of research findings.

Prerequisites: completion of all previous quarters' courses as outlined in students' prescribed program of study.

SELECTIVES

(Listed in alphabetical order)

BOTM 6930 Fundamentals of Flower Essences (Selective) (Didactic 1.5 credits)

(A course fee applies – See Tuition and Fee Schedule, p. 16)

This course introduces the philosophy of Dr. Bach and the parallels to naturopathic medicine. Dr. Bach's complete system will be reviewed—all 38 single flower essences and Rescue Remedy®—as well as dosing, formulating, methodology, and applications. Each student will have the opportunity to make an individualized remedy. Flower essences are simple to learn and effective to use. Students will learn to treat their patients' whole being with this cost-effective modality.

Prerequisites: completion of quarters 1-3 (see program of study for additional eligibility requirements for the 5-year track)

BOTM 6934 Botanical Medicine in the Rocky Mountains (Selective) (Didactic 2 credits)

This four-day field study class is set in Lyons, CO. A campsite is reserved in Lyons and serves as the base where students can set up tents or car-camp. Day trips are planned to different locations and elevations in the local canyons and meadows for plant diversity. Approximately 30-40 plants will be available for plant identification, materia medica, and herbal therapeutics discussion including case studies, ethical wild-harvest, and medicine making. Discussion related to clinical use of plants will take place throughout the field identification, harvesting, and medicine-making segments. Individual constituents, actions, energetics, extraction, delivery, and safety will be examined for each plant.

Prerequisites: completion of quarters 1-3 (see program of study for additional eligibility requirements for the 5-year track)

BOTM 6954 Pharmacognosy & Phytochemistry (Selective) (Didactic 2 credits)

This course is an overview of the study of natural plant substances. This topic will be explored through the major classes of plant constituents in order to understand the activity of plants and offer a framework for the clinical application of botanical medicine. It will cover basic plant chemistry and examine solubility and extraction, variability and synergy, as well as review biosynthetic pathways, absorption, metabolism, standardization, and concentration.

The primary focus of the course is on the major categories and subcategories of phytochemicals relevant to botanical medicine and the physiological effects these constituents have on the human body.

Prerequisites: BOTM 6010

BOTM 6994 Botanical Medicine in the Appalachian Mountains/Gaia Selective (Selective) (Didactic 2.5 credits)

This course is an interactive/field study selective located in the North Carolina mountains and conducted at the Gaia Herb Farm outside Brevard, North Carolina. It is designed to advance the clinical knowledge and efficacious use of botanical medicine. Students will learn about medicinal plants of the Appalachian Mountain region through field study with local herbalists. Students will also spend time at Gaia Herbs discussing medicinal use of cultivated plants with an emphasis on clinical application and constitutional prescribing. Students will learn about issues related to growing and producing quality botanical medicines; this should increase the student's ability to apply their knowledge of botanical medicine in the clinical setting. This selective builds on foundational knowledge presented in the materia medica series.

Prerequisites: BOTM 7030, BOTM 7040, BOTM 7050

BOTM 6998 Botanical Medicine Therapeutics – Developing Clinical Proficiency (Selective) (Didactic 1.5 credits)

This course is designed to prepare students for the demands of a broad-based naturopathic practice and to continue development of expertise in phytotherapy. Case studies will be utilized to illustrate the complexity of botanical prescribing. Formulation will be emphasized as a clinical strategy in conditions of multifactorial etiologies and multi-organ system disease processes. The recognition of quality botanical medicine will also be addressed. The quality and value of this course largely depends on student participation in lecture and learning exercises. Be prepared for participation in this course.

Prerequisites: BOTM 7030, BOTM 7040, BOTM 7050

ENVM 6940 Heavy Metals (Selective) (Didactic 1.5 credits)

This selective course will cover the most commonly found and most toxic heavy metals (arsenic, cadmium, lead, and mercury). Sources, health effects, and methods of diagnosis and treatment will be covered for each of these toxicants. Research articles on these topics will be made available by the instructor for review and in-class discussion. The accurate interpretation of heavy metal test results will be required for satisfactory completion of this course.

Prerequisites: ENVM 6010 (see program of study for additional eligibility requirements for the 5-year track)

HMEO 6990 Advanced Case Management (Selective) (Didactic 2 credits)

Students focus on advanced topics in homeopathic medicine and how to integrate homeopathy with general naturopathic practice. This course is, in large measure, case based. This course emphasizes sharpening skills in case analysis and repertorization, advanced study of materia medica, and managing patients with acute and chronic conditions.

Prerequisites: HMEO 7040

ACADEMIC DEPARTMENTS & COURSE DESCRIPTIONS

NTMD 6930 Yogic and Ayurvedic Principles for Creating Wellness and Sustaining Health (Selective) (Didactic 2 credits)

Content will include lecture and small-group exploration with introductory concepts of yogic and Ayurvedic philosophies surrounding the nature of human condition. Using the elements as a foundation, the basic tenants of Yogic/Ayurvedic anatomy and expression of mind, body, and spirit will be presented. Class will also include gentle yoga, and participation is an integral part of the class experience.

Prerequisites: completion of quarters 1-3 (see program of study for additional eligibility requirements for the 5-year track)

NTMD 6933 Nature Cure (Selective) (Didactic 2 credits)

To prepare for the role of primary-care physician, the student of naturopathic medicine must become skilled in correlating and presenting histories, subjective symptoms, physical signs, and appropriate lab tests with a detailed evaluation of the body's level of health. The purpose of this class is for students to become familiar with the traditional methods of naturopathic medicine and to be able to apply them in clinical practice. Each class will focus on discussions of actual cases and specifically evaluate the application of each of the naturopathic principles.

Prerequisites: completion of quarters 1-3 (see program of study for additional eligibility requirements for the 5-year track)

OMND 6980 Chinese Prepared Medicines (Selective) (Didactic 2.5 credits)

This course explores Chinese prepared medicines for common syndromes and disorders because the acupuncture practitioner in North America commonly uses pill or tincture forms for adjunctive therapy. This course trains the student in the skills necessary to critically evaluate the many products available. Classical Chinese patent medicines and contemporary North American Chinese prepared formulas are discussed.

Prerequisites: OMND 6010, OMND 6020, OMND 6030, OMND 6040, OMND 7054, OMND 7055 and OMND 7070

PHMD 6970 Introduction to Applied Kinesiology (Selective) (Didactic 2 credits)

This course serves as an introduction to applied kinesiology as taught by its founder, Dr. George Goodheart. It is intended to give students a basic understanding of the methods utilized in this modality and instruction on how to apply these skills in clinical practice. Students who desire to study AK in further depth are encouraged to enroll in the certification course.

Prerequisites: PHMD 6030, OMND 6030

PHMD 6980 Orthopedic and Sports Medicine (Selective) (Didactic 3.5 credits)

In this course students evaluate sport and orthopedic injuries. Emphasis is on exercise, soft tissue therapies, physiotherapy, and manipulative techniques used in the treatment of sports and orthopedic injuries.

Prerequisites: PHMD 6030

PHMD 6981 Advanced Hydrotherapy (Selective) (Didactic 3 credits)

Advanced Hydrotherapy Lab expands and deepens the students experience with many hydrotherapy techniques. A particular emphasis is given to variations for specific diseases and conditions.

Prerequisites: PHMD 7054

PSYC 6930 Stress Management (Selective) (Didactic 2 credits)

This course will allow the student to effectively identify and treat signs and symptoms of stress utilizing stress management principles and practices such as meditation, breathing techniques, and cognitive restructuring techniques. Experiential exercises will build students' own stress management skills. The course will also provide guidance in how to diagnose, select therapies, and create individualized stress management techniques in clinical practice. The course will also provide guidance in how to apply these skills with patients in clinical practice.

Prerequisites: completion of quarters 1-3 (see program of study for additional eligibility requirements for the 5-year track)

PSYC 6965 Medical Biofeedback (Selective) (Didactic 3 credits)

(A course fee applies – See Tuition and Fee Schedule, p. 15) Students receive training in the principles and applications of biofeedback with a focus on integrating these treatment modalities into a naturopathic medical practice. The integration of biofeedback as a complementary approach with other therapeutic procedures to address medical and stress-related health conditions will be emphasized. Students learn to use conventional biofeedback equipment and therapeutic indications. Skill labs include training in various modalities including temperature, electrodermal activity, muscle tension, breathing patterns, heart-rate variability, and brain wave (EEG) biofeedback. Together with PSYC 6970, Foundations of Neurofeedback, this course fulfills didactic requirements for certification boards in biofeedback.

Prerequisites: completion of quarters 1-3 (see program of study for additional eligibility requirements for the 5-year track)

PSYC 6970 Foundations of Neurofeedback (Selective) (Didactic 3 credits)

(A course fee applies – See Tuition and Fee Schedule, p. 15) Students receive training in the principles of neurofeedback (EEG biofeedback) and its clinical application to various brain, neurological, and psychiatric conditions such as ADHD, depression, anxiety, insomnia, addiction, and traumatic brain injury. Course includes neurofeedback history and research, EEG and electrophysiology, instrumentation, treatment planning, and experiential modules designed to familiarize the student with electrode placement and clinical applications. The course will also provide an introduction to quantitative EEG interpretation and its use to inform optimal treatment strategies. Skill labs provide hands-on experience using biofeedback instruments useful for clinical neurofeedback applications. This course fulfills didactic requirements for certification from the two major certification boards in neurofeedback.

Prerequisites: completion of quarters 1-3 (see program of study for additional eligibility requirements for the 5-year track)

ACADEMIC DEPARTMENTS & COURSE DESCRIPTIONS

PSYC 6980 Naturopathic Treatments for Mental Illness (Selective) (Didactic 2.5 credits)

This course involves in-depth exploration of specific naturopathic approaches to the most common psychiatric disorders seen in general practice, including depression, bipolar, schizophrenia, autism spectrum, anxiety spectrum, and sleep disorders. This course will allow students to assess, synthesize and prioritize, and implement therapies consistent with naturopathic principles. These are discussed and integrated as interventions applied within a clearly outlined treatment plan. Course content will include introduction to laboratory, QEEG, and other useful assessments, plus naturopathic treatments for various mental disorders, including biological, nutrient/orthomolecular, herbal, amino-acid, biofeedback, and other evidence-based alternative therapies. DSM and allopathic diagnosis and treatment for psychiatric illness is presented in context of the various conditions to be explored. Indications and treatment options using conventional drugs and methods are explored alongside alternative approaches. Students will recognize drug/herb and drug/nutrient interactions and specific protocols for safely weaning patients off conventional drug medications when appropriate.

Prerequisites: completion of quarters 1-3 (see program of study for additional eligibility requirements for the 5-year track)

PSYC 6993 Practicum in Mind-Body Healing (Selective) (Didactic 2 credits)

Students begin utilizing methodologies and techniques of mind-body healing. The use and effectiveness of various process-oriented techniques are critically evaluated. Skill labs enable students to become familiar with various techniques used in mind-body healing such as holographic imagery, Emotional Freedom Technique™, eye movement (EMDR™), and heartmath™ breathing biofeedback. This course will review and demonstrate the most current approaches. Students practice and develop their skills in mind-body healing. Instructor and/or guest speakers will supervise skill-building sessions and provide effective role models. Intervention techniques are applied within a clearly outlined treatment plan. Students practice appropriate charting methods for mind-body healing.

Prerequisites: completion of quarters 1-3 (see program of study for additional eligibility requirements for the 5-year track)

PSYC 6995 Basic Medical Hypnosis (Selective) (Didactic 2.5 credits)

Students learn practical tools and general strategies of hypnotic suggestion for different kinds of patients and problems. Both traditional and informal approaches to hypnosis will be taught, with emphasis placed on general day-to-day applications. Students learn to work with psychologically complex patients who are otherwise resistant to treatment. Accordingly, there will be instruction on how to adapt different techniques to a client's individual needs, and how to use hypnosis for specific clinical problems such as pain control, depression, anxiety, stress management, weight loss, childbirth, and preparation for surgery. General guidelines for other problems that occur in a physician's practice will also be discussed. Ethical issues related to medical hypnosis will be addressed.

Prerequisites: completion of quarters 1-3 (see program of study for additional eligibility requirements for the 5-year track)

RSCH 6600 Directed Research Project (Selective) (Lab 1-3 credits)

This course is oriented towards independent medical student projects under the direction of the research faculty. Projects may involve design, implementation, and analysis of clinical and/or bench-top research. Prerequisites, credits, and number of students will be determined by the instructor(s). Admittance to this class is in order of registration within the Registrar's Office until class size limit has been attained.

Prerequisites: RSCH 5014

RSCH 6914 Research Studies: Case Reports and Meta-analysis I (Selective) (Lab 1 credit)

This is the first of a two-quarter sequence of research courses. Each quarter is worth 1 credit hour making the entire course worth 2 credit hours. Upon completing and passing the two-quarter sequence, students may re-take the complete two-quarter course one additional time. During this entire course, students will prepare research data for publication. Upon completion of the entire course, students will submit a report to a peer-reviewed journal for review and potential publication. Authorship of the report will include the student, faculty mentor, and other significant contributors.

Prerequisites: RSCH 5014

Two options are available for this course:

Option A (Meta-analysis): In this option, 2nd, 3rd or 4th year students will prepare a meta-analysis report. This meta-analysis report will involve the analysis of a large collection of results from individual studies for the purpose of integrating the findings. The topic of the meta-analysis will be chosen by the student under the supervision and guidance of a faculty mentor.

Option B (Case report): In this option, 4th year students will prepare a case report. This case report will involve the preparation of a narrative that describes a medical problem and treatment experienced by one or more patients. The topic of the case study will be chosen by the student under the supervision and guidance of a faculty mentor.

RSCH 6924 Research Studies: Case Reports and Meta-analysis II (Selective) (Lab 1 credit)

This is the second of a two-quarter sequence of research courses. Each quarter is worth 1 credit hour making the entire course worth 2 credit hours. Upon completing and passing the two-quarter sequence, students may re-take the complete two-quarter course one additional time. During this entire course, students will prepare research data for publication. Upon completion of the entire course, students will submit a report to a peer-reviewed journal for review and potential publication. Authorship of the report will include the student, faculty mentor, and other significant contributors.

Prerequisites: RSCH 6914

Two options are available for this course:

Option A (Meta-analysis): In this option, 2nd, 3rd or 4th year students will finish a meta-analysis report that was begun during the first quarter of this course. This meta-analysis report will involve the analysis of a large collection of results from individual studies for the purpose of integrating the findings. The topic of the meta-analysis was chosen by the student under the supervision and guidance of a faculty mentor during the first quarter of this course and the report will be completed during this second quarter.

Option B (Case report): In this option, 4th year students will prepare a case report. This case report will involve the preparation of a narrative that describes a medical problem and treatment experienced by one or more patients. The topic of the case study was chosen by the student under the supervision and guidance of a faculty mentor during the first quarter of this course and the report will be completed during this second quarter.

ACADEMIC DEPARTMENTS & COURSE DESCRIPTIONS

PROGRAMS IN POST-GRADUATE MEDICAL EDUCATION (PGME)

SCNM offers both on-site and off-site programs of post-graduate medical education programs that train future leaders of the naturopathic profession and offer the participant an opportunity to gain a wide range of clinical experiences.

All of SCNM's programs in PGME are approved by the Council on Naturopathic Medical Education (CNME). Additionally, SCNM is recognized by the CNME as an approved sponsor of distance-site programs in PGME. For any program located in Arizona, Arizona law requires that resident candidates must be licensed in the state of Arizona before starting the residency program. Upon completion of any of SCNM's PGME programs, resident graduates will receive a certificate of completion from the CNME.

Programs:

SCNM – Naturopathic Family Medicine

SCNM's program exposes residents to private practice, community clinics, research, and teaching environments. The residents rotate through various clinical areas working with the SCNM Medical Center's experienced medical staff, as well as with some medical specialists, in areas such as nature cure, pediatrics, women's health, rheumatology, endocrinology, dermatology, orthopedics, geriatrics, gastroenterology, environmental medicine, cardiology, and urgent care. In addition, each resident physician will begin to develop their own medical skills under the mentorship of the SCNM Medical Center's medical staff while integrating into their repertoire a variety of therapies such as acupuncture, botanicals, physical manipulation, mind-body medicine, counseling, homeopathy, nutraceuticals, and minor surgery. When a resident has completed SCNM's program, he or she will possess a broad base of skills and experiences. This one-year program is designed for the post-graduate year one (PGY-1) candidate. After completion of this one-year program, candidates are eligible for second year programs in general medicine and specialty areas.

SCNM – Homeopathy Selective Residency Program

The SCNM Homeopathic residency is designed to develop future leaders of homeopathic medicine for the naturopathic profession. The core of the program involves refining the resident's homeopathic knowledge base and skills acquired during medical school and 1st year residency training. This objective is accomplished by immersing the resident in a multitude of clinical experiences, including (1) serving as an on-site as well as on-call supervisor for each of the 1st year residents and the medical students supervised by these residents; (2) assisting in the clinical decision-making that occurs on student clinical clerkships; and (3) triaging patients who call the students and 1st year residents after-hours and making independent decisions regarding the care of these patients. In addition, the resident maintains a substantial private practice and receives direct supervision from the homeopathy department senior faculty. The resident is also involved in direct classroom teaching of medical students with the support of senior faculty. This one-year residency program is designed for the post-graduate year two (PGY-2) candidate.

Distant Residency Sites

Centro de Salud Familiar in Phoenix, Arizona, an acute care setting:

This two-year residency provides the graduate with experiences in a fast-paced walk-in family medicine/urgent care setting with a wide variety of pathology and the opportunity to study and use the Spanish language. The clinic averages 40-50 patients per day, of which 85% speak Spanish. The vast majority are working, uninsured, primarily Hispanic patients. Sixty percent of the visits are for gynecology or prenatal care. The resident will also provide care for pediatric patients and do minor surgery procedures weekly. Seventy percent of the resident's training will be in primary care medicine. This two-year program is designed for the post-graduate year one (PGY-1) candidate.

Alaska Center for Natural Medicine in Fairbanks, Alaska, a naturopathic family practice:

This is a general medicine residency which provides training for the resident to 1) observe and participate in the development of new knowledge, 2) learn to evaluate scientific research, and 3) develop habits of critical thinking. The program is designed to build on skills learned in school with an emphasis on health optimization. Patient participants will be treated by the resident doctor who follows an established protocol under the guidance of the Residency Director. This will include lab testing, metabolic typing, nutritional counseling, and the use of supplements. The goal of the residency program is to cultivate confidence as a doctor and an entrepreneur for a lifetime of success. This one-year program is designed for the post-graduate year one (PGY-1) candidate.

Acupuncture and Integrative Medicine Center

Acupuncture and Integrative Medicine Center (AIM) is a general naturopathic residency focused in women's health. The goals of the program are to gain deeper understanding of the conditions that affect women, including reproductive age issues, infertility, and peri/post menopause concerns. All naturopathic modalities will be used, including acupuncture, botanical formulation, clinical nutrition, classical homeopathy, and hydrotherapy. We have on-site laboratory specimen collection and an IV suite for nutrient therapies. One day per week will be spent with Dr. Sharon Thompson, Ob/Gyn, in her office.

Arrowhead Health Centers

Arrowhead Health Center (AHC) is a comprehensive integrated health center with NCQA Patient Centered Medical Home Level 3 Recognition. AHC have all of the specialty programs and resources that a patient would need under one roof. AHC is committed to helping ND residents learn how to play important and relevant roles inside an integrative health center model, thereby increasing future opportunities for NDs in integrated healthcare. Throughout the residency, residents gain an understanding of how to integrate ND principles inside the integrative health center model. Resident will engage in shadowing, working with patients, working with research participants, etc., throughout the course of each day. Seeing patients and research participants will require some additional research. Shadowing and working with patients will be scheduled according to what they learn each time they shadow (resident will have a new learning opportunity each time).

ACADEMIC DEPARTMENTS & COURSE DESCRIPTIONS

Revolution Health Medicine Center

Revolution Health Medicine Center is a highly successful naturopathic medical clinic. The goals of this program are to gain deeper understanding of the conditions that affect the majority of people who seek care from a primary care physician including women with reproductive age issues, infertility, and peri/post menopause concerns.

LINK Medical Center

LINK Medical Center is a cutting edge human performance facility located in Newport Beach, California, and is comprised of experts in the assessment, treatment, and restoration of optimal performance of athletes and patients. Residents will focus on HRT, IV therapies, and prolotherapy.

ACADEMIC POLICIES

SCOPE OF PRACTICE

The legal aspects of practicing naturopathic medicine vary by state in the US and by province in Canada. In those states and provinces in which naturopathic physicians are licensed, NDs may see patients for general health care and for the diagnosis and treatment of acute and chronic conditions. Their scope of practice may include nutritional science; botanical medicine; naturopathic manipulative therapies and other physical medicine; Oriental medicine; homeopathy; mind-body medicine; natural childbirth; minor surgery; prescriptive authority, including immunizations; and all methods of laboratory, x-ray, and clinical diagnoses. The State of Arizona offers the widest scope of practice for naturopathic physicians in the United States.

PRACTICING WITHOUT A LICENSE

In Arizona practicing naturopathic medicine without a license involves the diagnosis or treatment of any patient by an unsupervised naturopathic medical student or any other unlicensed person where money may or may not be exchanged.

Naturopathic medical students are held to a higher standard than the general population. It is understood that naturopathic medical students must practice skills in order to become minimally competent for graduation. The practice of skills such as history taking or homeopathic case taking are less concerning than the practice of skills such as digital rectal exams, gynecologic examinations, minor surgery, injections, manipulative therapies, and IVs. The difference lies within the relative risk to the public. There is higher risk to the public with the practice of an IV as compared to the risk to the public with the practice of taking a history. Additionally, the quality of the educational experience is of the utmost importance. In general, supervision of skills enhances the quality of the learning experience. Thus, the practice of skills that pose a greater risk to the public is to be done in the Directed Skill Development Laboratory (DSDL), Clinical Skills Development Lab (CSDL), and Clinical Skills Development Session (CSDS).

This includes:

- Naturopathic manipulative treatment (NMT) must be practiced in a supervised practice lab. Orthopedic tests, palpation, soft tissue techniques, and NMT "set-up" are exempt and may be practiced without supervision.
- Acupuncture must be practiced in a supervised lab. OSHA requires that acupuncture be done utilizing clean technique and in a room with no carpet. Standard of Care requires a count of "needles in" and "needles out," which must be documented. Point identification, palpation, and acupressure are exempt and may be practiced without supervision.
- Minor surgery, injection therapies, and IV therapies, outside of classroom activities, must be practiced at the SCNM Medical Center under the supervision of a licensed physician.

EDUCATIONAL PROGRAM

Academic Coursework

The Doctor of Naturopathic Medicine program has been developed to ensure that students have the opportunity to build a strong foundation and to demonstrate competency in each major modality, including acupuncture and Oriental medicine, botanical medicine, homeopathic, mind-body and physical medicine, environmental medicine, and nutrition. Laboratory classes include dissection of cadavers, physical exams, palpation, manipulation, acupuncture, hydrotherapy, microbiology, histology, preparation of herbal medicines, and the use of simulation models. Didactic classes include traditional and adult learning classroom teaching methods, group projects, and experiential coursework.

ACADEMIC SUPPORT

Doctorè Development Center (DDC)

The Doctorè Development Center (DDC), founded in memory of Dr. Thomas Richards, is a formal tutoring center staffed by students in good academic standing. Tutors provide one-on-one tutoring in a structured environment, helping with specific course content, study skills, time management, and general advice for students struggling with the intensity of the program. The Office of the Dean of Students facilitates the DDC. This includes oversight of tutor selection, orientation, scheduling, and communication between tutors, students, faculty, and administration.

Directed Skill Development Laboratory (DSDL)

The Directed Skill Development Laboratory (DSDL) supports and advances the safe and effective clinical skills development of SCNM students through directed laboratory learning experiences. The DSDL supports the development of the professional standards necessary for students to become competent and effective naturopathic physicians. The DSDL laboratories are usually conducted at times outside normally scheduled classroom and laboratory periods.

Students are only allowed to participate in active skill development in the modalities for which they have successfully passed the specific course(s) and laboratory(ies) related to each specific modality. Modalities to be covered include osseous manipulation, acupuncture needling, infusion, injection, and phlebotomy. Students are expected to sign into and out of the DSDL and to complete appropriate liability waiver forms. All SCNM students are encouraged, as they become eligible, to take advantage of the DSDL.

Clinical Skills Development Lab (CSDL)

The Clinical Skills Development Lab (CSDL) is offered to students to support and advance clinical skills development in conjunction with physical diagnosis, clinical assessment, and clinical sciences courses. Prior to entering the clinic, students have the opportunity to develop and practice their clinical skills in the CSDL by using simulation models that represent numerous body systems to include pulmonary, cardiac, genitourinary, gynecology, and pediatrics. The lab offers an opportunity for faculty to refer students for remediation or additional practice in developing specific clinical skills. The CSDL is conducted outside normally scheduled classroom hours.

Clinical Skills Development Session (CSDS)

The Clinical Skills Development Session (CSDS) is designed to develop clinical students in the areas of case taking, physical exams, case analysis, charting, differential diagnosis, diagnostic work up, treatment plan, and patient interaction. The CSDS offers an opportunity for clinical faculty to refer students for remediation, or students may participate on a volunteer basis. The CSDS also provides students an

ACADEMIC POLICIES

opportunity to prepare for the clinical milestone exams. Although the CSDS is scheduled at the SCNM Medical Center as a clinical rotation, students practice their skills on each other and standardized patients and do not have real patient interactions.

Learning Skills Development Session (LSDS)

The Learning Skills Development Session (LSDS) is offered to students to support and enhance academic performance and professional development while at SCNM. Students work with a Learning Specialist to identify individual areas of needed support and participate in individual or group sessions to learn, practice and integrate new strategies into their learning process. Although individual needs are identified, common areas addressed are time management, test anxiety, test performance, study skills, study/NPLEX planning, and professionalism. LSDS is open to all students by appointment or walk-in. However, students may be referred by faculty, staff, or administration when a need is identified, or because of failure of course exam(s).

CLINICAL EDUCATION EXPERIENCE

Clinical experience begins in the first year and continues throughout the program. Experiences include introduction to clinical practice, clinical practice skills lab, field observation, laboratory posts, medicinary posts, specialty clinics, clinical milestone exams, and clinical clerkships. As students progress through the program, they gain greater clinical knowledge and more advanced clinical skills. Students begin their clinical experience in an observational role and then work with standardized patients during clinical practice skills lab and in the clinical milestone exams. As they progress through their clinical training and demonstrate competence, they assume a more active role in patient care under the direct supervision of a licensed physician.

Students complete a total of 1232 contact hours (112 credits) in clinical training, which exceeds the standards set by the CNME. In SCNM's clinical experience curriculum, no more than 4 credits may be field observation; and of the 108 credits of direct patient care, no more than 18.5 credits may be completed at elective off-sites. Supervising physicians must hold an active license in the US or Canada. For a description of the various clinical clerkships and posts, please see Course Descriptions of this catalog or contact the Clinical Coordinator.

In order to complete clinical training and meet graduation requirements, a student must:

- Complete 108 credits of clinical clerkships, 4 credits of field observation, 1 credit of lab post, and 1 credit of medicinary/IV post, for a total of 114 credits
- Have at least 500 patient contacts (at least 225 in a primary capacity)
- Complete the student clinical competencies
- Complete and pass the Clinical Milestone Exams

All students are expected to follow current clinical policies and procedures as outlined in the Clinical Handbook. This includes maintaining a current clinical training certificate from the Arizona Naturopathic Physicians Board, current CPR certification, current TB screening, current Hepatitis B information, fingerprint certification card, and any other health-related information. The Clinical Handbook is available on MySCNM (<http://my.scnm.edu>).

(Refer to the complete list of graduation requirements under Academic Policies and Graduation Requirements.)

ELIGIBILITY FOR FIELD OBSERVATION

In order to be eligible to participate in field observation, students must:

- Complete quarters 1-3 of the academic program, including a passing score on the CLPR 5030 Clinical Practice Exam
- Apply for and receive a clinical training certificate from the Arizona Naturopathic Physicians Medical Board
- It is important to note that the clinical training certificate must be renewed annually for the duration of a student's clinical training. Students who fail to renew their clinical training certificate are ineligible to continue their clinical training until such time that the clinical training certificate has been renewed.
- Pass a mandatory drug test
- Complete CPR training
- Complete Hepatitis B information and TB screening

ELIGIBILITY FOR CLINICAL CLERKSHIPS

In order to be eligible to participate in the clinical training program at SCNM, students must:

- Complete 2nd year of academic program (3rd year for 5-year track)
- Pass the Clinic Entry Exam
- Take NPLEX I and comply with existing NPLEX policy
- Maintain a current clinical training certificate from the Arizona Naturopathic Physicians Medical Board.
- It is important to note that the clinical training certificate must be renewed annually for the duration of a student's clinical training. Students who fail to renew their clinical training certificate are ineligible to continue their clinical training until such time that the clinical training certificate has been renewed.
- Provide a current copy of a CPR card, Hepatitis B information, TB screening, and any other required health information
- Pass a mandatory drug test

For additional details/requirements, please refer to the Clinical Handbook.

All students, including transfer students, must meet these requirements. Previous enrollment in a clinical training program at another naturopathic college or other medical college does not allow the student to enter SCNM's clinical training program without meeting all of the above requirements.

ACADEMIC POLICIES

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)

This federal law provides that eligible students have access to their educational records for inspection and review; further, this law protects the rights of a student to privacy by limiting access by others to education records without express written consent of the student.

SCNM may release information from an education record without the consent of the student to officials of another college or university where the student seeks or intends to enroll, as permitted by FERPA SS99.31 (a) (2).

SCNM may release information from an education record without the consent of the student to another educational institution in which the student is enrolled. For example, SCNM may release academic records for a "dual enrollment" without prior written consent of the student (FERPA SS99.34 (b)).

SCNM may disclose information from an education record without the consent of the student if the information is necessary to protect the health or safety of the student or other individuals (FERPA SS99.36).

Student records are open to other school officials, including faculty and administration, and local and state education agencies that have been determined to have a legitimate educational interest, including those specified by the act as amended Jan. 3, 2012.

Students have the right to review and inspect their education records, including their application, except for confidential recommendations. Photo identification must be presented before access to education records will be permitted. An appointment must be made with the Registrar's Office to access an education record.

Directory Information

SCNM may release information that has been defined under the Directory Information provision of FERPA. SCNM defines directory information as name, address, photo/photo-ID, phone number, e-mail address, dates of attendance, program of study, degree conferral date, enrollment status, grade level, previous educational institutions attended and degrees/awards earned. Forms are available at the Welcome & Enrollment Center or the Registrar's Office for a student to request that SCNM withhold all directory information.

Proper Disclosure

Student information of a private, personal, or confidential nature that is provided to SCNM faculty and staff will not be disclosed improperly. Faculty are expected to provide accurate evaluations of students. For the purposes of monitoring and recording student progress, evaluations include the strengths and weaknesses of academic, clinical, communication, and professional skills. The evaluations also include observations and opinions regarding academic effort and professional conduct. Although not required, faculty and staff may provide judgments of a student's abilities and character to others in appropriate circumstances in accordance with the SCNM policy on student records.

CHANGE OF NAME

The name used by a student on all educational records, including their diploma, must be the student's legal name. To change the name reflected on student records, a student must complete the name change form and provide one of the following legal documents to the Registrar's Office:

- A copy of the student's social security card
- A certified copy of a court decree dissolving a marriage/restoring maiden name
- A certified copy of the court order directing a change of name
- A valid motor vehicle driver's license

The student's request is recorded after all materials are submitted.

ENROLLMENT POLICY

Once matriculated, a student must be continuously enrolled unless the student is taking an approved leave of absence. Full-time enrollment is defined as being enrolled for a minimum of 12 credits (didactic and/or clinical). Part-time enrollment is defined as being enrolled for a minimum of 6 credits but less than 12 credits. SCNM does not guarantee the length of the program to be less than four calendar years.

International students attending SCNM on an I-20 must maintain full-time enrollment at all times unless otherwise following the articulated program of study. All exceptions require approval from the Dean of Students. Please direct any questions regarding international student status to the Dean of Students Office.

Students who fail a course may not be eligible to progress in their prescribed program of study until the failed course has been successfully completed. Students may not take classes in advance of their program nor exceed the predetermined number of clinical clerkships as outlined in the Clinical Handbook without the approval of the Academic Progress Committee. Students are not allowed to attend, nor will credit be awarded for, courses or clerkships for which they are not registered. Students will not be allowed to have concurrent enrollment or register for courses for which they do not have prerequisites or co-requisites without prior approval from the Academic Progress Committee.

SCNM confers degrees only following the end of each academic term. SCNM does not guarantee the award of the degree to students enrolled in the program. The award of degrees is contingent upon satisfaction of all current degree and instructional requirements at the time of such award, compliance with SCNM regulations, as well as performance and conduct meeting bona fide expectations of faculty. No member of the faculty is obliged to provide students or graduates with an evaluation or letter of recommendation that does not accurately reflect the faculty member's true opinion and evaluation of the student's academic performance and conduct.

CLASS SCHEDULES

Current schedules and information are posted online on MySCNM (<http://my.scnm.edu>) and are also available at the Registrar's Office. Classes are held between 8 a.m. and 10 p.m. weekdays, although some are scheduled during a weekend or in an intensive (2- or 5-day) format. Once a schedule is released, changes will be made only in the event of extreme circumstances.

ACADEMIC POLICIES

INTENSIVE COURSES

An intensive course is offered in a shortened time period. Intensives may be scheduled as a 5-day format or over a weekend, with classes beginning Friday evening and continuing Saturday and Sunday. Every effort is made to minimize the scheduling of required weekend intensives.

AUDIT

Students may audit a course if they have met the course prerequisites and have registered for the course. When auditing a course, students do not earn a grade, nor do they receive credit. Courses taken as audit will appear as an AU on the student's official transcript. A student may not audit a course for which they have not already received credit. Additionally, students cannot audit laboratory courses or elective/selective courses. Non-degree students may not audit courses. (See Tuition and Fee Schedule, p. 16.)

DIRECTED STUDY

Directed study is available in rare circumstances and on a case-by-case basis. A student may request a directed study only if he/she is making satisfactory academic progress. A directed study is only applicable for certain lecture-only courses and cannot be used to accelerate the program or to repeat a course for any reason. Directed study must be supervised by a faculty member. A directed study proposal must be approved by the faculty member, department chair, and the Academic Progress Committee. (See Tuition and Fee Schedule, p. 16.)

ATTENDANCE

Students are expected to attend all classes, laboratories, and clinical clerkships. It is the faculty member's prerogative to determine attendance requirements for lecture sessions. Attendance requirements are stated in the course syllabus. Attendance at laboratories and clinical clerkships is mandatory.

Students receiving Title IV financial assistance, including assistance from the Veterans Administration (VA), are responsible for meeting VA and/or applicable federal aid attendance requirements.

STUDENT COURSE EVALUATIONS

The purpose of course evaluations is to provide opportunities for the improvement of instructional methodology and the enhancement of the learning environment. Students are required to complete evaluations twice per year near the end of a quarter. The Academic Department tabulates the information from these evaluations and provides the results to SCNM faculty and administration.

ACADEMIC ADVISING

The Academic Advising Specialist offers systematic academic advising throughout the entire academic year, and appointments are strongly encouraged. Each student's academic progress is evaluated on a quarterly basis by the Registrar's Office. Students are encouraged to meet with the Academic Advising Specialist to assist with academic and professional development issues, as well as life changes that would impact their progress in the program of study. Students who are off-track are required to meet with the Academic Advising Specialist each quarter during the designated period to develop a schedule for the next quarter.

REGISTRATION

Pre-registration

Students are pre-registered for core courses, including labs and clinical clerkships. Students may not deviate from their program of study. Following pre-registration and prior to the start of the term, students will have the opportunity to trade course/lab sections or clinical clerkships (See clinical handbook for guidelines) according to published deadlines.

Registration

New students will provide one form of legal photo identification—such as driver's license or passport—at orientation. Registration for selectives is available to students online 24/7 during the open registration period. Registration dates are published in the academic calendar unless posted otherwise. Registration is the responsibility of the student. Students may not register for courses after the second week of classes (see adding and dropping courses below). Students who fail any courses may not be eligible to progress in their prescribed program of study, will be dropped from the post-requisite course(s), and must meet with the Academic Advising Specialist to amend their registration. Students must have the required prerequisites or co-requisites to be registered for the next quarter's courses.

Students must be final registered for classes in order to attend. Students complete the online Registration Agreement to finalize registration each term. As part of fall quarter registration, students are also required to review and update their personal and emergency contact information. Students who do not complete the agreement (and information update when required) during the designated time period will be charged a late registration fee. (See Tuition and Fee Schedule, p. 16.)

Registration Holds

A registration hold may be placed on a student's record to prevent the student from registering for classes in future quarters for financial, administrative (including failure to comply with SCNM's current NPLEX policies), or academic reasons. Any registration hold must be resolved before a student is registered.

ADDING AND DROPPING COURSES AND CLINIC ROTATIONS

Academic Courses

SCNM uses a track program. Students on the 4-year track seeking to move to the 5-year track must receive approval from the Academic Progress Committee. Schedule changes requested after the start of a quarter are only permitted as detailed below:

- Intensive courses may be added up until the first day of class but may not be dropped after the first class (some exceptions may apply). Tuition paid for intensive courses will not be refunded after the first day of class.
- Selectives may be dropped only during the first two weeks of the quarter (add/drop period) unless otherwise noted. Selectives may only be added in week two with the permission of the instructor (some exceptions may apply).
- Students dropping a course after the course census date (end of week two) may impact their academic performance/academic progress. All courses dropped after week two require the approval of the Academic Progress Committee.
- Courses that are taught in a 4-, 6-, or 8-week format stand independent of the withdrawal timeframe outlined below. Courses dropped after the census date of the course (week two) and before the 60% completion of the course receive a WD grade. Dropping after 60% completion of the course results in

ACADEMIC POLICIES

grade earned at the time of the withdrawal. (See refund policy/drop courses, p. 50)

- Courses dropped during the third or fourth week of the quarter will result in a grade of WD (withdrawal) on the student's official transcript and have no impact on the student's gpa; courses taken again after a WD grade was earned for that course will be noted as a repeat on their official transcript.
- Following the fourth week, faculty will assign a grade of WD if the student is passing the course, or if the faculty cannot certify that the student is failing the course at the time the course is dropped. The faculty will assign a grade of "F" fail if the faculty can certify that the student is failing the course at the time the course is dropped. If the student has completed all course requirements prior to the student's withdrawal date, the grade earned at that time will be assigned by faculty as the final grade for the course. A WD grade may be administratively assigned if no grade is submitted by faculty prior to the end of the term's grading period. Changes made to a student's schedule may result in appropriate tuition and/or fees being applied to their account. (See Tuition and Fee Schedule, p. 16)

Clinical Clerkships

An add/drop fee will be charged for any clerkship changes after the clinic add/drop period has ended (see Tuition and Fee Schedule, p. 15). Students are not able to drop clerkships after the clinical add/drop period without approval from the Academic Progress Committee. Students awaiting decisions are required to attend assigned clerkships and meet current clinic policies until otherwise notified in writing.

Clinical Clerkships do not follow the same add/drop policy as didactic courses noted above. Clinical students must refer to the Clinical Handbook regarding policy for adding and dropping clerkships.

Add/Drop Refund Policy (refer to page 50)

TESTING AND EXAMINATIONS

Examination Standards

When taking examinations, students:

- Are required to leave all books and other aids in an inaccessible spot, which is usually in the front of the room or in their locker (exception: open-book tests).
- Must refuse to assist other students in cheating.
- Should encourage honesty and discourage dishonesty among other students.
- Must ensure that their line of sight does not cause suspicion of cheating and should not look in the direction of another student's papers during examinations.
- Should place as much space between themselves and other students as possible.
- Are not allowed to talk to each other during an examination.
- Are encouraged to use a blank sheet of paper placed over their work and take the initiative to prevent others from copying their work.
- May not leave the room and return to the test or hand test/papers to faculty/proctor without express permission.

Students speaking to one another or appearing to engage in academic dishonesty during an exam will have their exams confiscated, will receive an automatic zero for the examination, and may be subject to disciplinary actions. (For more information, see SCNM Student Handbook section on integrity and academic honesty.)

Final Examinations

Final examinations will be conducted at the conclusion of every quarter during the period designated in the academic calendar. Courses that conclude prior to the end of the quarter will conduct final exams during the final week of the course. A final examination schedule specifying days and times for each course will be established and published each quarter by the Academic Coordinator. All final examinations must be conducted according to the schedule. Exceptions to this schedule are only made for conflicts that may arise for students, for required or approved take-home final exams, or for special projects that will be due during the appropriate period set by the faculty member. A student may not take an examination at other than the designated time without petitioning and being granted permission to do so by the faculty member under the special exam policy. The appropriate form is available electronically on MySCNM. Special exam fee(s) apply. (See Tuition and Fee Schedule, p. 16).

Missed Examinations

Students are expected to sit for all examinations at the scheduled time and day. This includes academic and clinical tests, quizzes, midterms, and finals. As a standard policy, all exams scheduled outside of the original time and day are subject to the Special Examination Fee. If students know ahead of time they will miss an examination, it is up to the student to directly inform the faculty member teaching the course and the Dean of Students of their absence at least one day prior to the administration of the examination. If such contact is not reasonably possible, the student must contact the professor and Dean of Students as soon as possible after the examination and attempt to work out a solution with the faculty member. In both cases, written justification (doctor's note, etc.) with appropriate documentation must be provided to the Dean of Students for waiver consideration. If the Dean of Students determines there were rare and extenuating circumstances (i.e., serious illness, accident, etc.) which prohibited the student from both attending the examination and from informing the faculty member one day prior to the examination, a waiver can be issued; however, the faculty member must approve that the examination is eligible for make-up. Students who are not allowed to make up a missed examination and believe they were not provided fair treatment by the faculty member can utilize the normal grade appeal and/or grievance procedures.

Students providing a legitimate, acceptable reason to be excused from taking a regularly scheduled final examination may be given an opportunity to sit for an alternatively scheduled examination that must be different in content than the originally scheduled examination. The student must contact the relevant faculty member prior to the regularly scheduled examination to discuss the need to be excused and to take the examination at an alternative time. The student must also pay the special examination fee (see Tuition and Fee Schedule, p. 16). Abuse of this policy and privilege will result in the privilege being withdrawn.

Competency Examinations

Students may request to take a competency examination if a similar course has been completed more than 7 years ago or they can show evidence of similar course content and competency. Competency examinations must be requested and approved prior to matriculation. Exams must be completed prior to the start of the second quarter of matriculation; all first quarter courses must be completed prior to the start of quarter one. Eligibility is determined on a case-by-case basis by the Registrar's Office, in conjunction with the faculty and the academic deans. A syllabus or other relevant documentation is required to determine eligibility. The competency examination applies only to the course requested and may not be used for another course.

ACADEMIC POLICIES

Students may request to take a competency exam by submitting a request to Admissions or the Registrar's Office. Students may attempt a competency examination only once per approved course. If a student fails the competency examination, the student must complete the course. Course credit given through passing a competency examination will be reflected as a grade of "S" Satisfactory on the transcript. Competency examination fee(s) apply. (See Tuition and Fee Schedule, p. 16). Clinical credits and non-degree students are not eligible for competency examinations.

GRADING SCALE

Faculty members are required to provide students with a course syllabus that outlines course requirements, including methods of evaluation that assess mastery of course content. Clinical clerkships and lab/medicinary posts and some selectives are graded satisfactory/unsatisfactory (S/U). These S/U graded courses have no effect on GPA and are noted in the course description section of the catalog.

Grade Point Averages (GPA)

The GPA for each quarter is calculated by multiplying the point value of the grade received (see table below) by the number of credits for each course. To calculate the GPA, add the credits, then add the grade points and divide the total points by the total credits. The same principle applies to the cumulative GPA reflected on the transcript. If a course is repeated, all grades earned are used in determining the GPA. Grades received at another institution are not included in the SCNM GPA.

GRADE	DESCRIPTION	POINTS	PERCENTAGE
A	Outstanding	4	90-100%
B	Very Good	3	80-89%
C	Average	2	70-79%
F	Fail	0	69% or less
AU	Audit	Taken/Information	
I	Incomplete	Additional work required	
S	Satisfactory	Pass/Credit Earned	
U	Unsatisfactory	Fail/ No Credit Earned	
T	Transfer	Graduate transfer	
WD	Withdrew	Withdrew course	
WV	Waive	Requirements waived	
WIP	Work in Progress	Continuing Course	

Academic Honor List

A full-time student who earns a quarter GPA of 4.0 shall be placed on the honor list for that quarter and will receive a letter from the Executive Vice President. Students are not eligible for the honor list in any quarter in which they receive an "I" incomplete or an "F"/"U" grade. When an "I" is resolved, however, students who are otherwise eligible shall be added retroactively to the academic honor list for that quarter.

Grade Reports

Grade reports are available within two weeks of the end of the quarter. Grades are considered a part of the student's educational record and will not be released to anyone other than the student or posted in any personally identifiable form. Grade reports are available upon request through the Registrar's Office and online through MySCNM.

Grade Appeal Procedures

Grade appeals must be initiated no later than five (5) business days from when grades are issued. Grade appeals initiated later than 30 days from when grades are issued require the approval of the Dean of Students or the APC.

First Appeal

The student must submit an appeal in writing to the course faculty within five (5) business days of the posted grade. The first stage of a grade appeal process will be a meeting between the student and the course faculty. At that time the student will have an opportunity to voice concern(s) about the grade received. The course faculty may elect to obtain additional information to further evaluate the student's concern(s) and would ultimately decide whether to maintain the original grade or submit a grade change form to the Registrar. A written notification of the decision will be provided to the student from the faculty within five (5) business days.

Second Appeal

If the grade appeal is denied by the course faculty, the student may appeal in writing to the appropriate Department Chair within five (5) business days of notification of denial from course faculty. Should the course faculty also be the Department Chair, the student may make the second appeal to the Dean of Instruction. The Department Chair or Dean of Instruction may make a decision regarding the grade appeal with or without meeting the student directly. If a meeting is granted, the Department Chair or Dean of Instruction may also request the course faculty be present for this meeting. The student will again have an opportunity to voice concern(s) about the grade received. The Department Chair or Dean of Instruction will have the chance to review the criteria by which the final grade is determined. The Department Chair or Dean of Instruction may elect to obtain additional information to further evaluate the student's concern(s) and would ultimately decide whether to maintain the original grade or submit a grade change form to the Registrar. A written notification of the decision will be provided to the student within five (5) business days.

Final Appeal Process

If the grade appeal is denied by the Department Chair or Dean of Instruction, the student may appeal to the Academic Progress Committee (APC). The student must submit an appeal request to APC within five (5) business days following notification. The student will be asked to provide information regarding the grounds for the grade appeal. After consideration the APC will advise the Registrar of any changes. The decision of the APC is final.

Grade of Incomplete

When extenuating circumstances (i.e., serious illness, accident, etc.) prevent the student from completing the course/clerkship prior to the end of the academic term, a student may be eligible for a grade of incomplete from the faculty member teaching the course. In such cases, a student requesting an Incomplete must submit a request for grade of incomplete form to the faculty member provided the student is passing the course at the time of the incomplete and has satisfactorily completed at least 70% of the didactic course or clerkship attendance requirements.

ACADEMIC POLICIES

The student must complete the course/clerkship by the end of the third week of the following quarter unless an extension is granted by the faculty member. All incompletes must have a final grade submitted by the faculty member no later than the end of the following quarter with the exception of documented medical or military leave as noted below. An incomplete may not be requested for HUBI 5014. (Please refer to course syllabus.)

Under no circumstances may any student receive an incomplete grade after taking the final exam in a didactic course. It is the responsibility of the student to complete and submit the remaining work before the assigned deadline. Upon submission of the completed work, the faculty member submits a grade change, converting the Incomplete to a letter grade. If the student does not meet the deadline, the Incomplete will automatically be converted to a final grade of Fail or Unsatisfactory. Students on documented medical leave or military leave may carry the Incomplete for four academic quarters. If the student does not return to classes within four quarters, the Incomplete will change to Withdrawal.

Grade of Fail or Unsatisfactory

The grade of Fail "F"/Unsatisfactory "U" can seriously affect the student's academic progress and the student's eligibility for financial aid. An "F"/"U" in a prerequisite for other courses precludes the student from entering those courses until the "F"/"U" has been rectified. In order to rectify the grade of "F"/"U," the course must be repeated at the next available offering in the student's prescribed program of study (with the exception of selectives). A course may be repeated one time only. Both the original "F"/"U" and the grade given in the repeated course appear on the student's transcript. If a second "F"/"U" is earned for the repeated course, the student may be academically dismissed. (See Academic Probation and Academic Dismissal p. 49)

NPLEX BOARD EXAMINATIONS

The licensing of naturopathic physicians to practice medicine is a function of an individual state or province. The states and provinces that license naturopathic physicians recognize the North American Board of Naturopathic Examiners (NABNE), which certifies candidates as eligible to register for the licensing exam that is administered as the Naturopathic Physicians Licensure Examination (NPLEX). It is the student's responsibility to be familiar with NABNE and NPLEX policies and procedures.

SCNM considers the NPLEX Parts I and II to be significant measures of professional achievement toward becoming a naturopathic physician. Student performance on the NPLEX examinations provides the faculty and administration an external measure of the level of understanding students have in a broad number of subject areas. This performance offers SCNM important information on curricular content and teaching methodology. Student scores also provide SCNM and the patients they see with a level of assurance that they can perform with basic competency as student doctors.

To qualify for the NPLEX Part I, students must have satisfactorily completed all basic science coursework, including GNMD 6044, and be certified by the Registrar's Office to sit for the exam.

NPLEX Part I

Students are required to take NPLEX Part I to be eligible to participate in the clinical training program. Students must take the NPLEX Part I at the first offering of the exam immediately following their 7th quarter or completion of the basic science courses, including GNMD 6044, whichever comes first. Students who do not pass NPLEX Part I must take it again at the next offering. Students who do not take NPLEX I at the next offering will be dropped from the following quarter's clinical clerkships and may not be allowed to continue in clinical clerkships until they have taken NPLEX I. In order to register for future clinical clerkships, all students must submit the original examination results from NABNE to the Registrar's Office each time it is taken.

Students who do not pass NPLEX Part I must complete and submit an NPLEX I remediation action plan designed to improve their ability to pass the NPLEX Part I at the next attempt. Meetings with the Academic Advising Specialist and/or Dean of Students to discuss the remediation plan are encouraged and will be arranged at the student's request. All plans will be presented to the Academic Progress Committee (APC) for final approval. Students who do not submit an NPLEX I remediation action plan will receive a registration hold and will be unable to register for the next quarter until the plan is submitted and approved by APC.

Appeals to any part of this process follow the normal SCNM Grievance Procedures. This policy applies to all students, including professional transfer students.

NPLEX Part II

Passing NPLEX Part II examination is not a graduation requirement of SCNM, but it is required to become licensed. Students should be aware that NABNE may modify its policies and procedures at any time. It is the student's responsibility to be aware of NABNE/NPLEX policies and procedures.

ACADEMIC PROGRESS COMMITTEE (APC)

The Academic Progress Committee is comprised of faculty, administration, and staff members who are appointed by the Executive Vice President. The APC makes academic decisions regarding students' progress throughout the program. The decisions of the APC are final with the exception of decisions regarding academic dismissal, which may be appealed to the Executive Vice President.

STANDARDS OF SATISFACTORY ACADEMIC PROGRESS

SCNM is committed to excellence in educational quality and learning outcomes by providing a supportive academic environment to students. Federal regulations require SCNM to develop and apply a consistent policy of academic progress, which includes a quantitative measure (credit hours completed) as well as a qualitative measure (grade point average). To make satisfactory academic progress, SCNM students must take and successfully complete a cumulative number of required credits by the end of every calendar year (see Satisfactory Academic Progress p. 51) and must maintain a career GPA of 2.0 or higher. Failure to maintain either of these requirements will result in the student's being placed on academic probation and/or being academically dismissed.

ACADEMIC POLICIES

AT RISK FOR UNSATISFACTORY ACADEMIC PROGRESS

SCNM students have the responsibility to recognize when they are experiencing academic difficulties and to initiate requests for assistance. Students are encouraged to seek assistance from their faculty members, academic advisor, and the Dean of Students. When a student's class attendance, demonstrated competence, and/or rate of academic progress indicates he or she is not succeeding in a course, the faculty member is required to discuss the situation with the student and to report the student's concerns to the Dean of Students. The Dean will then connect the student with the appropriate resources to support his/her success. These may include, but are not limited to, support from peer mentors, tutoring services, and counseling.

ACADEMIC PROBATION

First Academic Probation

A student is subject to the first level academic probation (Probation I) if:

1. The student's cumulative GPA falls below 2.0, or
2. The student does not meet the minimum academic requirements (see p. 51), or
3. The student fails a course/clerkship during his/her enrollment at SCNM, or
4. The student fails to meet the Technical Standards of Admission as outlined in the catalog

Students placed on first academic probation will receive notification from the Registrar's Office, along with a notation on their transcript, and will be required to meet with the Academic Advising Specialist for recommendations on how to improve their academic performance. Students are encouraged to meet with the Dean of Students to obtain additional academic assistance.

Students on probation who plan to continue the program at SCNM will be required to complete an Academic Agreement during their meeting with the Academic Advising Specialist. If the student is unable to continue in their prescribed program of study, the student may be placed on an Administrative Leave of Absence (ALOA) and therefore may not be eligible for financial aid. The student may be eligible to reenter their prescribed program of study as determined by the APC and SCNM's ALOA policy as outlined in the catalog.

The Academic Probation notation remains on the student's transcript indefinitely. Students return to good standing when their cumulative GPA returns to 2.0 or higher and/or they pass previously failed course(s).

Second Academic Probation

Students are placed on a second and final academic probation if:

1. The student's cumulative GPA falls below 2.0 for the second time, or
2. The student does not meet the minimum academic requirements, or

3. The student fails a course/clerkship while being on the first academic probation, or

4. The student fails to meet the Technical Standards of Admission while on the first academic probation.

Students on academic probation for the second time will receive notification from the Registrar's Office, along with a notation on their transcript, and will be required to meet with the Academic Advising Specialist and the Dean of Students to discuss an academic agreement intended to improve performance. The Academic Advising Specialist will report recommendations to the Academic Progress Committee (APC) to review and make additional recommendations as deemed necessary.

Students on probation who plan to continue the program at SCNM will be required to complete an Academic Agreement during their meeting with the Academic Advising Specialist. If the student is unable to continue in their prescribed program of study, the student may be placed on an Administrative (ALOA) and therefore may not be eligible for financial aid. The student may be eligible to reenter their prescribed program of study as determined by the APC and SCNM's ALOA policy as outlined in the catalog

ACADEMIC SUSPENSION

A student may be subject to suspension due to the same reasons for academic dismissal (see below). The Academic Progress Committee makes the decision for suspension or permanent academic dismissal. Except where prior approval has been granted by the Dean of Students, a suspended or dismissed student will not participate in any SCNM-sponsored activities and will be barred from the College's property during the suspension period and/or after dismissal.

ACADEMIC DISMISSAL

Students demonstrating unsatisfactory academic progress will be considered for dismissal. While on academic probation for the second time, a student will be considered for dismissal if:

1. The student's cumulative GPA falls below 2.0, or
2. The student does not meet the minimum academic requirements (see p. 51), or
3. The student fails a course/clerkship while being on second academic probation, or
4. The student fails the same course for the second time during any portion of their enrollment at SCNM (a course includes any didactic class or clinical clerkship), or
5. The student fails to meet the Technical Standards of Admission as outlined in the catalog.

At any time in the program, SCNM reserves the right to dismiss a student when his/her academic record is deemed unsatisfactory. Likewise, a student whose total record shows considerable ability and marked improvement may be given special consideration.

Students subject to dismissal will receive a letter from the Registrar's Office. A copy of this letter will be forwarded to the Dean of Students, APC, and the Executive Vice President.

ACADEMIC POLICIES

Dismissal Appeal Process

The student will be informed that they have five (5) business days in which to request an appeal to the APC regarding dismissal. The student will receive notification from the Dean of Students regarding the outcome of the appeal.

The Dean of Students will communicate this decision to the Executive Vice President (EVP). The student will have five (5) business days to appeal in writing to the EVP (or her delegate), whose decision is final. While pending appeal for dismissal, a student may not attend any classes, may not participate in any SCNM-sponsored activities, and will be barred from the College's property unless permission is given by the Dean of Students. Students dismissed will not be readmitted to the college under any circumstances.

REFUND POLICY/DROP COURSES

Students who do not completely withdraw from the college but drop a class/clerkship during the published drop period will be refunded the difference in the tuition paid and the tuition rate applicable to the reduced number of hours, including course-specific fees assessed to the classes dropped.

- There is no refund due to a student who partially withdraws from courses after the official census date of the course/drop period.
- Tuition paid for intensive courses will not be refunded after the first day of class. Special drop deadlines may apply for certain courses.

COMPLETE WITHDRAWAL

Complete withdrawal is defined as completely withdrawing from all classes (including a leave of absence). In the case of a complete withdrawal, the following tuition refunds apply and are dependent upon the withdrawal date.

For calculation purposes, the date of complete withdrawal is the date the student provides a formal written notice to the Registrar's Office of the intent to withdraw. In the case of a student who fails to notify the Registrar's Office of intent to withdraw, the date that is the midpoint of the term or the student's last documented date of an academically-related activity will be considered the withdrawal date, whichever is the longest time period.

Intensive/selective courses that precede the term will be considered as stand-alone courses for the purpose of withdrawal and refunds. Refunds for these courses will be based on the length of the course and the time enrolled unless otherwise noted.

WITHDRAWAL DATE	REFUND CALCULATIONS
Complete withdrawal before the start of the term.	100% tuition and fees with the exception of non-refundable fees as noted in tuition and fee schedule.
Complete withdrawal after the start of the term.	% of tuition and refundable fees charged will be based on the federal guidelines formula as shown below. All other fees, as noted in the tuition and fee schedule, are not refundable.
After the 60% completion point of the term.	0% tuition and fees refunded

Federal Formula:

- A. Refund Rate = $\frac{\text{Calendar days completed in the period of enrollment}}{\text{total calendar days in the period of enrollment}}$
- B. Refund Amount = Tuition charges for the period of enrollment X the percentage of unearned Title IV aid

This calculation determines the percentage of federal funds that have been earned by the student at the time of withdrawal and the amount of unearned funds that must be returned to the federal program. For more information, see the financial aid web page on the SCNM web site, or consult the Financial Aid Office.

Medical/Compassionate Withdrawal

A medical/compassionate withdrawal request may be submitted to the Academic Progress Committee through the Office of the Dean of Students. Requests are considered in cases in which serious illness/injury or extreme personal circumstances beyond the student's control prevents a student from continuing his/her classes and an incomplete or other arrangement with the faculty member is not possible. Applications for withdrawal require documentation. A student who receives an incomplete for any course has one calendar year or four consecutive quarters to complete the outstanding work and receive a grade before the "I" is changed to a "WD."

Military Withdrawal

A medical/compassionate withdrawal request may be submitted to the Academic Progress Committee through the Office of the Dean of Students. Requests are considered in cases in which serious illness/injury or extreme personal circumstances beyond the student's control prevents a student from continuing his/her classes and an incomplete or other arrangement with the faculty member is not possible. Applications for withdrawal require documentation. A student who receives an incomplete for any course has one calendar year or four consecutive quarters to complete the outstanding work and receive a grade before the "I" is changed to a "WD."

LEAVE OF ABSENCE (LOA)

General Policy

A leave of absence (LOA) is granted to any student maintaining satisfactory academic progress who has met all financial obligations to SCNM. All LOA will be approved by the Academic Progress Committee (APC). While on LOA, students are not eligible to attend classes, clinical clerkships, or receive financial aid. Students requesting LOA must notify the Office of Financial Aid of the intended last date of attendance.

If students are unable to complete a quarter, tuition and fee refunds will be issued according to the add/drop policy; and final grades will be issued according to the college grading policy. Leave time will be considered a portion of the total time limit for the degree. (See Satisfactory Academic Progress P. 51)

LOA is a period of non-enrollment where students are not considered to be working toward the completion of their degree. LOA status may be granted for up to one year for any student demonstrating satisfactory academic progress. Students who do not return to active enrollment at the end of the granted leave are administratively withdrawn from SCNM and need to reapply if they wish to return at some future date. Students on LOA are not eligible for financial aid and are subject to federal regulations pertaining to current loans. Upon return from LOA, the student must continue to meet the Technical Standards as outlined in the catalog.

ACADEMIC POLICIES

1. Students will meet with the Academic Advising Specialist to initiate the process.
2. Requests for LOA will be considered individually by APC using the following guidelines:
 - a. LOA will only be granted to students demonstrating satisfactory academic progress
 - b. LOA should be requested prior to the beginning of a term and be approved before the term for which it is requested
 - c. In cases of death or serious illness in the family, LOA may be granted during any academic term; students will be administratively withdrawn from all course work in progress at the time of LOA

Types of Leave of Absence

Administrative Leave of Absence (ALOA)

The Administrative Leave of Absence (ALOA) policy assists and supports students who are unable to progress in their prescribed program of study due to failure of a required course by streamlining the leave of absence process. Students will receive an official notification of the ALOA from the office of the registrar. The general policies for a student on a LOA included above typically apply for a student on ALOA and are also included in detail in the Student Handbook.

Personal/Medical Leave of Absence

Students who are temporarily unable to continue their program of studies for personal reasons may request a leave of absence for a specific period of time not to exceed two consecutive quarters in a 12 month period. Students on a personal leave of absence that exceeds two quarters will be officially withdrawn and will be responsible for any outstanding tuition, fees, medical center bills, and library fines.

For consistency purposes, SCNM applies the same federal guidelines for pro-rata refunds to all student refund calculations as those applied to students receiving federal financial aid. The federal guidelines for financial aid refunds are determined on the basis of the student's withdrawal date and the length of the session. The length of the session is calculated from the first day of instruction through final exams of the registered session(s) and excludes any breaks of five days or more.

Military Leave of Absence

Students who are temporarily unable to continue their program of studies for medical reasons may request a leave of absence for a specific period of time not to exceed a 12-month period. Students requesting a leave of absence for medical reasons must turn in written medical documentation from a licensed physician/psychiatrist/other health care provider. All documentation must be attached to the LOA form.

Leave of Absence and Financial Aid

The Department of Education requires that a student maintain a minimum status of half-time enrollment to receive federal financial aid. Therefore, students who are on ALOA/LOA will be considered withdrawn according to financial aid regulation 34CFR668.22 (d) and will begin their grace and repayment status of their federal financial educational loans. Students who return from ALOA/LOA after the 180-day grace period will be subject to repayment of their loans immediately following graduation and any non-enrollment period in the future. If students are unable to complete a quarter, tuition and fee refunds will be issued according to the add/drop policy, and final grades will be issued according to the college grading policy. Leave time will be considered a portion of the total time limit for degree completion. (Refer to Satisfactory Academic Progress on p. 51)

Exit Interview

Federal regulations require that any student who has received a federal loan while attending SCNM and who leaves for any reason, including an approved ALOA/LOA, are required to have an exit interview regarding their loans with the Office of Financial Aid.

Leave of Absence and Library Resources

Students in good standing with SCNM are allowed to use the library resources. The library provides ample opportunity for all patrons to resolve account issues. It is the student's responsibility to notify the library regarding a leave of absence. Students on a leave of absence must return all library materials and pay any outstanding fines prior to leave of absence approval. For more details of library privilege types, please refer to library Information on page 8.

Re-Activation of Enrollment after Leave of Absence

Students wishing to be re-activated within a year from the last date of attendance must submit a reactivation application form, along with any supporting documents as determined by the type of LOA. The student must contact the Academic Advising Specialist to initiate re-activation and for assistance on requirements. All re-activation requests must be approved by the Academic Progress Committee (APC). The APC will review the request and determine the student's readiness to re-enter the program. Upon return from LOA, the student must continue to meet the Technical Standards as outlined in the catalog.

If a student ceases to be enrolled, Arizona ND statutes requires that the certificate to engage in clinical training held by that student be automatically canceled. This requires that students returning from a LOA must re-apply for a new clinical training certificate (CTC) prior to their return to SCNM as required by the Arizona Naturopathic Medical Board. A CTC is required to be current and is the responsibility of the student to ensure that they have a valid CTC during their enrollment.

The time during which the student was on ALOA/LOA and/or withdrawn will be considered a portion of the total time limit for degree completion.

SATISFACTORY ACADEMIC PROGRESS

The Doctor of Naturopathic Medicine program is designed to be completed in four calendar years or 15 academic quarters (five calendar years or 19 academic quarters for the 5-year track). Students who deviate from the standard academic program will extend the length of the program. "Satisfactory Academic Progress" is defined as passing all program requirements within one and one-half (1.5) times the length of the longest published program in which they are enrolled, from initial date of matriculation including any and all leaves of absence and periods of withdrawal followed by re-activation. Generally this is between 6 – 7 years. Students must earn a minimum of 16 credits each term, unless on an approved deviated track. Credits transferred from an approved institution count toward the maximum completion time. Students must make satisfactory progress toward the completion of their degree at SCNM to be eligible for most financial aid programs. SCNM's satisfactory academic progress policy includes cumulative GPA, academic year minimum credits earned, and total completion time as noted above.

Students who fail to make satisfactory academic progress in any term will be given an academic warning and will be placed on academic probation (See Academic Probation policy).

ACADEMIC POLICIES

GRADUATION

Graduation Requirements

Candidates for the Doctor of Naturopathic Medicine degree must fulfill the following graduation requirements:

- Satisfactory completion of all courses in the prescribed curriculum
- Satisfactory completion of clinical training requirements, including:
 - 108 clinical credits
 - 4 field observation credits
 - 1 Lab post credit
 - 1 Medicinary/IV post credit
 - 500 patient contacts (at least 225 in a primary capacity)
 - Satisfactory completion of required student clinical competencies
 - Successful completion of Clinical Milestone Exams
 - Satisfactory discharge of all academic and/or disciplinary sanctions
 - Fulfillment of all obligations to SCNM
 - Completion of 45 community service hours
 - Recommendation from the Faculty Senate

Academic Achievement Awards

There is a three-tiered arrangement of academic achievement awards for graduation. The award "highest academic achievement" shall go to the student(s) graduating with the highest GPA. The award for "high academic achievement" shall go to the student(s) with the second highest GPA. Any student graduating with a 3.80 GPA or higher shall receive "with honors." Note: highest and high academic achievement awards require a student to have a GPA of at least 3.80. Furthermore, "highest academic achievement" award requires a student to complete all graduation requirements within the appropriate time period. Students who fail or receive an unsatisfactory grade in any course are not eligible for graduation with honors. For more information, please see the Registrar's Office.

Graduation Ceremony Requirements

The requirements to participate in the graduation ceremony include the satisfactory completion of all graduation requirements as listed above and submission of the graduation application which includes the graduation fee. (See Tuition and Fee Schedule, p. 16.) Students who will have completed all classroom requirements in the quarter of the graduation ceremony and who have no more than 20 clinical credits remaining at graduation may walk with their class. These 20 remaining clinical credits must be completed in the quarter immediately following the graduation ceremony.

Graduation/Issuance of Diplomas

Toward the end of a student's program, the Registrar's Office conducts a formal audit to determine satisfactory completion of graduation requirements. Results of the audit are provided to each student, who has the responsibility to respond to any deficiencies in order to fulfill requirements for graduation. The Registrar's Office issues diplomas four times a year following the conferral of the degree at the end of each academic term. The diploma is only issued when the student has fully satisfied graduation requirements and all financial obligations to SCNM including completion of the online financial aid exit survey.

Transcripts

A transcript is a student's official academic record of courses taken and grades earned. An official transcript will bear the signature of the Registrar as well as the official SCNM seal and will be mailed directly to the address provided by the student. An unofficial transcript issued by SCNM is marked "unofficial." The degree earned by the student at SCNM is recorded on the transcript after conferral of the degree and completion of all graduation requirements. Students are considered to be in good academic standing unless noted. The academic status of a student, such as suspended, academic dismissal, etc., will be noted on the transcript.

Students may obtain unofficial transcripts via MySCNM. To request official transcripts to be sent to other institutions, students must complete and sign the appropriate form available on MySCNM or in the Registrar's Office. Requests by mail must include the following information: name, identification number, date of birth, first and last dates of attendance, current return address, daytime phone number, signature, and specific mailing address for each transcript ordered.

Transcripts are issued within one week from the date the request is received. The Registrar's Office may not release transcripts or any certifications for non-enrolled students or graduates who have a financial encumbrance. Transcripts submitted for admission or credit transfer become the property of SCNM and cannot be copied or returned to the student or forwarded to other institutions.

STUDENT INFORMATION, SERVICES & POLICIES

STUDENT SUPPORT SERVICES

Student Support Services at SCNM include the Department of Student Affairs, the Dean of Students Office, and student counseling services provided off-campus at Advanced Counseling, PC. Together these departments provide students with the necessary services to support their educational experience at SCNM. The Department of Student Affairs includes Admissions, Financial Aid, Registrar's Office, the Dean of Students Office, the Career Center, and the Welcome & Enrollment Center. These departments are committed to developing a positive student experience while providing support and services that respond to the needs of the SCNM community.

Student Affairs

The Department of Student Affairs is responsible for enrollment services, promoting student support programs, and addressing student and SCNM-wide issues affecting the educational experience. Student Affairs actively supports student learning experiences and the educational environment.

The Dean of Students

The Dean of Students oversees the personal and educational progress of matriculated students, student grievances, appeals, judicial processes, and counseling students; administers the code of student conduct and community service program; liaises with student government; and assists students in a wide range of areas and needs, including international student matters and disability accommodation. Students are encouraged to contact the Dean of Students for information or assistance. A more complete description of the services provided by the office is included in the SCNM Student Handbook.

Welcome & Enrollment Center

The Welcome & Enrollment Center is a one-stop-shop office that integrates visitor services, financial aid, registration and records, admissions, and support functions. Students can obtain admissions information, enrollment forms, financial aid assistance forms, general student records, and registration information and assistance at the Welcome & Enrollment Center. The Center is located on the first floor of the SCNM Community Commons Building and is open Monday - Friday, 8:00 a.m. – 9:00 p.m. and on Saturday 9:00 a.m. – 2:00 p.m.

Counseling Center

Life in medical school is a time of great change and personal growth. It is exciting, satisfying, and sometimes challenging. For many students, there are times when all the demands and excitement may feel overwhelming. SCNM understands that students need many kinds of support to help them succeed.

Advanced Counseling provides short-term, confidential counseling for a variety of student concerns such as adjusting to medical school, being away from home, managing stress and anxiety, managing time, and interpersonal issues. Advanced Counseling also provides outreach to community resources for students requiring extended support. More information regarding Advanced Counseling can be found on the MySCNM website, Student page; click on the Counseling Services tab.

Career Services Center

The Career Services Center assists prospective and current SCNM students and alumni in pursuing and obtaining naturopathic career opportunities. The Center supports students in developing prospective employment opportunities and mentors by providing information about the naturopathic profession, curriculum vitae and cover letter preparation, and personal coaching. The Career Services Center maintains the Career Development Resource Center on MySCNM, which includes resources, career building seminars, and webinars. It also maintains the online job posting resource, NDjoblink.com. Conference and networking opportunities are also promoted by

the Career Services Center to create a wealth of outside learning opportunities and professional relationships.

The Center works with students in developing a personal action plan with the goal of securing a professional position prior to graduation. Students are encouraged to take advantage of the Career Services Center's programs early in their course studies.

COMMUNITY SERVICE PROGRAM

Students are required to contribute 45 hours of their time to community service before graduation. Students may obtain community service forms, as well as drop off completed community service forms, at the Student Success Center desk. Community service hours may be acquired through direct service to any area of SCNM, including the SCNM Medical Center or one of the extended sites, main campus, and Research Department. Students may obtain community service hours via the community service program. This program is overseen by the Dean of Students Office and has been established to allow students to actively promote and support SCNM and the field of naturopathic medicine outside of the usual coursework experience. This program is also intended to not only benefit the college community, but as a means of outreach to the general community. Students are highly encouraged to extend their network outside of school and give their time to other organizations and projects. In keeping with a healthy balance between present endeavors (school) and future networking (the greater community), we envision a blend of hours between the two. The student does not receive academic credit or pay for these activities. Please see the SCNM Student Handbook or the Student Success Center desk for more information regarding specifics on acceptable community activities and necessary forms.

STUDENT COMMUNITY

The student community at SCNM includes people from diverse backgrounds and experiences with a shared commitment to naturopathic medicine and associated disciplines. Demographic information is available in the Registrar's Office.

Student Government

Membership in the SCNM Student Government Association (SGA) is open to all currently enrolled students. The association represents the interests of the student body, acting as a liaison among the administration, faculty, and students. Elected representatives from each class meet regularly. These representatives bring student concerns to the proper channels for resolution. There is student representation on the College Board of Trustees and other regulatory boards and associations such as AzNMA and AANP. Students are encouraged to share their issues and concerns with their class representatives. More complete information regarding SGA is included in the SCNM Student Handbook. Please contact the Dean of Students with any additional questions or for clarification.

Student Clubs and Organizations

Numerous organizations/clubs offer a diverse range of activities and include the Naturopathic Public Awareness Committee (NPAC), Naturopathic Advocacy and Community Awareness Team (N-ACT), the Naturopathic Society, Imhotep Circle, and Naturopaths Without Borders, to name a few.

Guest speakers are frequently invited to share their knowledge in specific areas. The members of different student organizations enjoy a continued education process outside of class, as well as socialization. For more information on a student organization or to organize a student organization, contact the SGA president or Dean of Students.

STUDENT INFORMATION, SERVICES & POLICIES

STUDENT EMPLOYMENT AT THE COLLEGE

As needed, student employment opportunities, including federal work study, arise at SCNM and are made available. Students who are not in good academic standing are restricted from SCNM employment. More information on student employment at SCNM is available in the SCNM Student Handbook.

DOCTORÈ DEVELOPMENT CENTER (DDC)

The DDC provides free one-on-one and group tutoring in a structured environment helping with specific course content, study skills, time management, and general advice for students learning to adapt to the intensity of the program. Selected outstanding students at SCNM are encouraged to participate in DDC as tutors and teaching assistants. The DDC is overseen by the Dean of Students, and the mission of the DDC is to create a supportive learning environment for students to develop their skills as future Naturopathic Physicians.

STUDENT BENEFITS AT THE SCNM MEDICAL CENTER

As a commitment to the health and well-being of our students, the SCNM Medical Center provides discounted medical care to students. Discounts are also available in the Natural Medicinary and for certain services such as laboratory, IVs, and injectables. Specific information is available by contacting the SCNM Medical Center.

STUDENT IDENTIFICATION CARDS

Each student is issued a photo identification badge during orientation. Students are required to wear and keep the ID in their possession at all times when on campus or at the SCNM Medical Center. Please refer to the ID Card Policy. The photo ID is used as a security measure and is required for students to receive access to various academic buildings, and certain services such as library borrowing and copy/printer privileges. The first card is provided free of charge. Replacement cards are available for a small fee. (See Tuition and Fee Schedule, p. 16).

COURTESY PHONES

Courtesy phones are available in the student lounge area in the Academic Building at SCNM and the medical reference room at the SCNM Medical Center. Students are asked to limit their calls to allow all students access to the phones. Students are not permitted to use SCNM office or SCNM Medical Center phones without permission. Only emergency messages will be taken by SCNM personnel and will be communicated appropriately and promptly whenever possible.

Due to confidentiality requirements, students may not use SCNM fax machines. If students have a SCNM-related need to transmit or receive a fax, they should first contact the Dean of Students.

HOUSING

While SCNM does not provide student housing, information on housing near campus may be obtained through the web-based MySCNM. Prospective and current students may advertise for roommates or housing on MySCNM (my.scnm.edu).

CAMPUS SAFETY AND SECURITY

SCNM meets OSHA standards for a safe workplace in an institution of higher learning. Students are asked to report any unsafe conditions to the Facilities Office. If an unsafe condition is not resolved, the student should submit a written report to the Dean of Students. Any student injury must be reported to the Dean of Students and the Facilities Office immediately.

The Federal Campus Security Act of 1990 requires that an annual report on campus crime be made to members of the SCNM community. This report is available on the SCNM web site, www.scnm.edu, and in the Facilities Office. All buildings are locked nightly. Any security issues or concerns should be reported to the Facilities Office. Students should be aware of personal security practices, including being observant of their surroundings, locking automobiles, walking in pairs, and guarding belongings.

PERSONAL PROPERTY

Neither SCNM nor the SCNM Medical Center is responsible for any personal belongings of students. It is the student's responsibility to safeguard personal belongings and to remove them at the end of each class session. Any items found in the classrooms during cleaning will be removed. Check with Facilities or the Student Services Specialist for lost items. SCNM reserves the right to inspect without cause: desks, file cabinets, lockers, and personal property used on SCNM premises.

CRIMINAL CONDUCT/THEFT

Theft is considered a serious infraction of the student code of professional conduct and academic honor. All students are expected to observe national, state, and local laws and ordinances. Conduct that SCNM officials think violates laws and ordinances will be reported to the proper authorities. Conduct that violates the provisions of SCNM will be handled according to the prevailing student disciplinary process and may result in suspension or dismissal. Detailed descriptions and/or policy changes can be reviewed with the Dean of Students. Unprofessional conduct of naturopathic medical students, including practicing without a license, will be reported to the State of Arizona Naturopathic Physicians Medical Board, in compliance with Arizona statutes.

LOBBYING/POLITICAL AND LEGISLATIVE ACTIVITY

The tax-exempt status of SCNM affects all staff and students. Tax-exempt organizations are limited in their political and legislative activity, even if the lobbying activity would contribute directly and substantially to meeting SCNM's tax-exempt purposes. No lobbying is allowed by any person on SCNM's premises or at any SCNM function unless pre-approved by the President and the Dean of Students within 15 days of the event.

NEW STUDENT ORIENTATION

An orientation program is conducted for all new students. Attendance is mandatory for incoming students. Orientation is a program organized by the Dean of Students Office in conjunction with Student Affairs during which faculty and staff members review expectations, policies, and learning opportunities with the new students.

STUDENT INFORMATION, SERVICES & POLICIES

SCNM ALUMNI ASSOCIATION

The Alumni Services Office within the Student Affairs Department connects alumni to the College through social, informational, and educational benefits and opportunities. For more information, please contact the Alumni Office: (480) 858-9100, alumni@scnm.edu.

STUDENT RIGHTS AND RESPONSIBILITIES

SCNM expects students, as future physicians, to conduct themselves in an honest, responsible, and professional manner in their educational pursuits at SCNM, as well as in clinical practice. Students are expected to be respectful to others in the SCNM community; respectful to patients and others in the wider community; and to demonstrate professional behavior, accountability, and high ethical standards.

SCNM is dedicated to providing an excellent educational environment for its students with challenging and comprehensive coursework and clinical experience; programs that enhance and assist students in their daily and professional lives; and practical, fair, and timely appeal and dispute procedures.

The following policies inform students of their rights and responsibilities and outline administrative procedures. More detailed information about student-related policies and procedures are included in the SCNM Student Handbook and the Clinical Handbook. Additional copies of both student handbooks are available on MySCNM, at the front desk, or in the Student Affairs Office.

SCNM reserves the right to update policies and procedures pertaining to student rights and responsibilities at any time. Students may be informed of policy changes via e-mail or official updates to the SCNM catalog, SCNM Student Handbook, or the Clinical Handbook at any time. Students are responsible for the most current version of these publications as it supersedes all previous versions.

PARKING POLICIES

SCNM provides ample parking for student vehicles. Students, however, must park their vehicles in accordance with the specific conditions and restrictions that may apply at the College's various facilities. Policies have been established by the College to promote compliance with parking regulations and to provide a deterrent to those whose improper parking may be a hazard to other members of the College community. Repeated violations will result in disciplinary action and/or fines. Overnight parking is not allowed. Bicycles must be parked in the bicycle racks outside the building.

All employees and students, full and part time, are required to register and display on the vehicle a current college parking permit for a designated parking lot. The College will issue color-coded parking permits on the basis of classifications of the parking sections. Refer to Parking and Traffic Regulations Policy.

HARASSMENT PROHIBITION – SEXUAL AND OTHER

SCNM has a strict policy against sexual harassment or harassment based on any legally protected basis. Conduct constituting sexual harassment, as defined herein, toward another person of the same or opposite sex is prohibited by this policy. The College explicitly prohibits harassment of any kind. It is a violation of policy for any student to engage in any act or behavior constituting harassment toward any student, employee, vendor, customer, consultant, or any other individual or group of individuals with whom the institution interacts or does business.

Definition of Sexual Harassment

Sexual harassment is defined as unwelcome sexual advances, requests for sexual favors, and other verbal and physical conduct of a sexual nature when:

- Submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment or a student's standing; or
- Submission to or rejection of such conduct by an individual is used as the basis of employment or school decisions affecting such individual; or
- Such conduct has the purpose or effect of unreasonably interfering with an individual's work or school performance or creating an intimidating, hostile, or offensive working or school environment.

Sexual harassment takes many forms; examples of conduct which might be considered sexual harassment under this policy include but are not limited to:

- Sexual exploitation of a relationship between individuals of unequal power and authority;
- Sexual exploitation of a relationship between peers and students that could affect the workplace or educational environment;
- Repeated and unwanted requests for dates, sexual flirtations, or propositions of a sexual nature;
- Subtle pressure for a sexual relationship;
- Sexist remarks about a person's clothing, body, or sexual activities;
- Unnecessary touching, patting, hugging, or brushing against a person's body;
- Direct or implied threats that submission to sexual advances will affect or be a condition of employment, work status, or academic standing;
- Physical assault;
- Conduct of a sexual nature that causes humiliation or discomfort, such as use of inappropriate terms of address;
- Sexually explicit or sexist comments, questions, or jokes, in writing or on t-shirts;
- Conduct of a sexual nature that creates a hostile work or educational environment.

Definition of Other Harassment

Harassment based on race, color, age, sex, religion, national origin, citizenship, marital status, or physical or mental disability is a violation of federal and state law. In addition, SCNM's policy recognizes sexual orientation as a protected group. Harassment is defined to include verbal or physical conduct that creates an intimidating, hostile, or offensive work or school environment or that unreasonably interferes with an individual's work or school performance. Examples of conduct that may constitute harassment based on a legally protected class include, but are not limited to:

STUDENT INFORMATION, SERVICES & POLICIES

- The use of slurs based toward any protected group;
- Epithets or negative stereotyping;
- The use of socially unacceptable words at the workplace, even between employees or students of the same protected basis;
- Written materials that show hostility towards any legally protected basis.

Discipline/Consequences

Any student who permits, does not report, or engages in sexual or other prohibited harassment will be subject to disciplinary action, including dismissal. Any person who is a victim of or knows someone who is the victim of such harassment behavior must immediately contact the Dean of Students or the Chief Human Resources Officer.

Upon notice, the SCNM Chief Human Resources Officer or Dean of Students will promptly investigate each complaint of harassment as thoroughly and as confidentially as possible and will take appropriate corrective action on all confirmed violations of this policy.

The Chief Human Resources Officer or Dean of Students will put his/her findings in writing and forward a copy to the Executive Vice President at the end of the investigation. The findings of the complaint and the action to be taken will be reported to the complainant and the alleged harasser as expeditiously as possible. Results may be indeterminate. If so, the matter will be recorded as unresolved, and record of the investigation will be maintained in a separate file apart from any personnel or student file. If an individual is found to have engaged in sexual or other harassment, he/she is subject to all disciplinary action for violation of this policy up to and including suspension and/or dismissal as is consistent with existing policies and procedures. This policy explicitly prohibits retaliation against an individual who in good faith makes a formal complaint of sexual or other harassment. SCNM will not allow any reprisal in any form against any complaining party or corroborating witness. By the same token, irresponsible and frivolous complaints or accusations will not be tolerated.

ANIMALS ON CAMPUS

With the exception of companion dogs for the sight or hearing-impaired, animals are prohibited on campus.

SUBSTANCE ABUSE POLICY

Drug-free Workplace Act and Drug-free Schools and Communities Act

In accordance with the Drug-free Workplace Act of 1988 (Public Law 101690), SCNM, the SCNM Medical Center, and all affiliated patient care sites will not tolerate and will take action against the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance by any student conducting SCNM, SCNM Medical Center, or affiliated patient care site business.

Drug Free Schools and Community Act

On December 12, 1989, the United States federal government enacted the Drug-Free Schools and Communities Act Amendments of 1989. As outlined in the Act, an institution of higher education, as a condition for receiving federal funds under any federal program, must certify that it has adopted and implemented a program to prevent the unlawful possession, use, or distribution of illicit drugs by students and personnel. To comply with this law and further its commitment to support society's effort to eliminate drug and alcohol abuse, SCNM

has adopted a drug-free school policy to supplement the code of student professional conduct (see the SCNM Student Handbook for the complete policy). If there is a conflict between SCNM's drug-free school policy and the code of student professional conduct, the code of student professional conduct will supersede the policy.

Students will be required to sign a form upon initial registration and will be provided copies through SCNM's web site and annual emails to ensure that they have read and are aware of the HEA Drug Policy. Effective fall 2006 all students, faculty, and staff are subject to random drug testing. Student eligibility for federal student aid is suspended if the student is convicted, under federal or state law, of any offense involving the possession or sale of a controlled substance. The suspension of eligibility ranges from one year to indefinite, depending upon the number and type of convictions. A student may regain eligibility early by completing a drug rehabilitation program that meets certain statutory and regulatory requirements, or if the conviction is overturned. Details regarding section 484(r) of the HEA are available from the Office of Financial Aid.

SCNM has a strict substance abuse policy, which is in compliance with United States Public Law 101-226. No student or employee is permitted on the SCNM campus or SCNM Medical Center premises while under the influence of alcohol or illegal drugs. Use, possession, or distribution by a student or employee of illegal drugs on or off SCNM premises is a major offense, and such persons are subject to dismissal or immediate suspension. Students seeking information or assistance regarding substance abuse may contact the Dean of Students for a confidential discussion. The specifics of the policy and procedures are available in the human resources department.

SCNM, the SCNM Medical Center, and all affiliated patient care sites are committed to a policy* against the use of illegal drugs and the improper use of alcohol. In keeping with this commitment, SCNM, the SCNM Medical Center, and all affiliated patient care sites strictly prohibit the use, transfer, possession, distribution, sale, or being under the influence of illegal drugs. All students agree to abide by the prohibition against unlawful manufacture, distribution, dispensation, possession, and use of controlled substances and/or alcohol at SCNM, the SCNM Medical Center, and all affiliated patient care site premises and to notify SCNM and the SCNM Medical Center of any criminal drug statute conviction for a violation no later than five (5) days after such conviction. Within ten (10) days of our learning of the conviction, SCNM will, in turn, report such convictions to the appropriate federal agency. If a student is convicted of a criminal drug violation, SCNM may require him/her to participate in a treatment program as part of the disciplinary process. If he/she agrees to accept the help, he/she must satisfactorily complete the agreed-upon steps or risk being dismissed.

A student may be asked or required to submit to testing procedures designed to detect the presence of drugs and/or alcohol if he or she is acting in a manner that leads to a suspicion that the student either possesses, controls, or is under the influence of drugs and/or alcohol or has been involved in the use, possession, and/or sale of drugs or alcohol in areas controlled by SCNM, the SCNM Medical Center, and affiliated patient care sites. Any student who does not consent to and cooperate fully with any search and/or medical testing procedure shall be subject to disciplinary action up to and including dismissal.

Students are encouraged to voluntarily seek treatment or counseling for drug or alcohol addiction or habituation, including, where relevant, a leave of absence in accordance with established leave of absence policies and procedures or a referral to any student assistance program recognized by SCNM. Students who have been disciplined under this policy and successfully complete a

STUDENT INFORMATION, SERVICES & POLICIES

drug or alcohol rehabilitation program, upon presenting adequate documentation, will be considered for re-admittance into the college. Students shall comply with all terms of a written aftercare program and shall submit to random drug or alcohol testing in accordance the provisions of this policy.

The Dean of Students, Chief Human Resources Officer, and Executive Vice President must be notified immediately if there is suspicion of any student appearing to be under the influence of alcohol or illegal drugs. Immediately refer to the Drug-Free Workplace, Schools, and Communities policy before taking any action. In accordance with the Drug-Free Schools and Communities Act (Public Law 101-226), SCNM will distribute a drug-free prevention information packet to all students annually.

**Comprehensive Policy and Procedures regarding Drug-Free Workplace, Schools and Communities can be found in the SCNM Student Handbook.*

PERSONAL APPEARANCE AND PROFESSIONAL BEHAVIOR

Students are expected to dress appropriately and to maintain a clean and neat appearance at all times. Shoes must be worn in campus buildings and in the SCNM Medical Center building at all times. Dress at the SCNM Medical Center is professional. For complete dress guidelines, please see the SCNM Medical Center Student Handbook.

STUDENT APPEALS AND GRIEVANCES

Any student may informally or formally lodge an appeal or grievance on any matter related to status as a student at SCNM. Complete information on the policies and procedures concerning appeals and grievance procedures is available in the SCNM Student Handbook. If the student complaint cannot be resolved after exhausting the institution's grievance procedure, the student may file a complaint with the Arizona State Board for Private Secondary Education. The student must contact this state board for further details:

Arizona State Board for Private Secondary Education

1400 W. Washington, Room 260 , Phoenix, AZ 85007
(602) 542-5709 • azppse.state.as.us

SCNM PROMOTIONAL PHOTOGRAPHS AND IMAGES

From time to time, SCNM community members may be asked to meet with a reporter or photographer who wishes to learn more about SCNM. If a member of the media contacts you directly, refer the request to the Marketing Department (marketing@scnm.edu).

In order to promote SCNM and the SCNM Medical Center through various media, including but not limited to television, the SCNM web site, and affiliated social media sites, magazines, journals, newspapers, and internally developed publications and advertisements, faculty, staff, and students may be photographed and/or video recorded. SCNM retains ownership and reserves the right to publish these photographs and videos.

VISITORS AND CHILDREN ON CAMPUS

Students may have visitors, including children, friends, and family members, on SCNM premises subject to the following limitations:

- All visitors must check in at the Welcome Center Desk in the Community Commons Building upon each visit and receive a visitor badge.
- The student with whom they are visiting must accompany all visitors at all times.
- Visitors are only permitted in classroom areas with prior permission of the faculty member. If the faculty member objects, the visitor will not be allowed. If a visitor is allowed to enter the classroom and later becomes disruptive, he/she will immediately be required to leave the classroom.
- Young children (minors) are never allowed in any of the laboratories.
- Children under the age of six months are not permitted on campus at any time.
- Students are not allowed to leave their children or minor visitors unattended in any part of SCNM.
- Children are only allowed in the SCNM Medical Center waiting area if they are being seen as patients.
- In the event an unattended minor is identified, they will be brought to the Dean of Students or Medical Center Manager, and Child Protective Services may be called.

FOOD IN CLASSROOMS, LABORATORIES, AND AUDITORIUM

Adequate breaks are provided so that students may eat in the student lounge or designated areas on the campus and at the SCNM Medical Center. Neither food nor beverages are allowed in the laboratories or in any patient-contact area, with the exception of bottled water.

ADMINISTRATION

President/Chief Executive Officer

Paul A. Mittman, ND, DHANP, EdD; Professor of Naturopathic Medicine; BA, State University of New York at Buffalo, 1978; ND, National College of Naturopathic Medicine, 1985; EdD, University of Pennsylvania, 2009

Executive Vice President

Christine L. Girard, ND; Professor of Naturopathic Medicine; BA, Goddard College, 1989; ND, National College of Naturopathic Medicine, 1997; Integrative Medicine Residency, Griffin Hospital, 1998

Vice President of Finance and Administration

Dawn Rector, CPA, MBA; BS, Arizona State University, 1986; Arizona Licensed Certified Public Accountant, 1996; MBA, Regis University, 2000

Vice President of Student Affairs

Melissa Winquist, MA; BA, Arizona State University, 1991; MA, Arizona State University, 1994

Chief Human Resources Officer

Christine Cervantes, BS; BS Human Resources Management, Arizona State University, 1978

Chief Information Officer

Mark Lierley, MS; BS Supply Chain Management, Arizona State University, 2006; MS Information Management, Arizona State University, 2008

Interim Chief Academic Officer

Margot Longenecker Gregory, ND; BA, University of North Carolina-Chapel Hill, 1981; ND, National College of Naturopathic Medicine, 1998; Naturopathic Medicine Residency in Family Practice, NCCNM Natural Health Centers, 2000.

Dean of Instruction

Garrett H. Thompson, DC, PhD; Professor of Biochemistry; Dean of Instruction; BA, Biology, Reed College 1994; PhD, Biochemistry, Loma Linda University, 2000; DC, Southern California University of Health Sciences, Los Angeles College of Chiropractic, 2010.

Interim Dean of Students

Deborah Cotton, EdD; BA, Elementary Education, Ottawa University 1996; MAEd, University of Phoenix, 1998; EdD Nova Southeastern University, 2005.

SCNM Medical Center Administration

Associate Dean of Clinical Education

Jessica Mitchell, ND; Assistant Professor; BS, Binghamton University, 2001; ND, Southwest College of Naturopathic Medicine, 2005; General Medicine Residency, Southwest College of Naturopathic Medicine, 2006; Pediatric Residency, Southwest College of Naturopathic Medicine, 2008

Lab Director (COLA)

Jordi Livi, MD; BA, Brown University, 1999; MD, University of Arizona College of Medicine, 2007

Board of Trustees

Chairman of the Board: David E. Schwalm, PhD

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Marti Cizek, MS

Craig Connors, BS

Douglas R. Hawes, MBA

Robert Hopkins, BA, MBA

Full-Time Faculty

Axelrod, Leslie, ND; Professor of Naturopathic Medicine; BS, University of Massachusetts; ND, Bastyr University, 1987; Dipl. Ac, Southwest College of Naturopathic Medicine, 1998.

Bain, Jaclyn, ND; BS, Biology, The College of New Jersey, 2009; ND, Southwest College of Naturopathic Medicine, 2013.

Baral, Matthew, ND; Professor of Naturopathic Medicine; Chair, Department of Pediatrics; BA, Castleton State College, 1994; ND, Bastyr University, 2000.

Beck, Forrest, ND; Associate Professor of Naturopathic Medicine; Director of Certificate Programs; BS, Chemistry, University of Puget Sound, 1998; ND, Southwest College of Naturopathic Medicine, 2002.

Buratovich, Nick, ND; Professor of Naturopathic Medicine; Chair, Department of Physical Medicine; BS, Biology, Saint Mary's College, 1973; ND, National College of Naturopathic Medicine, 1983.

Deng, Yong, MD, LAc; Professor of Acupuncture and Oriental Medicine; Chair, Department of Acupuncture and Oriental Medicine; Supervising Acupuncturist, Endowed Chair (Gero-Vita); MD (China), LAc, Chengdu College of Traditional Chinese Medicine, 1983.

Dilts, Roger, PhD; Associate Professor of Biochemistry; BS, Virginia Tech, 1980; PhD, Washington State University, 1989.

Dye, John, ND; Professor of Naturopathic Medicine; Chair, Department of Mind-Body Medicine; BA, Whittier College, 1974; ND, National College of Naturopathic Medicine, 1979.

Gaines, Patricia, ND; Professor of Naturopathic Medicine; Chair, Department of Botanical Medicine; BS, Biology and Pre-med, University of Anchorage, Alaska 1998; ND, Bastyr University, 2002.

Girard, Christine L, ND; Professor of Naturopathic Medicine; Executive Vice President ; BA, Goddard College, 1989; ND, National College of Naturopathic Medicine, 1997; Integrative Medicine Residency, Griffin Hospital, 1998.

Hazel, Sara, ND; Associate Professor of Naturopathic Medicine; BS, Eastern CT State University, 1993; ND, National College of Naturopathic Medicine, 1998.

Highfield, Janice, ND; Professor of Naturopathic Medicine; BS, Edinboro University, 1975; ND, Southwest College of Naturopathic Medicine, 2001.

Howell, Pamela, MD; Associate Professor of Clinical Diagnostics; Chair, Department of Clinical Diagnostics; BS, West Texas State University, 1985; MD, Texas Tech Medical School, 1989.

Langland, Jeffrey, PhD; Professor of Research; Chair, Department of Research; BS, Microbiology, Arizona State University, 1986; PhD, Microbiology, Arizona State University, 1990.

Lasku, Arben, PhD; Professor of Pathology and Laboratory Medicine; MD, University of Tirana, Albania, 1985; MS, Chemical Pathology, University of Tirana, Albania, 1988; PhD, University of Tirana, Albania, 1994.

Messer, Stephen, ND; Professor of Naturopathic Medicine; Chair, Department of Homeopathy; BS, The City College of the City University of New York, 1973; MEd, University of Pennsylvania, 1974; ND, National College of Naturopathic Medicine, 1979.

Mitchell, Jessica, ND; Assistant Professor of Naturopathic Medicine, Associate Dean of Clinical Instruction; BS, Binghamton University, 2001; ND, Southwest College of Naturopathic Medicine, 2005.

Mittman, Paul, ND; Professor of Naturopathic Medicine; President and Chief Executive Officer; BA, State University of New York at Buffalo, 1978; ND, National College of Naturopathic Medicine, 1985; EdD, University of Pennsylvania, 2009.

Roberson, Amanda, ND; BS Biology, University of Georgia, 2001; M.Ed., Science Education, Georgia State University, 2006; ND, Southwest College of Naturopathic Medicine, 2012.

Schmidt, John, PhD; Professor of Physiology; BS, University of Massachusetts, Amherst, 1981; PhD, University of Washington, Seattle, 1987.

Seitz, Stephanie, ND; Assistant Professor of Naturopathic Medicine; Staff Physician; BA, Augustana College; ND, Southwest College of Naturopathic Medicine, 2010.

Shiffler, Nicole, ND; BS, Zoology, Northern Arizona University, 2007; ND, Southwest College of Naturopathic Medicine, 2013.

Sorensen, Christine, ND; Associate Professor of Naturopathic Medicine; RN, Arizona State University, 1980; ND, Southwest College of Naturopathic Medicine, 2001.

Stackhouse, Nancy, EdD; Professor of Education; Director of Academic Assessment; BA, Elementary Education, Ohio Northern University, 1978; MA, Special Education, Arizona State University, 1984; EdD, Curriculum and Instruction, Northern Arizona University, 1995.

Stage, Katrina, ND; Assistant Professor of Naturopathic Medicine; BA, Anthropology, Philosophy, Northwestern University, 1996; ND, Southwest College of Naturopathic Medicine, 2010.

Thompson, H. Garrett, DC, PhD; Professor of Biochemistry; Dean of Instruction; BA, Biology, Reed College 1994; PhD, Biochemistry, Loma Linda University, 2000; DC, Southern California University of Health Sciences, Los Angeles College of Chiropractic, 2010.

Volk, Kimberly, ND; Assistant Professor of Naturopathic Medicine; Senior Staff Physician; BA, Psychology, University of Buffalo, 2001; ND, Southwest College of Naturopathic Medicine, 2006.

Wollner, Debra, PhD; Professor of Physiology and Pharmacology; Interim Division Director, Basic Sciences; BA, Revelle College, University of California, San Diego, 1982; PhD, University of Washington, 1987.

Adjunct Faculty

Amrine, Craig, LAc; BS, Ceramic Engineering, Alfred University, New York, 1991; MS, Acupuncture, Phoenix Institute of Herbal Medicine and Acupuncture, 2008.

Arneson, David, ND; BS, University of Texas at El Paso; ND, Southwest College of Naturopathic Medicine, 2000.

Audette, Kathleen, ND; BA in Chemistry, St. Joseph College, 1966; MS in Marine Environmental Ed., Eastern Connecticut State College, 1976; ND, Southwest College of Naturopathic Medicine, 1997.

FACULTY

Bakty, Esti, ND; BA, Tyeson University-Toronto, Ontario, Canada, 2004; ND, Southwest College of Naturopathic Medicine, 2011.

Bennington, Carolyn; BA, Education, University of Michigan, 1977; MA in Education, Garret, Evanston, Illinois, 1980.

Boor, Terry, ND; BS, Biology, University of Illinois at Urbana-Champaign, 2001; MS, Occupational Therapy, University of Chicago, 2003; ND, Southwest College of Naturopathic Medicine, 2011.

Cain, Nicole, ND; BS, Psychology, Luther College, Decorah, IA, 20-5; MA, Clinical Psychology, Chicago School of Professional Psychology, Chicago, IL, 2007; ND, Southwest College of Naturopathic Medicine, 2011.

Christodoulakis, Theo, ND; BS, Bloomfield College, 1987; ND, Southwest College of Naturopathic Medicine, 2003.

Clough, Kelly, ND; BS, Physics and Economics, SUNY at Stony Brook Honors College, Stony Brook, NY, 2007; ND, Southwest College of Naturopathic Medicine, 2013.

Conner, Daniel, DC; BS, Western Illinois University, 1973; MS, Western Illinois University, 1974; DC, Cleveland College of Chiropractic, 1980.

Cook, Tracey; BS, Biology, University of Akron, 2009, ND, Southwest College of Naturopathic Medicine, 2014.

Cronin, Courtney, ND; BS, Biology, University of Arizona; ND, Southwest College of Naturopathic Medicine, 2006.

Darragh, Angela, ND; BS, Biological Sciences, Florida Atlantic University, 2006; ND, Southwest College of Naturopathic Medicine, 2012.

DiCampli, Jesika, ND; BS, Interdisciplinary Health Services, Saint Joseph's University, 2000; ND, Southwest College of Naturopathic Medicine, 2006.

Ewald, Jaime, ND; BS, Wright State University, 2000; ND, Southwest College of Naturopathic Medicine, 2006.

Fitzgerald, Erin, ND; BA, Arizona State University, 2004; ND, Southwest College of Naturopathic Medicine, 2008.

Ford, Noel; BA, Northern Arizona University, 2007; MA, Northern Arizona University, 2009.

Ganora, Lisa; BA, Biology, University of North Carolina, 2001.

Grise, Diane, ND; BS, Indiana University, 2009; ND, Southwest College of Naturopathic Medicine, 2013.

Goodman-Herrick, Pearlyn, ND; ND, National College of Naturopathic Medicine, 1979; DHANP, 1988.

Hamilton, Tursha, ND; BS, Biology Pre-Med, Xavier University of Louisiana, New Orleans, LA, 1995; ND, Southwest College of Naturopathic Medicine, 2009.

Harrington, Heather, ND; BS, Biology, Florida Gulf Coast University, 2009; ND, Southwest College of Naturopathic Medicine, 2013.

Inouye, Vance, ND; BA, Hawaii Pacific University, 1987; ND, Southwest College of Naturopathic Medicine, 1997.

Jacobson, Michael, DC; BA, Boston University, 1990; DC, New York Chiropractic College, 2001.

Jones, Feather; Massage Therapist, Boulder School of Massage Therapy, 1978; Certification, Clinical Herbalist, Santa Fe College of Natural Medicine, 1982.

Keiffer, Julie, ND; BA, University of Michigan, 1993; ND, Southwest College of Naturopathic Medicine, 2001.

Kerievsky, Ross, ND; BA, Binghamton University, 1991; DC, Palmer College of Chiropractic, 1996; ND, Southwest College of Naturopathic Medicine, 2000.

Khalsa, Siri Chand, MD; BA, Biology, University of Virginia, 1994; MS, Old Dominion University, Norfolk, VA, 1998; MD, Eastern Virginia Medical School, Norfolk, VA 2002.

Lambert, Laura, ND; BS, St. Cloud State University, 2004; ND, Southwest College of Naturopathic Medicine, 2009.

Lan, Cara, ND; BS, Zoology, Colorado State University, Fort Collins, CO 2001; ND, Southwest College of Naturopathic Medicine, Tempe, AZ, 2008.

Lussier, Spice, ND; BS, Biomedical Chemistry, Oral Roberts University, Tulsa, OK; ND, Southwest College of Naturopathic Medicine, 2006.

Magerus, Tracy, ND; BA, Arizona State University, 2004; ND, Southwest College of Naturopathic Medicine, 2009.

Marchese, Marianne, ND; BS, Creighton University, 1990; ND, National College of Naturopathic Medicine, 2002.

Morris, Elese, ND; BS, Biology, Arizona State University, 1996; ND, Southwest College of Naturopathic Medicine, 2002.

Mundt, Jennifer, ND; BA, University of Minnesota, 2000; ND, Southwest College of Naturopathic Medicine, 2009.

Oskin, Jamie, ND; BA, The College of William and Mary, 2003; ND, Southwest College of Naturopathic Medicine, 2008.

Paulson, Heather, ND; BS, University of California, Santa Barbara, 2000; ND Southwest College of Naturopathic Medicine, 2007.

Retz, Michelle, ND; BS, Biological Science, Ohio State University, Columbus, OH, 2004; ND, Southwest College of Naturopathic Medicine, 2010.

Rice, Elizabeth, ND; BA, University of California, 2002; ND, Southwest College of Naturopathic Medicine, 2009.

Rodriguez, Yolanda, ND; BS, Psychology, Arizona State University, 1999; ND, Southwest College of Naturopathic Medicine, 2004.

Sanchez, JoAnn; BS, Forestry & Wildlife Management, University of Rhode Island, 1981.

Seenauth, Casey, ND; BS, Florida Atlantic University, 2007; ND, Southwest College of Naturopathic Medicine, 2013.

Sherlin, Leslie, PhD; BS, University of Tennessee, 2000; MS, Psychology, Capella University, 2003; PhD, Psychology, Capella University, 2008.

Short, Daniel, PhD; BA, Psychology, McMurry University, 1990; MS, University of North Texas, 1993; PhD, Counseling Psychology, University of Massachusetts, Amherst, 2000.

Steinke, Rhonda, ND; BS, Biomedical Sciences, Marquette University, Milwaukee, WI, 2003; ND, Southwest College of Naturopathic Medicine, 2007.

Swan, Farra, ND; BS, Tufts University, 1969; MS, Tufts University, 1971; ND, Bastyr University, 1982.

Tamburri, Phranq, ND; BS, University of Pennsylvania; ND, Southwest College of Naturopathic Medicine, 2002.

Tenborg, Mark P, ND; BS, Botany, Weber State University, UT, 1991; MPH, Northern Arizona University, 1995; ND, Southwest College of Naturopathic Medicine, 2004.

Thom, Dickson, DDS, ND; University of Toronto, Canada, 1974; ND, Ontario College of Naturopathic Medicine, Canada, 1986; ND, National College of Naturopathic Medicine (NCNM), OR, 1989.

Turner, Leila, ND; BA, University of California, 2004; ND, Southwest College of Naturopathic Medicine, 2007.

Udell, Eric, ND; BA, University of Texas, Austin, 1989; MEd, University of Houston, 1997; ND, Southwest College of Naturopathic Medicine, 2005.

Vedeler, Christopher, LAc; BA, Philosophy, New Mexico State University, 1998; MS, Oriental Medicine, Southwest Acupuncture College, Albuquerque, NM, 2004.

Walker, Catherine, ND; BSN, Our Lady of Holy Cross College; NMD, Southwest College of Naturopathic Medicine, 2000; MBA, University of Arizona, 2010.

Whitley, Marnie, ND; BS, Psychology, Arizona State University, Tempe, AZ, 1990; MC, Counseling, Arizona State University, 2004; ND, Southwest College of Naturopathic Medicine, 2012.

Wiggins, Natalie, ND; BA, Liberal Studies and Biology, Northern Arizona University, 2002; ND, Southwest College of Naturopathic Medicine, 2006.

Wolf, Jacob, ND; BS, Biobehavioral Health, The Pennsylvania State University, 2006; ND Southwest College of Naturopathic Medicine, 2013; MS, Acupuncture, Phoenix Institute of Herbal Medicine & Acupuncture, 2015.

Yarnell, Eric L, ND; BS, Bastyr University, 1994; ND, Bastyr University, 1996.

Youngren, Christine, ND; BS, University of Minnesota; BS, San Francisco State University; ND, Southwest College of Naturopathic Medicine, 2006.

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Adjunct Research Faculty

Bell, Iris; BA, Harvard University, 1972; MD, Stanford University, 1980; PhD, Stanford University, 1997.

Riley, David; BA, UNC-Chapel Hill, 1976; MD University of Utah, Salt Lake City, 1983.

Honorary Faculty

Bradstreet, James J, MD; BA, University of South Florida, 1976; MD, University of South Florida, 1979; Residency in Aerospace Medicine, 1981.

Canvasser, Bruce, ND; ND, National College of Naturopathic Medicine, 1977.

Eizayaga, Francsico, MD; MD, University of Salvador, Buenos Aires, Argentina; PhD, Mainondies University, Buenos Aires, Argentina.

Glick, Ronald, DO; DO, University of Osteopathic Medicine and Health Sciences, College of Osteopathic Medicine and Surgery, 1983.

Kirshner, Richard, ND; BS, Human Biology, Kansas Newman College, 1979; ND, National College of Naturopathic Medicine, Portland, OR 1981.

Residents

Allen, Jason, ND; General Medicine Second Year Resident, BS, Kansas State, 1996; ND, Southwest College of Naturopathic Medicine, 2014.

Kwiatkowski, Laura, ND; General Medicine Second Year Resident, BS, Oakland University, 2010; ND, Southwest College of Naturopathic Medicine, 2014.

Layman, Katherine, ND; Homeopathy Specialty Resident, BS, Boston University, 2010; ND, Southwest College of Naturopathic Medicine, 2014.

Wheeler, Miriam, ND; General Medicine Second Year Resident, BS, University of Arizona, 2010, ND, Southwest College of Naturopathic Medicine, 2014.

Field Observation Physicians

Ahluwalia, Seema; MD, Punjab Medical College, 1990.

Aneson, David; NMD, Southwest College of Naturopathic Medicine, 2000.

Beardsley, Lauren; NMD, Southwest College of Naturopathic Medicine, 2011.

Benchouk, Stephen; NMD, Southwest College of Naturopathic Medicine, 2012.

Bennett, Bobbie; D.C., Northwestern Health Sciences University, 2005.

FACULTY

Berkner, Kris: NMD, Southwest College of Naturopathic Medicine, 2009.

Bishop, Kristen: NMD, Southwest College of Naturopathic Medicine, 2011.

Boor, Terry: NMD, Southwest College of Naturopathic Medicine, 2011.

Brouwer, Lauri: NMD, Southwest College of Naturopathic Medicine, 2012.

Bryant, Roselynde: NMD, Southwest College of Naturopathic Medicine, 2012.

Ceballos-Logan, Gladys: NMD, Southwest College of Naturopathic Medicine, 2002.

Coats, Melissa: ND, Southwest College of Naturopathic Medicine, 2008.

Correia, Kirstin: NMD, Southwest College of Naturopathic Medicine, 2011.

Cramer, David: NMD, MBA, Southwest College of Naturopathic Medicine, 2006.

Cronin, Courtney: ND, Southwest College of Naturopathic Medicine, 2006.

Crowder, Terrence: MD, University of Arkansas medical School, 2003.

Darragh, Angela: NMD, Southwest College of Naturopathic Medicine, 2011.

DiCampli, Jesika: NMD, CPM, Southwest College of Naturopathic Medicine, 2006.

Dye, Jennifer: NMD, Bastyr University, 2007.

Ezrre, Barbara: ND, Southwest College of Naturopathic Medicine, 2006.

Fitzgerald, Erin: ND, Southwest College of Naturopathic Medicine, 2008.

Fox, Jonathan: MD, University of Nebraska College of Medicine, 1979.

Franco, Nilda: MD, St. Matthews University, 2008.

Gaitan, Paul: MD, University of Rochester School of Medicine, 2000.

Gentry, Jennifer: NMD, Southwest College of Naturopathic Medicine, 2006.

Glenn, Laura: ND, Southwest College of Naturopathic Medicine, 2011.

Godman, Susan: NMD, Southwest College of Naturopathic Medicine, 1999.

Gorman, Julie: NMD, LAc, Southwest College of Naturopathic Medicine, 2001.

Gross, Anthony: DC, New York Chiropractic College, 1999.

Groat, Martha: MD(H), Medical College of Pennsylvania, 1971.

Hayman, Jessica: NMD, Southwest College of Naturopathic Medicine, 2010.

Henthorn, Patricia: DC, Palmer College of Chiropractic West, 1996.

Highfield, Jan: ND, Southwest College of Naturopathic Medicine, 2001.

Kasdorf, Cheryl: ND, National College of Naturopathic Medicine, 1998.

Keaton, Dana: ND, LAc, National College of Naturopathic Medicine, 1989.

Kim, Cho Long: NMD, Southwest College of Naturopathic Medicine, 2008.

Koudelka, Barbara: NMD, Southwest College of Naturopathic Medicine, 2003.

Kupperman, Jamie: ND, Southwest College of Naturopathic Medicine, 2003.

Landino, Kimberly: ND, Southwest College of Naturopathic Medicine, 2000.

Lewis, Danielle: ND, Southwest College of Naturopathic Medicine, 2013.

Luke, Timothy: MD, Colorado Medical School, 1996.

Mitchell, Ken: NMD, Southwest College of Naturopathic Medicine, 2010.

O'Brien, Kareen: ND, Bastyr University, 1993.

O'Brien, Mary Ellen: NMD, Southwest College of Naturopathic Medicine, 1997.

Orona, Shahrzad: NMD, National College of Naturopathic Medicine, 2001.

Palzer, Anne Marie: ND, CPM, Southwest College of Naturopathic Medicine, 2004.

Peachy, Miriam: NMD, Southwest College of Naturopathic Medicine, 2009.

Qamar-Busler, Leticia: ND, Southwest College of Naturopathic Medicine, 2012.

Ramsey, Theresa: NMD, Southwest College of Naturopathic Medicine, 1996.

Retz, Michelle: ND, Southwest College of Naturopathic Medicine, 2010.

Song, Crystal: NMD, Southwest College of Naturopathic Medicine, 2010.

FACULTY

Strasser, Trudy: ND, Southwest College of Naturopathic Medicine, 1997.

Swan, Farra: ND, Bastyr University, 1997.

Tellier, Krystal: ND, CPM, Southwest College of Naturopathic Medicine, 2009.

Terlisner, Amy: NMD, Bastyr University, 2004.

Thoma, John: DC, Life University Chiropractic in Atlanta, 2011.

Turner, Jo: NMD, Southwest College of Naturopathic Medicine, 2006.

Turner, Leila: ND, Southwest College of Naturopathic Medicine, 2007.

Vaughan, Toni: NMD, Southwest College of Naturopathic Medicine, 2004.

Walker, Cathy: NMD, Southwest College of Naturopathic Medicine, 2000.

Walker, Sam: NMD, Southwest College of Naturopathic Medicine, 1997.

Wall, Thomas: MD, Temple University School of Medicine, 1990.

Whelchel, Rebecca: NMD, Southwest College of Naturopathic Medicine, 2010.

Wick, Bonnie: NMD, Southwest College of Naturopathic Medicine, 2006.

Wiggins, Natalie: NMD, Southwest College of Naturopathic Medicine, 2006.

Williamson, Susan: ND, Southwest College of Naturopathic Medicine, 2009.

Winton, Jennifer: DC, Palmer College of Chiropractic, 2003.

Winton, Todd: NMD, Southwest College of Naturopathic Medicine, 1999.

Zajmalowski, Natasha: ND, Canadian College of Naturopathic Medicine, 2002.

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