

# IF YOU ARE SICK OR BELIEVE YOU HAVE BEEN EXPOSED...

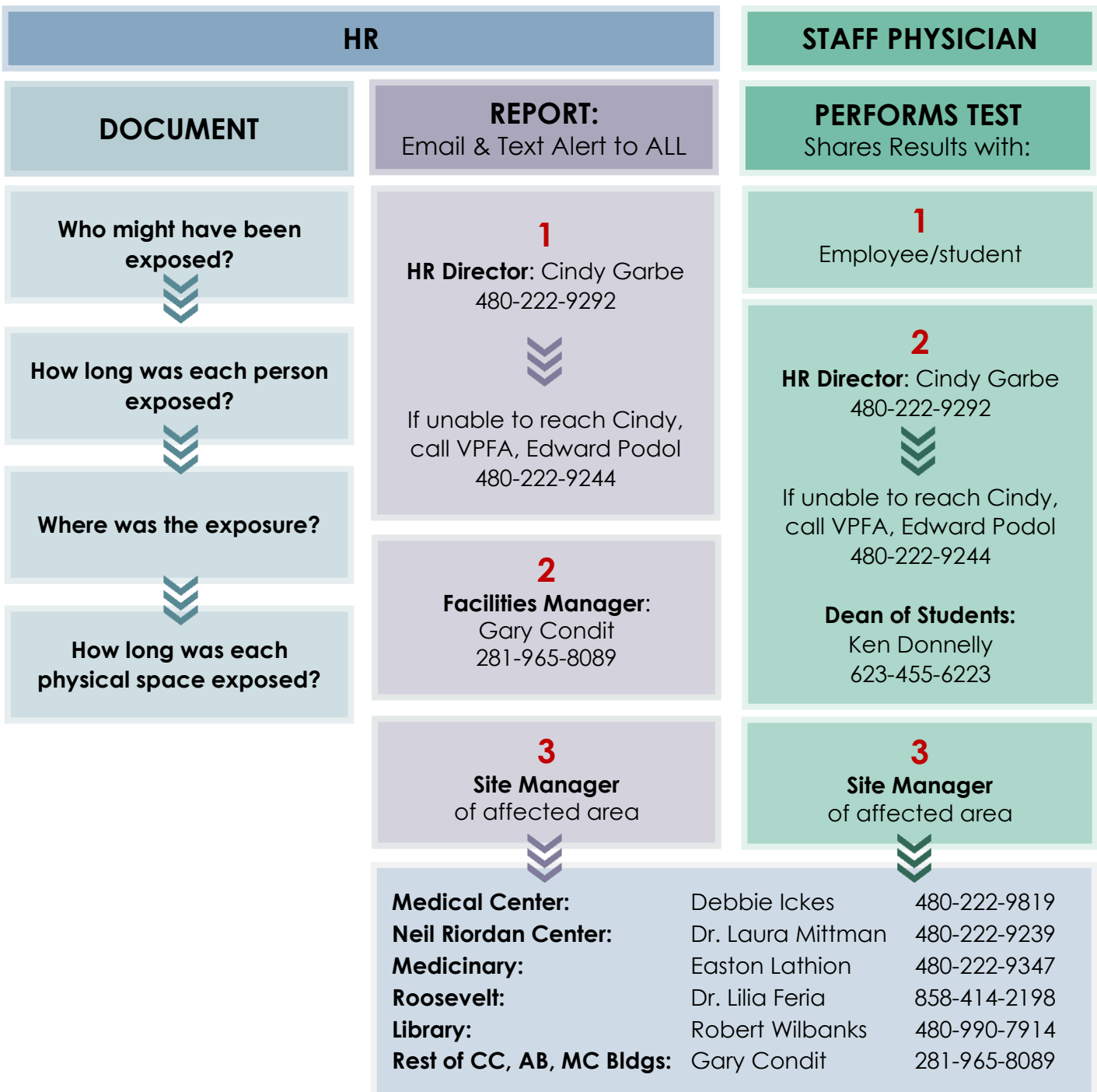
Call HR Director, Cindy Garbe: 480-222-9292

If unable to reach Cindy, call VPFA, Edward Podol: 480-222-9244

**CDC defines Close Contact as:** Someone who was within **6 feet** of an infected person for a cumulative total of **15 minutes** or more over a **24-hour period** starting from 2 days before illness, or COVID test, until the time the patient is isolated.

## STAY WHERE YOU ARE AND FOLLOW THESE STEPS IN ORDER:

\*(If a patient was the exposor keep them onsite in a closed room for testing)\*



# POSITIVE COVID TEST RESULT

## CONTACT TRACING:

### HR

**1**  
Send "close contact" employees home for 48 hours & require return for COVID test



**2**  
Text Staff Physicians who will schedule test in 48 hours



**3**  
Fills in Teams spreadsheet

### DEAN OF STUDENTS

**1**  
Send "close contact" students home for 48 hours & require return for COVID test



**2**  
Text Staff Physicians who will schedule test in 48 hours



**3**  
Fills in Teams spreadsheet

### SITE MANAGERS

**1**  
Close room(s)



**2**  
Execute "Plan B" relocation



**3**  
Contact Facilities



**4**  
Contact clinician to determine possible patient exposures – contact patients



**5**  
Notify supervisor

# NEGATIVE COVID TEST RESULT

### HR

**1**  
Communicate with Dean of Students

### DEAN OF STUDENTS

**1**  
Communicate with HR

### SITE MANAGERS

**1**  
Contact Facilities

# CONTACT INFORMATION

## Facilities

**Facilities:** Gary Condit 281-965-8089

## Area Managers

**Medical Center:** Debbie Ickes 480-222-9819

**Neil Riordan Center:** Dr. Laura Mittman 480-222-9239

**Medicinary:** Easton Lathion 480-222-9347

**Roosevelt:** Dr. Lilia Feria 858-414-2198

**Library:** Robert Wilbanks 480-990-7914

**Rest of CC, AB, MC Bldgs:** Gary Condit 281-965-8089

## Staff Physicians *to inform a patient is coming in. Medical Center only.*

**Dr. Kimberlee Bylden-Taylor** 416-712-

**Dr. Hoang** 602-615-4901 **Debbie Ickes** 480-222-9819

**Medical Center** to schedule test, call 480-970-0000

- Affected / sick individual
- "Close contact" individuals to someone who tested positive (48 hours later)

## Dean of Students

**Ken Donnelly** 480-252-7070

## Student Shift Information

**Dr. Dusty Sowards** 480-222-9294  
304-807-3784

## Area Supervisors

Medical Center **Debbie** >>> Dr. Mitchell 602-790-1491 [j.mitchell@scnm.edu](mailto:j.mitchell@scnm.edu)

Neil Riordan Center **Dr. Laura** >>> Dr. Thompson 951-907-7327 [g.thompson@scnm.edu](mailto:g.thompson@scnm.edu)

Medicinary **Easton** >>> Edward Podol 480-528-4182 [e.podol@scnm.edu](mailto:e.podol@scnm.edu)

Roosevelt **Dr. Feria** >>> Debbie Ickes 480-222-9819 [d.ickes@scnm.edu](mailto:d.ickes@scnm.edu)

Library **Robert** >>> Dr. Thompson 951-907-7327 [g.thompson@scnm.edu](mailto:g.thompson@scnm.edu)

Rest of CC, AB, MC **Gary** >>> Edward Podol 480-528-4182 [e.podol@scnm.edu](mailto:e.podol@scnm.edu)